

## Drone captures clarifier I images



*A drone hovers over the bridge in clarifier I as it is controlled by Josh Wiederin from the Office of Technology and Communications on Jan. 31. Josh was filming the interior of the clarifier while empty to capture video footage. The clarifier will be demoed this spring as part of the upgrade to the water treatment plant.*

## Earn 1,000 Healthy Saint Paul points with a biometric screening

Need to kick off your Healthy Saint Paul program to get your first \$300 in health reimbursement account money?

You only need 1,500 points to earn \$300 and you can get 1,000 of those points by getting a biometric screening.

The city is offering free onsite on biometric screenings on March 2 and March 9.

You can sign up now to reserve your appointment time.

*Screening continued on page 2*

## Water utility worker I new hires sought for 2022 season

New water utility workers are being sought to join the SPRWS team.

Successful applicants will:

- Perform manual labor in the construction, maintenance, and repair of streets, sewers, water mains, right-of-ways, and on grounds and buildings.
- Drive and operate vehicles, power tools, hand tools, and other equipment to perform work assignments.
- Adhere to all department and OSHA safety rules, regulations, policies, protocols, procedures, and work rules while completing assigned tasks.
- Respond to emergency situations as needed.

Duties are performed almost exclusively outdoors

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## Utility promotes Koppendrayer; Hires control info. supervisor

Joel Koppendrayer has transferred to the meter shop, working as a water meter technician as of Jan. 31.



*Joel Koppendrayer*



*Todd Freking*

Todd Freking has been hired as a control systems supervisor and will be working alongside Larry Larsen to learn the ropes.

Todd started on Jan. 31. For those who thinks he looks familiar, he worked in the IS section for several years before his return last week.

Congratulations to Joel on his promotion. Welcome back, Todd!

# New Mobile Device Management introduced

Many employees carry a city-issued mobile device, such as a smart phone or tablet.

The utility has a Mobile Device Management program to administrator these mobile devices.

The administration focuses on configuring and securing the device and data. Devices will be managed remotely to install current updates and patches. The email application, along with various job-related websites, will be installed and updated

The IS team has been working with the production and distribution divisions in a pilot project to enroll devices into the MDM system.

The process has been very successful and is now being implemented throughout the utility.

The IS team will work with the supervisors in each respective area to coordinate device purchases, deployment, and training.

Cases and accessories can be purchased by the respective division or by IS with a supplied P-Card.

## **Ongoing Support and Maintenance**

The IS team (Water-Help\_Desk@ci.stpaul.mn.us) will provide technical assistance for the device and applications. The IS team will also be responsible for removing/adding users from the MDM.

Supervisors: These changes are initiated through the Employee System Change/Removal Form.

Please contact IS if you have any questions or comments.

# Comp time to be used or cashed out by March 31

Do you have more than 40 hours of compensatory time on the books?

You have until March 31 to use the hours over 40 or the overage will be cashed out for you.

You can accrue up to 150 hours of comp time a year and use 120 hours. The reporting year ends on March 31 and you are only allowed to carry over 40 hours into the new reporting year.

If you have any questions, you can always ask your supervisor, or HR consultants Sandy Kimbrough at 266-6510 or Kate Moen at 266-6693.

# Water utility worker I sought

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involving exposure to rain, snow, cold, heat, road dust, asphalt, diesel fumes, road chemicals, and traffic noise. Work involves constant standing, stooping, or walking and involves daily lifting of objects weighing up to 90 pounds.

Overtime work is an expectation of the position and includes reporting to work at any time during emergency conditions such as when water main breaks occur. This position usually works from April through November and then may temporarily laid off during the winter months.

Applicants must apply online at [stpaul.gov/jobs](http://stpaul.gov/jobs) by Feb. 14 at 4:30 p.m. Must possess and maintain a valid Minnesota class D driver's license or equivalent out-of-state driver's license.

A computer-based assessment will be required and consists of multiple-choice, true or false, and simulated questions developed to assess your knowledge of basic math, reading comprehension, communication, computer skills, and teamwork.

For more information, contact Nastassia Leigh at 651-266-6476 or [jobs@stpaul.gov](mailto:jobs@stpaul.gov).

# Sign up for a biometric screening

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To sign up:

1. Log in to Virgin Pulse
2. Click on the "Benefits" tab on the top of the screen
3. Type "LabCorp" in the search bar
4. Click "Start Now"
5. Schedule your onsite appointment

## **Get Biometric Screening From Your Doctor**

Can't get to an onsite appointment? You can download a biometric screening form from Virgin Pulse and bring it to your physician's office. Have your doctor fill out the same information to verify your measurements to get the points that way.

Log into Virgin Pulse. Go to Benefits, and look for "Biometric screenings via physician form."

Download the form, print it out, and bring it to your doctors office. The doctor will fill it out and fax it to the number listed at the top of the form.