



# APPLICATION FOR APPEAL

**Saint Paul City Clerk**

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8560

RECEIVED

OCT 17 2011

CITY CLERK

The City Clerk needs the following to process your appeal:

- ☒ \$25 filing fee payable to the City of Saint Paul  
(if cash: receipt number \_\_\_\_\_)
- ☒ Copy of the City-issued orders or letter which  
are being appealed
- ☐ Attachments you may wish to include
- ☒ This appeal form completed
- ☒ Walk-In OR ☐ Mail-In

YOUR HEARING Date and Time:

Tuesday, Oct. 25, 2011

Time 1:30 p.m.

Location of Hearing:

Room 330 City Hall/Courthouse

## Address Being Appealed:

Number & Street: 659 Surrey Ave. City: Saint Paul State: MN Zip: 55106

Appellant/Applicant: Kimberly A. Jones Email kimmieej05@yahoo.com

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell 612-743-6077

Signature: Kimberly A. Jones Date: 10/17/11

Name of Owner (if other than Appellant): \_\_\_\_\_

Address (if not Appellant's): 227 McKnight Rd. South A7 Saint Paul  
55119

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell 612-743-6077

## What Is Being Appealed and Why?

Attachments Are Acceptable

- ☐ Vacate Order/Condemnation/
- ☐ Revocation of Fire C of O
- ☐ Summary/Vehicle Abatement
- ☐ Fire C of O Deficiency List
- ☒ Fire C of O: Only Egress Windows
- ☐ Code Enforcement Correction Notice
- ☐ Vacant Building Registration
- ☐ Other

Varies of Second Floor Egress Windows



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-8951  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

October 13, 2011

KIMBERLY A JONES  
227 MCKNIGHT ROAD S A7  
ST PAUL MN 55119

### FIRE INSPECTION CORRECTION NOTICE

RE: 659 SURREY AVE  
Ref. #117660  
Residential Class: C

Dear Property Representative:

Your building was inspected on October 12, 2011 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date. **A re-inspection will be made on November 14, 2011 at 2:00 pm.**

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

**YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.**

#### DEFICIENCY LIST

1. 2nd floor - North Ceiling CO Detector - MN State Statute 299F.50 Immediately provide and maintain an approved Carbon Monoxide Alarm in a location within ten (10) feet of each sleeping area. Installation shall be in accordance with manufacturers instructions.-Install missing CO detector on north end ceiling on 2nd floor.
2. 2nd floor - Sleep Room Egress Windows - MSFC1026.1 - Provide and maintain an approved escape window from each sleeping room. The minimum size must be 5 square feet of glazed area with a minimum of 24 inches of openable height and 20 inches of openable width. With a finished sill height not more than 48 inches. This work may require permit(s). Call DSI at (651)-266-9090. Refer to the Escape Windows for Residential Occupancies handout for more information.

**2nd Floor East Bedroom & 2nd Floor North Bedroom Sleeping Room Egress Windows (Double Hung West and North Windows)**

**24 w x 20 h openable (All Windows)**  
**48 w x 19 h glazed (All Windows)**

3. Basement - Ceiling Outlet - MSFC 605.6 - Provide electrical cover plates to all outlets, switches and junction boxes where missing.-Install missing cover plate on ceiling outlet.
4. Basement - Dryer Vent and Support - UMC 504.6 - Provide, repair or replace the dryer exhaust duct. Exhaust ducts for domestic clothes dryers shall be constructed of metal and shall have a smooth interior finish. The exhaust duct shall be a minimum nominal size of four inches (102 mm) in diameter. This work may require a permit(s). Call DSI at (651) 266-8989.-Remove unapproved hangar supports for dryer vent. Run one continuous type of dryer vent for dryer.
5. Basement - Staircase - SPLC 34.10 (3), 34.33(2) - Repair or replace the unsafe stairway in an approved manner.-Repair or replace bottom 3 steps on staircase.
6. Garage - Address Numbers - SPLC 71.01 - Provide address numbers on building per attached HN-1 handout.-Install missing garage address numbers.
7. Kitchen - Wall Covering - MSFC 605.4 - Discontinue use of all multi-plug adapters.-Remove multi plug adapter from kitchen wall and install missing cover plate on wall outlet.
8. SPLC 34.11 (6), 34.34 (3) - Provide service of heating facility by a licensed contractor which must include a carbon monoxide test. Submit a completed copy of the Saint Paul Fire Marshal's Existing Fuel Burning Equipment Safety Test Report to this office.
9. SPLC 39.02(c) - Complete and sign the provided smoke detector affidavit and return it to this office.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8688) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: [sean.westenhofer@ci.stpaul.mn.us](mailto:sean.westenhofer@ci.stpaul.mn.us) or call me at 651-266-8982 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Sean Westenhofer  
Fire Inspector  
Ref. # 117660