

SUBJECT

BOARD RESOLUTION NO. 24-968

Pertaining to a Source Water Protection Plan Implementation Grant Agreement between the Minnesota Department of Health (MDH) and the Board of Water Commissioners to define the administration of grant funding to fund the development of an ArcGIS Story Map that will fulfill several SPRWS Wellhead Protection Plan management strategies.

STRATEGIC PLAN GOALS: Energy and Water Resource Sustainability

In order to protect groundwater resources, SPRWS developed a Wellhead Protection Plan that was approved by MDH in 2022. This plan includes thirty-nine management strategies to be implemented over the next ten years.

At its February 13, 2024 meeting, the Board directed staff to make application to the MDH for grant funding to implement several of the management strategies outlined in the Wellhead Protection Plan centered around public education. Through the application process, the MDH determined that developing an ArcGIS Story Map was eligible for Source Water Protection Plan Implementation funding and recommended approval of a grant in the amount of \$10,000 to fund the project. Short Elliot Hendrickson (SEH) will be the consultant hired to perform the work defined in the grant, which is also outlined in the attached consultant proposal.

This agreement details the policies and procedures for the administration of the grant funds including:

1. Board is responsible for paying in full any licensed contractor or consultant hired for the purpose of completing any work under the grant agreement.
2. Upon completion of the project, Board is responsible for presenting an itemized invoice and Grant Narrative Report for the activities actually performed to MDH for reimbursement no later than 30 calendar days after the expiration date of the grant agreement.
3. Board is responsible for providing MDH with one electronic copy of all final produced under the grant agreement.
4. Board is responsible for using the Clean Water Land and Legacy Amendment logo provided by MDH on all materials produced under the grant agreement. Failure to do display the logo may jeopardize reimbursement.
5. Board does not have to obtain and supply matching funds.
6. Board is responsible for any project overages beyond the approved budget totaling \$10,000.

See attached for the grant agreement and consultant proposal.

RECOMMENDATION

Approval