

LH-11-02-10  
Green Sheet Green Sheet Green Sheet Green Sheet Green Sheet Green Sheet

PH-01-19-11

Department/Office/Council:  
FS - Financial Services

Date Initiated:  
28 SEP 2010

**Green Sheet NO: 3118417**

Contact Person & Phone:  
Lynn Moser  
266-8851

Must Be on Council Agenda by (Date):

Doc. Type: OTHER (DOESN'T FIT ANY CATEGORY)

E-Document Required: Y  
Document Contact: Kim Ranweiler  
Contact Phone: 266-8856

➔

Assign Number For Routing Order

	Department	Sent To Person	Initial/Date
0	Financial Services	Dave Nelson	JLR 9/29/10
1	City Attorney	Lisa Veith	
2	Financial Services	Margaret Kelly	
3	Mayor's Office	Mayor/Assistant	
4	Council	Mary Erickson	
5	City Clerk	Shari Moore	

Total # of Signature Pages \_\_\_\_ (Clip All Locations for Signature)

Action Requested:  
Set date of public hearing and approve assmts for demolition of vacant building during the month of August, 2010 (NON-C.D.B.G. Funds). File No. J1102C

Recommendations: Approve (A) or Reject (R):

\_\_\_\_\_ Planning Commission

\_\_\_\_\_ CIB Committee

\_\_\_\_\_ Civil Service Commission

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Personal Service Contracts Must Answer the Following Questions:**

1. Has this person/firm ever worked under a contract for this department?  
Yes No
2. Has this person/firm ever been a city employee?  
Yes No
3. Does this person/firm possess a skill not normally possessed by any current city employee?  
Yes No

Explain all yes answers on separate sheet and attach to green sheet.

Initiating Problem, Issues, Opportunity (Who, What, When, Where, Why):  
Property owners or renters create a health hazard at various times throughout the City of Saint Paul when their property is not kept up. The City is required by City code to clean up the property and charge the property owner for the clean up.

Advantages If Approved:  
Cost recovery programs to recover expenses for summary abatement, grass cutting, towing of abandoned vehicles, demolitions, garbage hauling, tree removal and boardings-up.

Disadvantages If Approved:  
None

Disadvantages If Not Approved:  
If Council does not approve these charges general fund would be required to pay the assessment.

Total Amount of Transaction: \$40,888.45

Funding Source:

Financial Information: (Explain)

Cost/Revenue Budgeted:

Activity Number:

1 property owner will be notified of the public hearing and charges.

City of St. Paul

COUNCIL FILE NO. \_\_\_\_\_

RESOLUTION APPROVING ASSESSMENT AND  
FIXING TIME OF HEARING THEREON

By \_\_\_\_\_

File No. SEE BELOW

Assessment No. SEE BELOW

Voting

Ward In the matter of the assessment of benefits, cost and expenses for

J1102C (118958) demolition of vacant building during the month of August, 2010 (NON-C.D.B.G. Funds).

The assessment of benefits, cost and expenses for and in connection with the above improvement having been submitted to the Council, and the Council having considered same and found the said assessment satisfactory, therefore, be it

RESOLVED, That the said assessment be and the same is hereby in all respects approved.

RESOLVED FURTHER, That a public hearing be had on said assessment on the 19th day of January, at the hour of 5:30 P.M., in the Council Chamber of the Court House and City Hall Building, in the City of St. Paul; that the Financial Services Real Estate Section give notice of said meetings, as required by the Charter, stating in said notice the time and place of hearing, the nature of the improvement, and the amount assessed against the lot or lots of the particular owner to whom the notice is directed.

	Yeas	Nays	Absent
Bostrom			
Carter			
Harris			
Helgen			
Lantry			
Stark			
Thune			

Requested by Department of: Financial Services

By: \_\_\_\_\_

Approved by the Office of Financial Services

By: NA \_\_\_\_\_

Approved by City Attorney

By: \_\_\_\_\_

Approved by Mayor for Submission to Council

By: \_\_\_\_\_

Adopted by Council: Date \_\_\_\_\_

Adoption Certified by Council Secretary

By: \_\_\_\_\_

Approved by Mayor: Date \_\_\_\_\_

By: \_\_\_\_\_

City of St. Paul

COUNCIL FILE NO. \_\_\_\_\_

RESOLUTION RATIFYING ASSESSMENT

By \_\_\_\_\_

File No. SEE BELOW

Assessment No. SEE BELOW

Voting

Ward In the matter of the assessment of benefits, cost and expenses for

J1102C (118958) demolition of vacant building during the month of August, 2010 (NON-C.D.B.G. Funds).

A public hearing having been had upon the assessment for the above improvement, and said assessment having been further considered by the Council, and having been considered finally satisfactory, therefore, be it

RESOLVED, That the said assessment be and the same is hereby in all respects ratified.

RESOLVED FURTHER, That the said assessment be and it is hereby determined to be payable in One equal installment.

