



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

April 8, 2022

Jay Mitchell

VIA EMAIL: [jaymitchell93@gmail.com](mailto:jaymitchell93@gmail.com)  
[j.mitchell@uni-construction.com](mailto:j.mitchell@uni-construction.com)

Re: Appeal for Properties at 743 THIRD STREET EAST

Dear Jay Mitchell:

This is to confirm that at the Legislative Hearing on April 5, 2022, Legislative Hearing Officer Marcia Moermond recommended the City Council **waive the Vacant Building fee for 90 days (to May 15, 2022).**

Please make sure property owner completes Vacant Building registration form and requests Fire exemption.

The City Council Public Hearing is scheduled for Wednesday, April 20, 2022 at 3:30 pm. in room 300 City Hall. If you are contesting Ms. Moermond's recommendation, you may appear in person or send written testimony to be added to the record to [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us) or by voicemail at 651-266-6805. **Should you wish to address Council directly but not appear in person, you must register in person by noon on the Tuesday immediately prior to your Public Hearing here: <https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony>.** If you don't wish to contest, no further action is needed and the Council will proceed with Ms. Moermond's recommendation above.

If you have any questions, please contact me at 651-266-8563.

Sincerely,

/s/

Joanna Zimny  
Legislative Hearing Executive Assistant

Encl: Vacant Building registration form



c: Vacant Building Staff