

REPORTS ON THE FINANCIAL OPERATIONS OF THE SAINT PAUL REGIONAL WATER SERVICES  
FOR THE MONTH OF

APRIL

TO THE BOARD OF WATER COMMISSIONERS

## FINANCING INFORMATION TOOL – PROBE CUMULATIVE YEAR TO DATE

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This report indicates the annual amount budgeted and the accumulated revenues billed plus amounts received in cash (if the item was not billed and thereby already included in revenue) for each fully qualified account code.

The variance indicated is the amount over or (short) of the annual budgeted revenues amount.

Saint Paul Regional Water Services  
Financing Information Probe By Account  
For Periods January 1 - April 30, 2016

Account Description	Budget	Actual	Variance	Act/Budg %
PERA PENSION AID	(77,960.00)	-	(77,960.00)	0.00%
Total STATE AID	(77,960.00)	-	(77,960.00)	0.00%
Total Use OF NET ASSETS	(4.00)	-	(4.00)	0.00%
Total Use OF NET ASSETS	(4.00)	-	(4.00)	0.00%
RETURNED PAYMENT FEE	(9,000.00)	(2,370.00)	(6,630.00)	26.33%
RECYCLED ITEMS PURCHASING	(20,000.00)	-	(20,000.00)	0.00%
Total GENERAL GOVERNMENT CHARG	(29,000.00)	(2,370.00)	(26,630.00)	8.17%
UTILITY COST RECOVERY	(1,875,000.00)	(611,061.36)	(1,263,938.64)	32.59%
Total HIGHWAYS AND STREETS CHA	(1,875,000.00)	(611,061.36)	(1,263,938.64)	32.59%
ADMINISTRATION FEE	(2,400.00)	(106.53)	(2,293.47)	4.44%
Total INTERNAL SERVICE REVENUE	(2,400.00)	(106.53)	(2,293.47)	4.44%
MINIMUM CHARGE WATER	(2,820,734.00)	-	(2,820,734.00)	0.00%
WATER SERVICE BASE FEE	(9,185,400.00)	(3,067,413.33)	(6,117,986.67)	33.39%
INTERCONNECT WATER	-	(799,640.85)	799,640.85	0.00%
AUTO FIRE ANNUAL CHARGE	(250,000.00)	(253,445.56)	3,445.56	101.38%
ST PAUL WATER	(28,771,747.00)	(7,587,769.65)	(21,183,977.35)	26.37%
FALCON HEIGHTS WATER	(954,307.00)	(194,506.90)	(759,800.10)	20.38%
LAUDERDALE WATER	(186,954.00)	(42,845.04)	(144,108.96)	22.92%
MAPLEWOOD WATER	(4,786,395.00)	(1,098,906.78)	(3,687,488.22)	22.96%
MENDOTA HEIGHTS WATER	(2,198,202.00)	(549,355.50)	(1,648,846.50)	24.99%

Saint Paul Regional Water Services  
Financing Information Probe By Account  
For Periods January 1 - April 30, 2016

Account Description	Budget	Actual	Variance	Act/Budg %
ROSEVILLE WATER	(4,380,788.00)	(1,077,082.99)	(3,303,705.01)	24.59%
SOUTH ST PAUL WATER	(6,699.00)	(2,437.14)	(4,261.86)	36.38%
WEST ST PAUL WATER	(2,093,806.00)	(683,137.10)	(1,410,668.90)	32.63%
NEWPORT WATER	(9,684.00)	(821.44)	(8,862.56)	8.48%
LITTLE CANADA WATER	(717,227.00)	(204,658.28)	(512,568.72)	28.53%
SUNFISH LAKE WATER	(560.00)	(286.90)	(273.10)	51.23%
LILYDALE WATER	(121,603.00)	(27,149.80)	(94,453.20)	22.33%
CITY OF MENDOTA WATER	(10,172.00)	(3,189.12)	(6,982.88)	31.35%
Total WATER SALES	(56,494,278.00)	(15,592,646.38)	(40,901,631.62)	27.60%
SLUDGE PROCESSING	(100,000.00)	(15,050.00)	(84,950.00)	15.05%
METER TESTING FEE	(300.00)	(657.72)	357.72	219.24%
METER READING CHARGE	(10,900.00)	(4,008.00)	(6,892.00)	36.77%
CUT OFFS	(25,000.00)	(10,972.85)	(14,027.15)	43.89%
THAWING SERVICES AND MAINS	(500.00)	(533.00)	33.00	106.60%
PRIVATE HYDRANT STANDBY CHARGE	(10,000.00)	(17,350.00)	7,350.00	173.50%
RPZ BACKFLOW PREVENTER FEE	(152,000.00)	(41,055.00)	(110,945.00)	27.01%
ANTENNA SITE RENTAL FEE	(825,000.00)	(629,694.99)	(195,305.01)	76.33%
STREET AND SEWER FLUSHING	(25,000.00)	-	(25,000.00)	0.00%
ADMIN FEE LEAD SCV WATER AND A	(40,000.00)	-	(40,000.00)	0.00%
HYDRANT METER RENTAL	(30,000.00)	(4,680.00)	(25,320.00)	15.60%
INSP FEE WINTER HYD PERMIT	(13,000.00)	(19,875.00)	6,875.00	152.88%
REPAIRS	(50,000.00)	(22,147.08)	(27,852.92)	44.29%
TURN ON AND OFF	(220,000.00)	(78,073.00)	(141,927.00)	35.49%
SPRWS COLLECTION FEE	(1,150,000.00)	(418,942.18)	(731,057.82)	36.43%
RECOVERED CHGS IN OUT CITY	(200,000.00)	222,380.32	(422,380.32)	-111.19%
LATE CHARGES	(440,000.00)	(167,311.96)	(272,688.04)	38.03%
UNTREATED WATER	(6,000.00)	-	(6,000.00)	0.00%



