



July 1, 2013

Saint Paul City Council
Legislative Hearings
City Clerk's Office
310 City Hall
15 West Kellogg Boulevard
Saint Paul, MN 55102

**RE: File: #J1308P
Appeal Graffiti Removal Assessment
GW Restaurant Holding LLC / Goodwill/Easter Seals Minnesota
1845 University Avenue West, Saint, Paul, MN**

Dear Legislative Hearing Officer:

We hereby appeal the Graffiti Removal Assessment #138407 with a File of #J1308P in the amount of \$215.46. We are enclosing the Application for Appeal, a filing fee of \$25.00, a copy of the City-issued order is not attached as we did not receive one and our documentation of our graffiti events are attached for your reference. We are confident we addressed and removed the graffiti in question and feel the Assessment is erroneous.

We have reviewed the time frame of February 5, 2013 to March 11, 2013 and we located one (1) incident report that was filed by our Asset Protection Department and that was on February 11, 2013. I have attached a copy of that report. Our Facilities Department removed the graffiti shortly thereafter when the weather warmed up enough to paint. There was one other instance we found and that was on March 15, 2013 which is outside the dates listed on the Assessment. I included it for documentation of the event. All of our reports contain photographs and are reported by Samantha Manzke to the Police Department immediately. We are very responsive to graffiti issues and remove them immediately. We are very proud of our facility and the image we uphold in the community.

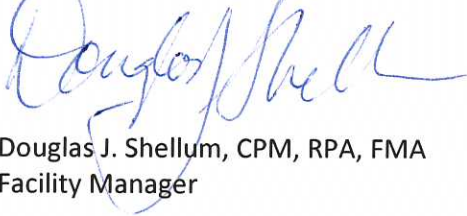
Please review your files and photos and find the date you removed the graffiti and compare it to what we have provided you. In the unlikely event we did not address graffiti removal that you can document between February 5, 2013 and March 11, 2013 we will be open to further discussion.

We certainly know the importance of promptly removing graffiti on our buildings as it acts as a deterrent to future vandalism.

We sincerely appreciate your attention to this and should you have any questions please do not hesitate to call me at 651-379-5988.

Sincerely,

Goodwill/Easter Seals Minnesota

A handwritten signature in blue ink that reads "Douglas Shellum". The signature is written in a cursive style with a large initial "D".

Douglas J. Shellum, CPM, RPA, FMA
Facility Manager

Enclosures

CC: Debbie Ferry
Samantha Manzke



City of Saint Paul Public Improvement INVOICE

OWNER OR TAXPAYER

Gw Restaurant Holding Lic
553 Fairview Ave N
Saint Paul MN 55104-1708

DEPARTMENT: Facilities FILE # **J1308P**
ASSESSMENT # **138407**
DEPT. # 107 P.O. # — PROPERTY ADDRESS
EXPENSE ACCT. # 730 **1845 UNIVERSITY AVE W**
Goods/Services were satisfactorily received. Please Pay
PARCEL ID
Roughshell July 2013
SIGNATURE DATE
33-29-23-24-0074

PROPERTY TAX DESCRIPTION

HUGHES' MIDWAY ADDITION TO THE CITY OF ST. PAUL, RAMSEY CO., MINN. VAC ALLEY ADJ & SELY 5 FT OF LOT 12 & NWLY 10 FT OF LOT 14 & ALL OF LOT 13

On **Wednesday, June 19, 2013** the City Council approved the assessment for Graffiti Removal on Private Property during the time period of February 5 to March 11, 2013..

PAYMENT INFORMATION

The amount of your assessment is **\$215.46**. You may pay this amount or a portion of this amount by **07/19/2013** without interest (please enclose the lower portion of this invoice with your payment). After **07/19/2013** any unpaid amount will be collected with your real estate taxes. Any unpaid amount will be charged interest at the rate of **4.50%** per year.

In accordance with sections 64.04 and 64.05 of the Saint Paul Administrative Code, you will be allowed **1** year(s) to pay this assessment.

There will be an installment paid each year with real estate taxes. Additional payments will be accepted until **NOVEMBER 15th** each year if you wish to shorten the term of the assessment.

SENIORS NOTE

If you are 65 or older and homestead this property, you may apply for a deferred payment of special assessments. This is not a forgiveness of payment. It is a deferred payment plan in which interest continues to accrue. Call us at 651-266-8858 to find out if you qualify for this deferment.

APPEAL

City Council decisions are subject to appeal in the Ramsey County District Court. You must file a notice stating the grounds for the appeal with the City Clerk within **20** days after the order adopting the assessment. You must file the same notice with the Clerk of District Court within **10** days after filing with the City Clerk.

NOTE: Failure to file the required notices within the times specified shall forever prohibit an appeal from the assessment.

Section 64.06 of the Saint Paul Administrative Code requires regular assessment payments to be made even if an assessment is under appeal. If the appeal is successful, the payments including interest will be refunded.

VIEW/PAY ASSESSMENTS ONLINE

To view assessments online or make a payment from your savings or checking account visit our website at www.stpaul.gov/assessments. Properties can be looked up either by street address or by parcel identification number.

QUESTIONS

Call 651-266-8858 and refer to the parcel identification number listed above.

Returned checks are subject to a \$30.00 returned item fee



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553 Fairview Ave. • St. Paul, MN 55104 • 651/379-5800 • 651/379-5803 (Fax)

Asset Protection/Security Investigation Report

Incident Report number: AP-02072013 A

Date: 02/7/13

Time: 06:30 Hours

Re: Graffiti

Location: West Exterior Wall of 1845 University Ave.

Subject(s): Unknown

On Thursday, February 07, 2013, at approximately 06:30 hours, I, Asset Protection Specialist Samantha Manzke observed graffiti on the west exterior wall of 1845 University Avenue (see photo below). I contacted the graffiti unit with the St. Paul police, and then contacted the Facilities department to remove the graffiti.



Samantha Manzke
Asset Protection/Security specialist
Goodwill/Easter Seals
553 Fairview Avenue North
St. Paul, MN 55104
(651) 379-5931 / Fax (651) 379-5803



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Asset Protection/Security Investigation Report

Incident Report number: AP-03152013 A

Date: 03/15/13

Time: 14:00 Hours

Re: Graffiti

Location: 2nd Debut 2, 1841 and 1845

Subject(s): Unknown

On Friday, March 15, 2013, I, Asset Protection Specialist Samantha Manzke was notified by Bob Weber that there was graffiti on the exterior walls or windows of 2nd Debut 2, 1841 and 1845 University Avenue (See photos below). I reported the graffiti to the St. Paul Police Department, and then notified the facilities team to have it removed.





Samantha Manzke
Asset Protection/Security specialist
Goodwill/Easter Seals
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St. Paul, MN 55104
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