

**CITY OF SAINT PAUL
OFFICE OF THE MAYOR**

ADMINISTRATIVE ORDER

Approved Copies to:

- City Clerk (Original)
- Finance Dept.'s Accounting Division
- Requesting Dept.

No: _____

Date: _____

WHEREAS, the chief of the Saint Paul Police Department, Thomas E. Smith, recognizes and acknowledges police employees for their outstanding achievements and exemplary dedication to public services; and

WHEREAS, recognition ceremonies are held throughout the year at various places and time including but not limited to: Medal of Valor, Chief's Award, Employee of the Year, the promotion of employees; and

WHEREAS, the public purpose of the ceremonies is that the city council and mayor deem it important to recognize the commitment and dedication to public service of the city's police employees; and

BE IT ORDERED, that pursuant to the 2013 city budget , the proper city official(s) are hereby authorized to remit an amount not to exceed \$10,000 to cover expenses including food, beverages and room rental incurred from the above various ceremonies.

A copy of said order is to be kept on file and of record in the Office of Financial Services.

Account code: 001-04000



Requested by: Department Director

Date

Approved by: City Attorney

Date

Approved by: Finance Director

Date