



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

Civil Division  
400 City Hall  
15 West Kellogg Blvd.  
Saint Paul, Minnesota 55102

Telephone: 651 266-8710  
Facsimile: 651 298-5619

August 15, 2013

### NOTICE OF INTENT TO REVOKE LICENSE

Deanna R. Monroe  
2280 Buckingham Lane  
Moundsview, MN 55112

RE: Peddler license held by Deanna R. Monroe d/b/a Deanna R. Monroe for the City of Saint Paul  
License ID #20120004017

Dear Ms. Monroe:

The Department of Safety and Inspections (DSI) has recommended revocation of the Peddler license held by Deanna R. Monroe d/b/a Deanna R. Monroe for the City of Saint Paul. The basis for the recommendation is as follows:

**On July 17, 2013, the Department of Safety and Inspection (DSI) received a notice from the Minnesota Department of Revenue stating that you had an overdue tax liability. Under Minnesota State Law, your Peddler's license must be revoked until your tax delinquency is resolved and DSI receives a Clearance Certificate from the Department of Revenue.**

At this time, you have two (2) options on how to proceed:

1. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing. We will need to receive your letter by **Monday, August 26, 2013**. The matter will then be scheduled before the City Council for a public hearing to determine whether to revoke your Peddler's license. You will have an opportunity to appear before the Council and make a statement on your own behalf.
2. If you dispute the facts outlined above, you may request a hearing before an Administrative Law Judge (ALJ). I will need to receive your letter no later than **Monday, August 26, 2013**. At that hearing both you and the City will appear and present witnesses, evidence and cross-examine each other's witnesses. After receipt of the ALJ's report (usually within 30 days), a public hearing will need to be scheduled. At that time, the City Council will decide whether to adopt, modify or reject the ALJ's report and recommendation.

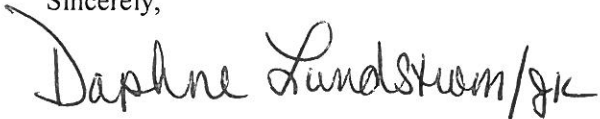
Please note: If you choose an administrative hearing, the Department of Safety and Inspections reserves the right to request that City Council impose the costs of the administrative hearing per Saint Paul Legislative Code § 310.05 (k).

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**If you have not contacted me or DSI by Monday, August 26, 2013, I will assume that you do not contest the revocation of your Peddler's license. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.**

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,

A handwritten signature in cursive script that reads "Daphne Lundstrom/jk". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

Daphne Lundstrom  
Assistant City Attorney

cc: Christine Rozek, Deputy Director of DSI

STATE OF MINNESOTA )  
 )

AFFIDAVIT OF SERVICE BY U.S. MAIL

COUNTY OF RAMSEY )

Julie Kraus, being first duly sworn, deposes and says that on the 15<sup>th</sup> day of August she served the attached **NOTICE OF INTENT TO REVOKE LICENSE** and correct copy thereof in an envelope addressed as follows:

Deanna R. Monroe  
2280 Buckingham Lane  
Moundsview, MN 55112

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

Julie Kraus  
Julie Kraus

Subscribed and sworn to before me  
this 15<sup>th</sup> day of August, 2013

Rita M. Bossard  
Notary Public