	Yeas	Nays	Absent
Bostrom			
Carter			
Harris			
Helgen			
Lantry			
Stark			
Thune			

Requested by Department of: Financial Services

By: \_\_\_\_\_

Approved by the Office of Financial Services

By: NA \_\_\_\_\_

Approved by City Attorney

By: \_\_\_\_\_

Adopted by Council: Date \_\_\_\_\_

Adoption Certified by Council Secretary

By: \_\_\_\_\_

Approved by Mayor for Submission to Council

By: \_\_\_\_\_

Approved by Mayor: Date \_\_\_\_\_

By: \_\_\_\_\_

City of St. Paul

Office of Financial Services  
Real Estate Section

COUNCIL FILE NO. \_\_\_\_\_

REPORT OF COMPLETION OF ASSESSMENT

File No. SEE BELOW

Assessment No. SEE BELOW

Voting

Ward In the matter of the assessment of benefits, cost and expenses for

J1102C (118958) demolition of vacant building during the month of August, 2010 (NON-C.D.B.G. Funds).

To the Council of the City of St. Paul

The Financial Services Real Estate Section hereby reports to the Council the following as a statement of the expenditures necessarily incurred for and in connection with the making of the above improvement, viz:

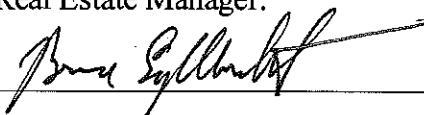
Total costs	\$40,748.45
Park Service Fee	\$
Code Enforcement/DSI - Service Fee	\$ 115.00
Real Estate Service Fee	\$ 20.00
Attorney Fee	\$ 5.00
TOTAL EXPENDITURES	\$40,888.45
Charge To	
Net Assessment	\$40,888.45

Said Financial Services Real Estate Section further reports that it has assessed and levied the total amount as above ascertained, to-wit: the sum of \$40,888.45 upon each and every lot, part or parcel of land deemed benefitted by the said improvement, and in the case of each lot, part or parcel of land in accordance with the benefits conferred thereon; that the said assessment has been completed, and that hereto attached, identified by the signature of the Real Estate Manager, and made a part hereof, is the said assessment as completed by said Real Estate Section, which is herewith submitted to the Council for such action thereon as may be considered proper.

Dated:

9-29-10

Real Estate Manager:



**CITY OF ST PAUL**  
**Office of Financial Services**  
**Real Estate Division**

**Demolition of Vacant Building during the month of August,  
2010 (NON-C.D.B.G. Funds).**

Project #           **J1102C**  
Assessment #       **118958**  
City Council District #  
District Planning Council #

Ratification Prepared By: **TJT**

Hearing Notices Mailed:

Legislative Hearing Date: **11/02/2010**

Ratification Hearing Date: **01/19/2011**

Ratification Order #:

Invoices Mailed:

Last Day to Pay Without Interest:

Made Current:

Finance Account Code:

Interest Rate:                       **5.0000%**

Number of Years:                   **1**

Number of Parcels:                 **1**

**Final Costs and Expenses:**

Demolition	<b>\$40,748.45</b>
DSI Admin Fee	<b>\$115.00</b>
Real Estate Admin Fee	<b>\$20.00</b>
Attorney Fee	<b>\$5.00</b>
<b>Total Expenditure:</b>	<b>\$40,888.45</b>

\_\_\_\_\_  
Real Estate Manager

\_\_\_\_\_  
Date

Ratification Date: Resolution #:

<u>Owner or Taxpayer</u>	<u>Property Description</u>	<u>Item Description</u>	<u>Unit Rate</u>	<u>Quantity</u>	<u>Charge Amt</u>	<u>Property ID</u>
Wallace G Wickard	LEWIS SECOND ADDITION TO ST	Demolition	1.00	40,748.45	\$40,748.45	<b>25-29-23-41-0085</b>
Kathleen T Wickard	PAUL BLOCKS 7, 8, 9, 10, 11, 12, 13, 14,	DSI Admin Fee	115.00	1.00	\$115.00	
1252 Cook Ave E	& 15 LOTS 29 AND LOT 30 BLK 15	Real Estate Admin Fee	20.00	1.00	\$20.00	
St Paul MN 55106-3416		Attorney Fee	5.00	1.00	\$5.00	
					<u>\$40,888.45</u>	

\*\*\* Owner and Taxpayer \*\*\*

**\*246 FRONT AVE**

\*Ward: 5

\*Pending as of: 9/3/2010

\*\* PLEASE NOTE \*\*  
C.D.B.G Funds

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Total Demolition:	\$40,748.45
Total DSI Admin Fee:	\$115.00
Total Real Estate Admin Fee:	\$20.00
Total Attorney Fee:	\$5.00
<b>Project Total:</b>	<b>\$40,888.45</b>

**1 Parcel(s)**

**0 Exempt Parcel(s)**