Saint Paul Regional Water Services  
Financing Information Probe By Account  
For Periods January 1 - April 30, 2016

Account Description	Budget	Actual	Variance	Act/Budg %
INSIDE PIPING RESIDENTIAL	(45,000.00)	(15,129.28)	(29,870.72)	33.62%
INSIDE PIPING COMMERCIAL	(45,000.00)	(20,608.00)	(24,392.00)	45.80%
OUTSIDE DITCH 2INCH AND SMALLE	(30,000.00)	(4,219.00)	(25,781.00)	14.06%
OUTSIDE DITCH 3INCH AND LARGER	(30,000.00)	(7,788.00)	(22,212.00)	25.96%
CITY FIRE CONSUMPTION	(10,000.00)	-	(10,000.00)	0.00%
RINK FLOODING	(1,000.00)	-	(1,000.00)	0.00%
HYDRANT WATER USE	(80,000.00)	(22,083.62)	(57,916.38)	27.60%
METER SET AND SEAL 1 OR LESS	(7,000.00)	(1,000.00)	(6,000.00)	14.29%
METER SET AND SEAL 3 AND 4 IN	(9,000.00)	-	(9,000.00)	0.00%
METER SET AND SEAL 6 INCH	(7,000.00)	(375.00)	(6,625.00)	5.36%
METER SET AND SEAL 8 INCH	(10,000.00)	(75.00)	(9,925.00)	0.75%
DOCK PERMITS	(600.00)	-	(600.00)	0.00%
METER REPAIR AND REPLACEMENT	-	(16,009.27)	16,009.27	0.00%
LOCK BOX SERVICES	(25,000.00)	-	(25,000.00)	0.00%
Total WATER FEE AND SERVICE	(3,597,300.00)	(1,295,257.63)	(2,302,042.37)	36.01%
PENALTY AND FINE	-	(4,000.00)	4,000.00	0.00%
Total PENALTY FINES FORFEIT	-	(4,000.00)	4,000.00	0.00%
CURRENT YEAR	-	(28,022.58)	28,022.58	0.00%
TAX FORFEITED PROPERTY	-	(1,555.50)	1,555.50	0.00%
Total CURRENT SPECIAL ASSESME	-	(29,578.08)	29,578.08	0.00%
1ST YEAR DELINQUENT	-	(1,339.22)	1,339.22	0.00%
2ND YEAR DELINQUENT	-	(619.53)	619.53	0.00%
3RD YEAR DELINQUENT	-	(183.78)	183.78	0.00%

Saint Paul Regional Water Services  
Financing Information Probe By Account  
For Periods January 1 - April 30, 2016

