

## Recycle your holiday lights



*The utility is hosting two sites on campus to recycle your holiday lights and other electrical cords, telephone cords, and appliance cords. You can drop them off in the entrance to the administration building and in the cafeteria in the treatment plant now through Jan. 20, 2022.*

## Professional skills courses offered at Century College

The world around us keeps changing, and taking professional skills courses can help you keep current with today's business environment.

SPRWS continues to partner with Century College to offer continuing education classes to utility employees this winter and spring. Classes are available from now until the end of May.

The program offers classes and certificate programs in supervision, management, communication, accounting, project management, computers, technology, and more.

Some classes will still be held at the main Century College campus in White Bear Lake, but most will be conducted via Zoom. The catalog will indicate either

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## Dolly Lee takes reigns in finance

The utility has a new finance manager in the business division.

Dolly Lee has joined our staff as an accountant V as of Dec. 6. She comes to us from the office of financial services downtown where she has worked for the past 7 years.

Dolly has worked as a controller for Twin Cities Habitat for Humanity and for LabCorp. She brings more than two decades of accounting experience to her new role and has a degree in accounting and a graduate degree in organizational leadership.

Dolly is looking forward to working with the finance team and utility staff. She is excited to roll up her sleeves and dive back into day-to-day accounting.

Dolly has experience working with Infor and understands its nuances enough to help staff with that program as needed.

If you run into her, she will be donning one of her many Wonder Woman masks, personally made for her by a talented sister.

"I love wearing them because of what Wonder Woman means to me – the strength and ability to do it all while maintaining humility, truth and goodness," Dolly said.

She and her husband have an 11-year-old son and a 1-year-old daughter. They live in Rogers.

If you get a chance, stop by and introduce yourself. Dolly is in the corner office of the finance area in the first floor of the admin. building.

Welcome to the utility, Dolly.



*Dolly Lee*



## Utility staff gathers for the holidays

Several of the employees who gathered to celebrate the holidays at CanCanWonderland in St. Paul on Dec. 16 are shown here: Jodi Wallin, Dolly Lee, Sandy Kimbrough, Martha Burckhardt, Dolly Ludden, and Carol Kazynski. A holiday luncheon was also held for production staff on Dec. 15 in the treatment plant cafeteria.

## Water utility tech. I sought

The utility is looking to hire a water utility tech. I to work in the Damage Prevention Unit. This position is open to the general public and closes on Jan. 5, 2022.

Typical duties of the position include:

- Locating and marking watermain facilities
- Using GIS mapping and software
- Using Microsoft Office for team communication and meetings
- Coordinating multiple inspection projects, preparing as-built drawings, and working with project engineers to review and analyze projects during design phase

This position is responsible for working extended hours outdoors, mostly during the spring through autumn. Winter outside work may be required on occasion. Typical hours are weekdays 7 a.m. - 3:30 p.m. with overtime required on a project-by-project basis. Weekend and holiday work may be occasionally requested.

### Requirements

Ten college semester credits including at least six semester credits of technical classes.

Technical classes include: math, engineering, GIS, CAD, public works administration, and technical/business writing. Technical/business writing is limited to four semester credits.

No substitution of experience for credits.

Must possess and maintain a valid Minnesota class D driver's license, or equivalent out-of-state driver's license.

For more information, contact Dan Ferralez at 651-266-6596 or [jobs@stpaul.gov](mailto:jobs@stpaul.gov).

## Take college classes this spring

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the on campus location or Zoom.

For Zoom classes, students will receive an email by the evening before the class is to run with links to pick up materials, enter the virtual environment, and evaluate the class. Attendance will be taken at a variety of points during the session.

On-campus classes will be held with social distancing, face covering, and cleaning protocols. Individuals coming to campus must take a self-assessment the morning of class prior to arrival.

You must obtain management approval prior to signing up for the course(s) you are interested in.

Once you have obtained approval, send an email to both Sandy Kimbrough at [sandy.kimbrough@ci.stpaul.mn.us](mailto:sandy.kimbrough@ci.stpaul.mn.us) and Kate Moen at [KateMoen@ci.stpaul.mn.us](mailto:KateMoen@ci.stpaul.mn.us) with the course name, ID number and date. You will then receive an email either confirming your registration or letting you know that the available seats have already been filled.

## Retiree Craig Jahren passes away

Retiree Craig Jahren passed away Nov. 24 at the age of 63.

He worked at the utility from 1986 until 2002. He started as an engineering aide II and became a service worker II and service worker III. He then started work as a laborer and held titles of water utility worker I and II.

He held both of these titles upon his departure.

Our condolences to his friends, family, and former co-workers.



Craig Jahren