

## Sponsor Agreement

By letter dated May 15, 2017, the Richard M. Schulze ("Grantor") awarded a grant to the Saint Paul Police Foundation ("SPPF") for the purpose of supporting and expanding the Explorer After-School Education and Mentoring Program operated by the Saint Paul Police Department (the "Project"). The Saint Paul Police Foundation ("SPPF") accepted grant and hereby agrees to serve as Grant Partner to the Saint Paul Police Department, the Sponsored Organization. SPPF has determined that sponsorship of the Project is consistent with its goals and wishes to make arrangements with SPPD for the implementation and operation of the Project.

Under the terms of this Agreement, SPPF will disperse \$ 13,500 from funds available under grant to SPPD as the Sponsored Organization. The parties agree that SPPF will retain a 10% grant partner fee in the amount of \$1,500, for a total disbursement from the grant in the amount of \$15,000.

### Terms of Agreement

1. SPPF agrees to sponsor the Project and to assume administrative, programmatic, financial, and legal responsibility for purposes of Grantor's requirements.
2. SPPD agrees to use grant funds to implement and operate the Project, in accordance with the terms of the grant agreement, memorialized in the attached grant application, award notice, and additional corresponding grant documents ("Grant Agreement").
3. No material changes in the purposes or activities of the Project may be made without prior written permission of both SPPF and SPPD and in accordance the Grant Agreement and applicable Grantor requirements.
4. SPPF is not liable for any SPPD use of grants funds inconsistent with this Agreement or any SPPD misrepresentation regarding use of grant funds.
5. The parties will implement and operate the Project in a manner consistent with SPPF's tax-exempt status. As such, SPPD shall not use grant funds to attempt to influence legislation or participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office or otherwise engage in the carrying on of propaganda (within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986).
6. SPPF will disburse \$13,500 as defined in this Agreement to SPPD within 10 business days of receipt of funds from the Grantor and a signed sponsor agreement. Disbursements of funds will be restricted to the support and implementation of the Project only.
7. The parties will create and maintain all financial records relating to the Project according to generally accepted accounting principles and as required by law and the Grant Agreement. The parties will make grant records available to auditors as required by law and the Grant Agreement.
8. SPPD will provide information for the submission of reports to the Grantor required by the Grant Agreement. Accordingly, SPPD will provide the following documentation to the Saint Paul Police Foundation:
  - a. Grant expenditure reports. SPPD will submit a grant expenditure report to SPPF at the end of each fiscal quarter.
  - b. Semi-annual program performance reports. SPPD will submit semi-annual program performance reports to SPPF according to the grant evaluation plan provided to the SPPF board.
  - c. Grantor-required programmatic and expenditure reports. SPPD will submit Grantor-required reports to SPPF that meet guidelines and requirements described in the Grant

Agreement. If report requirements are not defined in the Grant Agreement, reports will follow the Minnesota Common Grant report guidelines. SPPD will submit applicable program activity reports to SPPF no later than 10 days before the deadline for report submission to the Grantor.

9. SPPF and SPPD will reflect the activities of the Project, to the extent applicable, on their state and federal government tax returns and financial reports. All disbursements from an Account shall be treated as payments made to or on behalf of SPPD to accomplish the purposes of the Project.
10. This Agreement will terminate if any of the following events occur:
  - a. SPPF requests to SPPD in writing that it cease activities deemed to jeopardize SPPF's tax-exempt status and the Project fails to comply within a period of ten (10) days,
  - b. SPPD fails to perform or observe any other covenant of this Agreement, and this failure remains unremedied fifteen (15) days after notice in writing, or
  - d. Expiration of four weeks after either SPPD or SPPF has given written notice of its intent to terminate the Agreement.

In the event this Agreement is terminated, the parties will comply with any termination conditions imposed by the Grantor.

**Accepted for the Saint Paul Police Foundation (Grant Partner)**

Donna Swanson  
Name of Authorized Signer

Donna Swanson  
Signature

5.25.17  
Date

**Accepted for the Saint Paul Police Department (Sponsored Organization)**

Kathleen Wuorinen  
Kathleen Wuorinen  
Assistant Chief of Police

5-31-17  
Date



**RICHARD M. SCHULZE**  
FAMILY FOUNDATION

May 15, 2017

Chief Todd Axtell  
Chief of Police  
Saint Paul Police Foundation  
367 Grove Street  
St. Paul, MN 55101

Dear Chief Axtell:

I am pleased to inform you that the Board of Trustees of the Richard M. Schulze Family Foundation reviewed your recent request for funding and has awarded an unconditional grant of \$15,000 to Saint Paul Police Foundation. The grant is to be used in support of your Explorer After-School Education/Mentoring program, as described in your application materials.

As a requirement of this grant, a very brief Six Month Check In Questionnaire is due by October 26, 2017; and a final Follow Up Report detailing the outcomes achieved as a result of this grant must be submitted prior to your next grant application or by April 26, 2018, whichever comes first. The Questionnaire and Follow Up Report forms will be available in your account within our online system.

Organizations may apply for funding through the Foundation once every 12 months. While we are very happy to provide support to Saint Paul Police Foundation, your current grant is not intended to convey assurance of future support.

Should you choose to share the goods news of this grant, please refer to our organization as the Richard M. Schulze Family Foundation in all documents. We also ask that you allow us to review announcement documents in advance. Please contact Barb Dunker, 952-324-8910 or [bjdunker@schulzefamilyfoundation.org](mailto:bjdunker@schulzefamilyfoundation.org), to facilitate that review. We'd appreciate receiving copies of news of the announcement, including news media coverage, and those can be sent to Barb as well. Finally, if you plan to send a thank you note, please address that to Mr. Richard Schulze, Chairman, Richard M. Schulze Family Foundation.

Chief Todd Axtell  
May 15, 2017  
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Please print this letter, sign it and return a copy to the Foundation via U.S. Mail or by returning it electronically. This will serve as an acceptance of the requirements of this grant and will result in a check being prepared and mailed to you. It also represents your assurance that you have read, understand and accept the Foundation's policy on full disclosure of information which appears on the Foundation website.

The board and staff of the Foundation are pleased to support the important work you are doing. We wish you much success in your efforts and look forward to being in contact with you in the coming year to learn about the impact of our investment.

Sincerely,

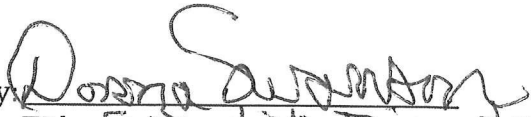


Mark Dienhart, Ph.D.  
President and CEO

MD:bd

Accepted:

Saint Paul Police Foundation

By   
Title Executive Director  
Date 5.25.17