Account Description	Budget	Actual	Variance	Act/Budg %
4TH YEAR DELINQUENT	-	(111.47)	111.47	0.00%
5TH YEAR DELINQUENT	-	(147.13)	147.13	0.00%
6TH YEAR DELINQUENT	-	(46.17)	46.17	0.00%
Total DELINQUENT SPECIAL ASSES	-	(2,447.30)	2,447.30	0.00%
ASSESSMENT PENALTY	(150,000.00)	(2,628.70)	(147,371.30)	1.75%
ASSESSMENT INTEREST	-	(504.48)	504.48	0.00%
Total PENALTY INTEREST ASSESSM	(150,000.00)	(3,133.18)	(146,866.82)	2.09%
INTEREST INTERNAL POOL	(300,000.00)	-	(300,000.00)	0.00%
INTEREST NON POOL	-	(87,642.50)	87,642.50	0.00%
Total INVESTMENT EARNINGS	(300,000.00)	(87,642.50)	(212,357.50)	29.21%
CASH CONTRIB FOR CAPITAL ACQ	-	(17,240.00)	17,240.00	0.00%
ASSET CONTRIB METER	(70,000.00)	(984.00)	(69,016.00)	1.41%
ASSET CONTRIB AUTOFIRE	(200,000.00)	(79,798.98)	(120,201.02)	39.90%
ASSET CONTRIB HYDRANT	(30,000.00)	24,842.43	(54,842.43)	-82.81%
ASSET CONTRIB MAIN	(120,000.00)	130,504.27	(250,504.27)	-108.75%
ASSET CONTRIB LEADLINE	(70,000.00)	-	(70,000.00)	0.00%
ASSET CONTR SVC CONNECT 2 OR L	(125,000.00)	(16,313.09)	(108,686.91)	13.05%
ASSET CONTR SVC CONNECT 3 OR M	(75,000.00)	(103,921.37)	28,921.37	138.56%
Total CONTRIBUTIONS	(690,000.00)	(62,910.74)	(627,089.26)	9.12%
DAMAGE CLAIM FROM OTHERS	(35,000.00)	-	(35,000.00)	0.00%

Saint Paul Regional Water Services  
Financing Information Probe By Account  
For Periods January 1 - April 30, 2016

Account Description	Budget	Actual	Variance	Act/Budg %
REFUNDS OVERPAYMENTS	-	3,894.21	(3,894.21)	0.00%
CASH OVER OR SHORT	-	445.20	(445.20)	0.00%
OTHER MISC REVENUE	-	(13,189.27)	13,189.27	0.00%
PROCEEDS FROM NOTE ISSUANCE	(7,585,000.00)	(86,920.05)	(7,498,079.95)	1.15%
REPAYMENT OF ADVANCE	(400,000.00)	-	(400,000.00)	0.00%
USE OF FUND EQUITY	(45,590.00)	-	(45,590.00)	0.00%
Total OTHER FINANCING SOURCES	(8,065,590.00)	(95,769.91)	(7,969,820.09)	1.19%
Total REVENUE	(71,281,532.00)	(17,786,923.61)	(53,494,608.39)	24.95%

# GL DEPARTMENTAL ACCOUNT SUMMARY

## CUMULATIVE YEAR TO DATE

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This report indicates the annual amount budgeted, the accumulated expenditures, and the amount available for each fully qualified account code.

The 1<sup>st</sup> column is the original adopted spending budget as amended by the General Manager.

The 2<sup>nd</sup> column contains the amount expended by the Utility. Expended means the amount actually paid or entered in the INFOR system as a bill to be paid. It does not include any amounts for planned purchases such as encumbrances. It does not include any amounts for requisitions entered into the INFOR system. Expended does not mean expense. For example, we may have received delivery, accepted and paid for 5000 feet of pipe and put it into inventory. The accounting result is to have exchanged one asset (cash) for another asset (pipe) that would be carried in our supplies inventory. When the pipe is taken out of the supplies inventory and put into the ground to repair a leak the cost of the pipe would be removed from inventory and charged to the expended amounts as a true expense. If some of the pipe is then taken out of the supplies inventory and put into a new main or a replacement main, the item is capitalized with the other costs of the project, and placed into the fixed assets inventory as a main. Thus, this particular pipe never becomes an expended amount, as it is just an asset (supplies inventory) for asset (fixed asset – mains) exchange. At the end of the year when all the accounting records are compiled and entered into the INFOR system, the expended column will finally reflect the true expenses of the utility.

The 3<sup>rd</sup> column is the available funds that have not yet been expended. A manager, to determine where he is financially at this point, must subtract from available the amounts that he has requisitioned and not received and entered a bill into INFOR for, the amounts on P.O.'s for which a bill has not been entered into INFOR and the amounts he has ordered from other city departments but has not yet received an interdepartmental invoice.

