

Department/Office/Council:
PD _ Police Department

Date Initiated:
01 AUG 2022


Green Sheet NO: 3175655

Contact Person & Phone:
Stacy Murphy
266-5558

Must Be on Council Agenda by (Date):

Doc. Type: RESOLUTION W/\$
TRANSACTION

E-Document Required: N
Document Contact: Michele Bunce
Contact Phone: 266-5568


Assign Number For Routing Order

	<u>Department</u>	<u>Sent To Person</u>	<u>Initial/Date</u>
0	Police Department	Department Director	
1	Police Department	Assistant Chief	
2	Financial Services	Office Financial Services D	
3	City Attorney	City Attorney	
4	Mayor's Office	Mayor/Assistant	
5	Council	City Council	
6	City Clerk	City Clerk	

Total # of Signature Pages ____ (Clip All Locations for Signature)

Action Requested:
Authorizing the Police Department to accept a donation of \$24,475 the Saint Paul Police Foundation (SPPF). The funds will be used to purchase 300 medical trauma kits containing essential medical supplies for first responders. There is no subgrant or match with this donation.

Recommendations: Approve (A) or Reject (R):
 _____ Planning Commission
 _____ CIB Committee
 _____ Civil Service Commission

Personal Service Contracts Must Answer the Following Questions:

- Has this person/firm ever worked under a contract for this department?
Yes No
- Has this person/firm ever been a city employee?
Yes No
- Does this person/firm possess a skill not normally possessed by any current city employee?
Yes No

Explain all yes answers on separate sheet and attach to green sheet.

Initiating Problem, Issues, Opportunity (Who, What, When, Where, Why):

Advantages If Approved:
Saint Paul Police Officers are often the first emergency personnel to arrive at scenes involving critically injured victims. This donation will allow for the purchase of 300 full trauma kits as well as replacement items for some current kits.

Disadvantages If Approved:
none

Disadvantages If Not Approved:
We are already out of some supplies for the kits and hope to replenish supplies as soon as possible.

Total Amount of Transaction: _____ **Cost/Revenue Budgeted:** _____

Funding Source: _____ **Activity Number:** _____

Financial Information:
(Explain)

**RESOLUTION
CITY OF SAINT PAUL, MINNESOTA**

Presented by _____

1 Authorizing the City of Saint Paul (“City”) on behalf of the Saint Paul Police Department
2 (“SPPD”) to accept a donation in the amount of \$24,475 from the Saint Paul Police Foundation
3 (“SPPF”) to purchase Trauma Kits.

4 WHEREAS, Saint Paul Administrative Code Section (“SPAC”) §41.03 allows the City to accept
5 any form of donation subject to the following: (a) All donations of any type in any amount of
6 value shall be received and processes in accordance with proper and accepted accounting
7 practices. (b) All donations shall be received and accepted by city council actions according to
8 SPAC §41.03 and according to reporting procedures established by administration and approval
9 by the city council. (c) All donations shall be made public and subject to periodic audit; and

10 WHEREAS, Minn. Stat. § 465.03 authorizes the City to accept gifts and donations of personal
11 property; and

12 WHEREAS, the City on behalf of the SPPD would like to accept the cash donation in the
13 amount of \$24,475 from the SPPF. The funds will be used to reimburse the purchase of Trauma
14 Kits containing essential medical supplies for first responders, as well as replacement items for
15 some current Trauma Kits that have been partially depleted; and

16 WHEREAS, the City Council finds that this cash donation used for Trauma Kits for first
17 responders has a public purpose in accordance with Minnesota Statute §465.03; now, therefore,
18 be it

19 RESOLVED, that the Council of the City of Saint Paul hereby authorizes the Saint Paul Police
20 Department to accept \$24,475 in funds from the Saint Paul Police Foundation, and thanks them
21 for their generous donation.



SPPD Funding Request Form

Date of Application: 06-02-2022

Amount of Requested Funds: \$24,475.00

What Date Do You Need the Funds by: As soon as possible

Project Title: Trauma Kits

Requested by (First and Last Name): Senior Commander Nicole Spears

Email: nicole.spears@ci.stpaul.mn.us

Phone Number: 651-417-5744

1. **Description:**

This funding request is for a total of \$24,475, which will allow for the purchase of 300 medical "Trauma Kits," as well as extra supplies to replenish Trauma Kit items as they are used. The Trauma Kits contain essential medical supplies for first responders, as recommended by the St Paul Fire Department. Our St Paul Police Officers are often the first emergency personnel to arrive at scenes involving critically injured victims. These trauma kits allow for officers to provide trauma field care to victims prior to the arrival of medical personnel. In recent years, our officers have helped save victims' lives through the use of these trauma kits.

2. **The mission of the Saint Paul Police Foundation is to ensure the health and safety of our officers and our community. Please share how your request will help advance that mission. Additionally, how will it help build relationships between our officers and our community?**

St. Paul Police Officers are often the first emergency personnel to arrive at scenes where members of our community need emergency medical care. Providing our officers with the recommended medical supplies could directly impact the health and safety of our community, as our officers use these kits to help save the lives of community members.



SPPD Funding Request Form

- 3. What is the total cost of the project? What other sources and amounts of funding are helping to cover the cost?**

The total cost of this request is \$24,475.00, which will fund 300 Trauma Kits (\$21,897.00) as well as replacement items (\$2,578.00) for the Trauma Kits.

There is no other current funding source for this request. However, SPPD intends to incorporate the cost of Trauma Kit replacement items into the department budget for future years.

- 4. What else do you want us to know about this funding request and its potential impact on our community?**

This request highlights the critical work that our SPPD officers do in order to support our community. Within recent years, our department worked with the St Paul Fire Department to identify a need for the items in these kits, and then introduced these Trauma Kits to our police officers. Since then, our officers have used the Trauma Kits to save lives of critically injured victims. As we have seen the success of these kits in helping victims survive, we have also seen a need for additional kits, and replacement items.