

SUBJECT

BOARD RESOLUTION NO. 22-208

Pertaining to an agreement with HR Green, Inc. to provide professional engineering services to create a Capital Improvement Plan for all the Board's pump stations.

BACKGROUND INFORMATION

Staff is seeking approval of a \$135,200 professional services agreement with HR Green to provide professional assessments of all the Board's pump stations and to create a Capital Improvement Plan for these stations with the goal of improving efficiency and reliability.

A Request for Proposals was advertised by the City of Saint Paul Contract and Analysis Services. Six proposals were received, reviewed, and scored by a SPRWS selection committee. The following provides a summary of the scoring of the six reviewed firms:

Proposal Criteria	TKDA	Stantec	HR Green	Barr	Kimley Horn	Stanley Consultants
Proposal Suitability	38.33	31.67	45.00	39.67	45.00	26.67
Experience	20.00	20.00	25.00	24.00	24.00	19.00
TOTAL POINTS:	58.33	51.67	70.00	63.67	69.00	45.67

HR Green and Kimley Horn received the highest scores among the proposers. With these scores being so close, the reviewers further reviewed those two proposals only and ultimately chose HR Green as the firm that would give the Board the best value.

Following Board approval, City of Saint Paul Contracts and Analysis will prepare a Professional Services Agreement, which will include the Board's standard terms and conditions, liability and insurance language, and the following:

Scope of Services:

1. Kick-Off Meeting, Site Visits, and Data Collection
2. Professional and Technical Assessment
3. Capital Improvement Plan

Cost: Lump Sum of \$135,200

The work is further detailed in HR Green's November 17, 2021 Proposal, which is attached for review.

RECOMMENDATION

Board approval is recommended.