



**CITY OF SAINT PAUL**  
*Christopher B. Coleman, Mayor*

25 West Fourth Street  
Saint Paul, MN 55102

Telephone: 651-266-6700  
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June 26, 2015

Joe & Tina Shaffer  
1373 Summit Avenue  
Saint Paul MN 55105

Re: 1373 Summit Avenue. Summit Avenue West Heritage Preservation District June 25, 2015 – Public Hearing/Design Review - Agenda Item V. B File #15-034

Dear Mr. & Mrs. Shaffer:

The Heritage Preservation Commission (HPC), at the June 25, 2015 public hearing, considered your application for work at 1373 Summit Avenue. **The HPC voted 5 to 1, with one abstention, to approve your application with the following conditions:**

1. All final materials and details shall be submitted to HPC staff for final review and approval. All exterior screens shall have a flush mount frame with meeting rails to match the sash configuration if applicable and be full-frame screens.
2. Any revisions to the approved plans must be reviewed and approved by staff and/or the HPC.
3. The HPC stamped approved construction drawings shall remain on site for the duration of the construction project.
4. In the portion of the 2<sup>nd</sup> story screened porch addition where windows are proposed to be removed and replaced with siding, the new solid surface should be further differentiated from the existing building by using siding of a different color from the existing gray color or by use of a different material.
5. New addition roof shingles shall be a medium to dark gray color.

This decision was based on the discussion at the meeting and the findings adopted by the HPC.

You or any aggrieved party has the right to appeal the Heritage Preservation Commission's decision to the Saint Paul City Council under Chapter 73 of the Saint Paul Legislative Code. Such an appeal must be filed within 14 days of the date of the HPC's order and decision. Chapter 73 states:

*(h) Appeal to city council. The permit applicant or any party aggrieved by the decision of the heritage preservation commission shall, within fourteen (14) days of the date of the heritage preservation commission's order and decision, have a right to appeal such order and decision to the city council. The appeal shall be deemed perfected upon receipt by the division of planning of two (2) copies of a notice of appeal and statement setting forth the grounds for the appeal. The division of planning shall transmit one copy of the notice of appeal and statement to the city council and one copy to the heritage preservation commission. The commission, in any written order denying a permit application, shall advise the applicant of the right to appeal to the city council and include this paragraph in all such orders.*

Please contact staff at 651.266.6617 with any questions you may have.

Sincerely,

Allison Suhan  
Historic Preservation Intern

cc: Laurel Ulland  
File