



# PROVISIONAL FIRE CERTIFICATE OF OCCUPANCY APPLICATION

Department of Safety & Inspections  
Fire Safety Inspection Division  
375 Jackson Street - Suite 220  
Saint Paul MN 55101-1806  
Fax: 651-266-9124

(Complete and return this form to the Department of Safety & Inspections)

Chapter 40 of the Saint Paul Legislative Code requires all existing buildings, with the exception of owner-occupied single family houses and owner-occupied duplexes, to have and maintain a Fire Certificate of Occupancy. It further states that the owners of all buildings subject to the Fire Certificate of Occupancy requirement shall apply for a Fire Certificate of Occupancy. Failure to do so may result in enforcement action. Forms, fee schedules, and other inspection handouts are available on our website at <https://www.stpaul.gov/cofo>.

Property Address:

291 Stinson St. W, St. Paul 55117

Number of Residential Units: 1 Number of Stories: 2

Owner Name(s): Shawn Nelson

Mailing Address of Owner: ~~25430~~ 25430 98th St.  
Zimmerman MN 55398

Owner Telephone Number(s): Home: \_\_\_\_\_ Cell: 763 238 4696  
Work: \_\_\_\_\_ Fax: \_\_\_\_\_

Property Manager(s): \_\_\_\_\_

Mailing Address of Property Manager: \_\_\_\_\_  
\_\_\_\_\_

Property Manager Telephone Number(s): Home: \_\_\_\_\_ Cell: \_\_\_\_\_  
Work: \_\_\_\_\_ Fax: \_\_\_\_\_

The Total Amount Due includes \$105.00 per dwelling for the Provisional Certificate of Occupancy

Mail to: Fire Safety Inspections  
375 Jackson Street, Suite 220  
St. Paul, MN 55101

Total Amount Due: \$105  
(Add \$105 for each additional dwelling)

\* Make checks payable to: City of St. Paul

RECEIVED IN D.S.I.

IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION:  
If paying by credit card, you may fax this invoice to: **651-266-9124**  
You must sign and date this form at the bottom.

NOV 12 2019 *KJD*

Signature of Cardholder (required for all charges): \_\_\_\_\_