



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street., Suite 220
Saint Paul, MN 55101-1806

Telephone: 651-266-9101
Facsimile: 651-266-1919
Web: www.stpaul.gov/dsi

DATE: November 30, 2016

TO: City of Saint Paul Mayor and Council Members

FROM: Ricardo Cervantes-Director of the Department of Safety and Inspections (DSI) *RHC*

SUBJECT: 2017 Department of Safety and Inspections Proposed 2017 Fee Increase

The Mayor's proposed 2017 City of Saint Paul Budget includes a 2% increase in all Department of Safety and Inspections (DSI) permit and license fees. This will generate an estimated increase of \$300,000 in permit and license revenue. These fee changes are intended to partially cover increases in DSI's operating expenses in 2017; including health care, Social Security, Medicare, salaries, work comp, etc.

Zoning and Truth of Sale in Housing (T.I.S.H) fees are currently being reviewed by their respective boards; Planning Commission and T.I.S.H. Board respectively. The proposed fee change and the board's comments will be brought before the council in the 1st Quarter of 2017.

Summary of Recent Fee Increases:

2016 Increase

- 3% across the board increase in DSI fees
 - Hired two additional plans examiners
 - 2016 plan review turnaround times significantly reduced compared to recent years

2015 Increase

- 3% Increase in Building Permits and Plan Review Fees
 - Hired HVAC and Electrical Inspector
 - HVAC increase permits finalized by 15%
 - Electrical increase permits finalized by 7%
- Increases in Provisional (100%) and Residential Certificate of Occupancy Fees (15%)
 - Hired three Residential Certificate of Occupancy inspectors
 - 22% decrease in most overdue Residential Certificate of Occupancy properties
 - 23% increase in number of residential Certificates of Occupancy issued from 2014 (YTD)

2008 Increase

- 5% fee increase for all licenses (excluding restaurants and on-sale liquor)

For additional questions, please contact me at 651-266-9101 or Deputy Director Travis Bistodeau at 651-266-1922.