



APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

RECEIVED

MAR 22 2017

CITY CLERK

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8585

We need the following to process your appeal:

- ☒ \$25 filing fee payable to the City of Saint Paul
(if cash: receipt number _____)
- ☒ Copy of the City-issued orders/letter being appealed
- ☐ Attachments you may wish to include
- ☒ This appeal form completed
- ☐ Walk-In OR ☒ Mail-In

for abatement orders only: ☐ Email OR ☐ Fax

HEARING DATE & TIME

(provided by Legislative Hearing Office)

Tuesday, April 4, 2017

Time 1:30 P.M.

Location of Hearing:

Room 330 City Hall/Courthouse

Address Being Appealed:

Number & Street: 1262 ENGLEWOOD AVE City: ST PAUL State: MIN Zip: 55104

Appellant/Applicant: MARY ZESBAUGH Email: MJZES4550@GMAIL.COM

Phone Numbers: Business _____ Residence _____ Cell 612-229-6561

Signature: Mary Zesbaugh Date: 3/20/17

Name of Owner (if other than Appellant): MARIANNE KRIEGLER TRUST

Mailing Address if Not Appellant's: 1201 YALE PLACE #1504

Phone Numbers: Business _____ Residence _____ Cell _____

What Is Being Appealed and Why? *Attachments Are Acceptable*

- ☐ Vacate Order/Condemnation/
- ☐ Revocation of Fire C of O
- ☐ Summary/Vehicle Abatement
- ☐ Fire C of O Deficiency List
- ☐ Code Enforcement Correction Notice
- ☐ Vacant Building Registration
- ☒ Other



Provisional Fire Certificate of Occupancy Renewal Invoice

☐ Check this box if making any name, mailing address or phone # correction or if you have sold or added additional properties. Write the changes on the back of this form. If your mailing address has/will be changing, please let us know.

CITY OF SAINT PAUL
Department of Safety and Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
PHONE: (651)-266-8989
FAX: (651) 266-9124
An Equal Opportunity Employer

MARIANNE KRIEGLER
1850 UNIVERSITY AVE W APT 202
ST PAUL MN 55104-3511

March 6, 2017
Invoice # 1295082
Customer # 1392768
Invoice Due Date: Upon Receipt

Detail description

1262 ENGLEWOOD AVE Provisional CO Fee 2015
1262 ENGLEWOOD AVE Provisional CO Fee 2017

Folder ID

3627623
3627623

Fee

\$100.00
\$105.00

Pay this Amount:

\$205.00

We thank you for your prompt attention to this matter. Effective February 25, 2017, Provisional Fire Certificates of Occupancy are \$105.00 annually. The new Owner's Self-evaluation Affidavit is also required to be completed for each address, and returned with your invoice and payment. For detail information, please visit our website at www.stpaul.gov/cofo. Please also note that per the provisions of the Saint Paul Legislative Code Chapter 40, failure to pay this invoice could result in loss of the approval to rent your property and or criminal penalties. If you have questions, please contact the Department of Safety and Inspection at 651-266-8989.

Please Give Us Your Email Address: _____

Please Give Us Your Current Phone Number: _____

Please Return this invoice with your payment to: Saint Paul Department of Safety and Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

Make Checks Payable to: The City of Saint Paul

Customer # 1392768

Signature of Card Holder (required for all charges)



IF PAYING BY CREDIT CARD, PLEASE COMPLETE THE FOLLOWING INFORMATION:

☐ American Express ☐ Discover ☐ MasterCard ☐ Visa **Amount: \$** _____

Expiration:

□ □ / □ □

Account Number:

□ □ □ □ □ □ □ □



Security Code:

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CITY OF SAINT PAUL
Department of Safety & Inspections
Fire Safety Inspection Division

OWNER'S SELF EVALUATION AFFIDAVIT

375 Jackson Street Suite 220
Saint Paul, MN 55101-1806
(P) 651-266-8989 (F) 651-266-9124

Revised 04/2015

This pre-inspection checklist will help you prepare for your Fire Certificate of Occupancy inspection. It is not all inclusive of the items we will look for during the actual Fire Certificate of Occupancy inspection.

Address of Property:

Owner/Responsible Party Name and Address:

EXTERIOR

Address

Yes No

- ☐ ☐ Is the building address visible from the street and or alley with numbers at least four inches high?

INTERIOR

Electrical

Yes No

- ☐ ☐ Are all outlets/switch plate covers present, secured, and is all wiring concealed?
- ☐ ☐ Are extension cords used only on portable appliances?

Plumbing Fixtures

- ☐ ☐ Do sinks and wash basins have both hot and cold running water?

Smoke/Carbon Monoxide Alarms

- ☐ ☐ Are smoke alarms present and working?
- ☐ ☐ Are carbon monoxide (CO) alarms within 10' of sleeping rooms and working?

Exit Doors and Pathways

- ☐ ☐ Are exit doors and pathways clear, maintained and usable?

Windows/Patio Doors

Yes No

- ☐ ☐ Do windows and doors open and close freely?
- ☐ ☐ Is a window provided in each room used for sleeping?

Stairs & Porches

- ☐ ☐ Are handrails and guardrails present on stairs?
- ☐ ☐ Do decks over 30" tall have guardrails?

Garbage

- ☐ ☐ Is a garbage pick-up service provided?
- ☐ ☐ Are garbage containers provided?

Hazardous Storage

- ☐ ☐ Is gasoline and propane stored in the dwelling unit?

Emergency Contacts

- ☐ ☐ Are 24 hour emergency contact numbers provided to tenants?

OCCUPANCY

Number of sleeping rooms:

___ Basement ___ Main Floor
___ Second Floor ___ Third Floor/Attic

Total Number of Occupants ___

Additional Safety Tips:

- The leading cause of home fires is unattended cooking, followed closely by carelessly discarded smoker's materials
 - Maintain 3 feet of clearance around cooking surfaces
 - Never leave the room with food on the stove
 - Discard smoking materials in metal, glass or ceramic containers
- Clean dryer vents regularly
- Maintain 3 feet of clearance around heating appliances
- Do not overload outlets
- Do not leave open flames and candles unattended
- Test smoke alarms monthly
- Create an escape plan

I hereby certify that the above information is true to the best of my knowledge, and belief. I understand the property owner is responsible for the continued maintenance and habitability of this property.

Owner / Responsible Party signature

date

Send To:

Department of Safety & Inspections
Fire Safety Inspection Division
375 Jackson Street – Suite 220
Saint Paul, MN 55101-1806
Fax: 651-266-9124