



# APPLICATION FOR APPEAL

RECEIVED

SEP 11 2012

CITY CLERK

Saint Paul City Clerk

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8560

The City Clerk needs the following to process your appeal:

- \$25 filing fee payable to the City of Saint Paul (if cash: receipt number \_\_\_\_\_)
- Copy of the City-issued orders or letter which are being appealed
- Attachments you may wish to include
- This appeal form completed
- Walk-In OR  Mail-In

YOUR HEARING Date and Time:  
~~Friday Tuesday 9/25/2012~~  
~~Tuesday 9/14/2012~~  
 Time ~~9:00 A.M.~~  
 1:30 P.M.  
 Location of Hearing: 1:30 P.M.  
 Room 330 City Hall/Courthouse

## Address Being Appealed:

Number & Street: 1063 val BUREAU City: ST PAUL State: ILL Zip: 55104

Appellant/Applicant: Sharon L Smith Email sharonlee.smith@mc

Phone Numbers: Business na Residence na Cell 651 308 0377

Signature: Sharon Lee Smith Date: Sept 10 2012

Name of Owner (if other than Appellant): na

Address (if not Appellant's): na

Phone Numbers: Business na Residence na Cell na

## What Is Being Appealed and Why? *Attachments Are Acceptable*

- Vacate Order/Condemnation/Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List
- Fire C of O: Only Egress Windows
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other

see attached letters



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-8951  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

August 30, 2012

SHARON L SMITH  
671 FRONT AVE  
ST PAUL MN 55103-1413

### FIRE INSPECTION CORRECTION NOTICE

RE: 1063 VAN BUREN AVE

Dear Property Representative:

Your building was inspected on August 30, 2012 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date.

**A re-inspection will be made on October 8, 2012 at 11:00 AM.**

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.

#### DEFICIENCY LIST

1. Exterior - Doors - SPLC 34.09 (3), 34.32 (3) - Repair and maintain the door in good condition.-Repair, replace, or remove both damaged storm doors.
2. Exterior - Garage - SPLC 34.09 (1) e, 34.32 (1) d - Provide and maintained the roof weather tight and free from defects.-Repair or replace the deteriorated garage roof.
3. Exterior - Garage - SPLC 34.08 (7) - All parking spaces shall be paved with asphalt, concrete, or durable dustless surfacing. Before any existing spaces may be paved, site plan approval must be obtained as specified in the St. Paul Zoning Code. Contact DSI Zoning at 651-266-9090.

4. Exterior - Throughout - SPLC 34.09 (3), 34.32 (3) - Repair and maintain the window glass.
5. Exterior - Throughout - SPLC 34.09 (3), 34.32 (3) - Repair and maintain the window locks.
6. Exterior - Throughout - SPLC 34.09 (3), 34.32 (3) - Provide or repair and maintain the window screens.-Repair or replace all torn or missing screens.
7. Exterior - Throughout - SPLC 34.09 (2), 34.32(2) - Repair or replace the unsafe stairways, porch, decks or railings in an approved manner. This work requires a permit(s). Call DSI at (651) 266-9090.-Repair or replace the front wood sidewalks and the front and side stairways, deck, guardrails and handrails to meet code.
8. Interior - Basement - MSFC1026.1 - Maintain an approved escape window from each sleeping room. The minimum size must be 5 square feet of glazed area with a minimum of 24 inches of openable height and 20 inches of openable width. With a finished sill height not more than 48 inches.-Repair the damaged egress window and hardware in the basement.
9. Interior - Basement - MN State Statute 299F.50 Immediately provide and maintain an approved Carbon Monoxide Alarm in a location within ten (10) feet of each sleeping area. Installation shall be in accordance with manufacturers instructions.
10. Interior - Basement - SPLC 34.10 (7), 34.33 (6) - Repair and maintain the walls in an approved manner.-Repair the plastic wall coverings over the insulation in the basement that has been damaged and torn.
11. Interior - Kitchen - SPLC 34.10 (7), 34.33 (6) - Repair and maintain the cabinets in an approved manner.-Repair or replace the damaged or missing drawer.
12. Interior - Throughout - MSFC 605.1 - Repair or replace damaged electrical fixtures. This work may require a permit(s). Call DSI at (651) 266-9090.-Repair or replace all damaged light fixtures throughout the home.
13. Interior - Throughout - SPLC 34.10 (7), 34.33 (6) - Repair or replace and maintain the woodwork in an approved manner.-Repair or replace all damaged closet doors and bedroom doors and frames throughout.
14. Interior - Throughout - SPLC 34.10 (7), 34.33 (6) - Repair and maintain the floor in an approved manner.-Repair or replace the carpeting that is torn, and needs to be cleaned.
15. Interior - Throughout - SPLC 34.10 (7), 34.33 (6) - Repair and maintain the walls in an approved manner.-Patch and paint the holes and/or cracks in the walls.
16. SPLC 34.11 (6), 34.34 (3) - Provide service of heating facility by a licensed contractor which must include a carbon monoxide test. Submit a completed copy of the Saint Paul Fire Marshal's Existing Fuel Burning Equipment Safety Test Report to this office.

17. SPLC 39.02(c) - Complete and sign the smoke detector affidavit and return it to this office.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8688) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: [lisa.martin@ci.stpaul.mn.us](mailto:lisa.martin@ci.stpaul.mn.us) or call me at 651-266-8988 between 6:30 a.m. - 8:30 a.m. Please help to make Saint Paul a safer place in which to live and work.

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Sincerely,

Lisa Martin  
Fire Inspector

Subject Property 1063 Van Buren, St. Paul MN 55104

What is Being Appealed and Why?

Item 2. Order to repair or replace garage roof. I had this roof inspected by Chrisco Construction. The roof is weather tight. There is no leakage. See attached letter with business license number on the letter.

Item 3. Order to pave "parking space" with asphalt. This space by the garage in the back of the house is not and never was a parking space. There used to be grass there. I will write an addendum to the lease prohibiting parking on the grass or put grass seed down.

Item 7. I am appealing the need for a permit to do the work required in item 7. The front sidewalk boards need tightening with wood screws. The wood has shrunk in places due to weather changes. There is one space about an inch or inch and a half wide. Lisa Martin said I needed to fill in that space with a narrow board or take the one board out and put in a slightly wider board. That's it except for securing and tightening. I am not tearing down and rebuilding the entire walkway. See photo.

Item 12. Lisa says this work may require a permit. See attached photos. My tenants are poor. They had no money to buy light bulbs. They got some light bulbs, installed them and rescrewed the fixtures up. There was never anything wrong with the fixtures. They had taken them apart because the light bulbs burned out then did not bother to secure the little screws again.