



CITY OF SAINT PAUL

375 Jackson Street, Suite 220
St Paul, Minnesota 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-9124
Web: www.stpaul.gov/dsi

January 26, 2021

Kenneth Tupper
3679 94 ST E
INVER GROVE HEIGHTS MN 55076 USA

CORRECTION NOTICE - RE-INSPECTION COMPLAINT

RE: 1965 BERKELEY AVE
Ref. #

Dear Property Representative:

A re-inspection was made on your building on December 3, 2020, in response to a referral. You are hereby notified that the following deficiencies must be corrected immediately. **A reinspection will be made on or after February 19, 2021.**

Failure to comply may result in a criminal citation or the revocation of the Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Certificate of Occupancy. The code also provides for the assessment of additional reinspection fees.

DEFICIENCY LIST

1. 1. SPLC Sec. 40.01. - Fire certificate of occupancy requirement
 - (a) All existing buildings in the city are required to have and maintain a fire certificate of occupancy, issued by the department of safety and inspections. The fire certificate of occupancy shall be an indication that the building meets, at the time of inspection, all relevant codes to maintain the health, safety and welfare of the building's occupants and the general public.
 - (b) Provisional fire certificate of occupancy. When an owner-occupied dwelling changes to a rental dwelling unit, the owner of the dwelling must submit a completed application for a provisional certificate of occupancy, a completed owner's self-evaluation affidavit and pay the fee for a provisional certificate of occupancy within thirty (30) days of the change in use.

Under SPLC 40.03, owner and owner-occupied is defined as:

Owner. The person, firm, corporation or other entity listed in the records on file in the recorder's office as holding fee title to the building. For purposes of notice only, "owner" includes the owner's authorized agent or other person in control of the premises.

Owner-occupied. Dwellings which are the principal residence of the owner of record of the building and in which the owner resides. "Owner," for the purposes of this definition, means a natural person and does not include a corporation, partnership, or other entity.

-Per these definitions, a Fire Certificate of Occupancy is required for the property.

-Apply for a provisional Fire Certificate of Occupancy, have the building vacated, or convert the building to an owner-occupied status by the date above.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: 651-266-8585 and **must be filed within 10 days of the date of the original orders.**

If you have any questions, email me at Jack.Toeller@ci.stpaul.mn.us or call me at 651-266-8950 between 7:30 a.m. - 9:00 a.m.

Please help to make Saint Paul a safer city in which to live and work.

Sincerely,

Jack Toeller
Fire Inspector

Ref. #