Saint Paul Regional Water Services  
Spending Information Probe By Account  
For Periods January 1 - April 30, 2016

Account Description	Budget	Expended	Available	Exp/Bud %
Total SALARIES AND WAGES	14,414,941.00	4,949,351.30	9,465,589.70	34.33%
Total EMPLOYEE BENEFITS	7,347,372.00	2,197,527.42	5,149,844.58	29.91%
Total EMPLOYEE EXPENSE	21,762,313.00	7,146,878.72	14,615,434.28	32.84%
Total PROFESSIONAL SERVICE	1,204,263.00	98,576.38	1,105,686.62	8.19%
Total SKILLED SERVICE	1,677,550.00	260,648.37	1,416,901.63	15.54%
Total FINANCIAL SERVICES	237,500.00	79,553.52	157,946.48	33.50%
Total BUILDING REPAIR MAINT SE	100,500.00	17,697.14	82,802.86	17.61%
Total MACHINERY AND EQUIPMENT	597,683.00	171,496.66	426,186.34	28.69%
Total INFRASTRUCTURE REPAIR	50,000.00	-	50,000.00	0.00%
Total OTHER REPAIR	216,000.00	(31,598.03)	247,598.03	-14.63%
Total LAND AND BUILDING	11,000.00	353.69	10,646.31	3.22%
Total EQUIPMENT RENTAL	327,060.00	26,170.53	300,889.47	8.00%
Total COMMUNICATIONS SERVICES	363,841.00	43,193.93	320,647.07	11.87%
Total WATER SEWER SERVICE	11,500.00	1,718.67	9,781.33	14.94%
Total REAL ESTATE SERVICE CHGS	127,200.00	23,796.74	103,403.26	18.71%
Total COURT SERVICES	-	400.00	(400.00)	0.00%
Total DELIVERY SERVICES	276,650.00	49,035.70	227,614.30	17.72%
Total DATA PRINT SERVICES	211,950.00	14,283.57	197,666.43	6.74%
Total TRAVEL AND TRAINING	219,000.00	23,474.47	195,525.53	10.72%
Total MILEAGE AND PARKING	13,600.00	1,540.45	12,059.55	11.33%
Total INSURANCE PREMIUMS	75.00	-	75.00	0.00%
Total INTERNAL CHARGES	4,313,576.00	761,332.60	3,552,243.40	17.65%
Total OTHER SERVICE EXPENSE	2,112,850.00	41,408.73	2,071,441.27	1.96%
Total SERVICES	12,071,798.00	1,583,083.12	10,488,714.88	13.11%
Total COMM MATERIAL AND SUPPLI	4,900.00	1,457.06	3,442.94	29.74%
Total COMPUTER MATERIAL AND SU	240,000.00	18,002.11	221,997.89	7.50%

Saint Paul Regional Water Services  
Spending Information Probe By Account  
For Periods January 1 - April 30, 2016

Account Description	Budget	Expended	Available	Exp/Bud %
Total PAPER AND FORMS	57,000.00	-	57,000.00	0.00%
Total OFFICE EQUIPMENT AND FUR	36,900.00	6,582.46	30,317.54	17.84%
Total GENERAL OFFICE SUPPLIES	53,500.00	5,373.79	48,126.21	10.04%
Total VEHICLE COMMODITIES	546,200.00	78,451.02	467,748.98	14.36%
Total BUILDING UTILITIES	2,420,000.00	514,111.47	1,905,888.53	21.24%
Total BUILDING REPAIR SUPPLIES	315,350.00	70,019.51	245,330.49	22.20%
Total STREET MAINTENANCE MATER	47,220.00	-	47,220.00	0.00%
Total VEHICLE REPAIR AND MAINT	204,800.00	36,185.28	168,614.72	17.67%
Total EQUIPMENT PARTS	186,500.00	71,944.90	114,555.10	38.58%
Total EMPLOYEE CLOTHING	60,895.00	29,743.05	31,151.95	48.84%
Total PUBLIC SAFETY SUPPLIES	117,200.00	24,441.85	92,758.15	20.85%
Total FIELD AND SHOP SUPPLIES	194,200.00	48,258.63	145,941.37	24.85%
Total RECREATION SUPPLY	17,000.00	-	17,000.00	0.00%
Total RAW MATERIAL	237,700.00	27,490.78	210,209.22	11.57%
Total INFRASTRUCTURE SUPPLIES	3,530,700.00	840,443.58	2,690,256.42	23.80%
Total GEN MATERIALS AND SUPPLI	431,100.00	45,599.89	385,500.11	10.58%
Total MATERIALS AND SUPPLIES	8,701,165.00	1,818,105.38	6,883,059.62	20.89%
Total LOAN EXPENSE	400,000.00	7,197.00	392,803.00	1.80%
Total TORT LIABILITY	140,000.00	46,620.10	93,379.90	33.30%
Total MISCELLANEOUS EXPENSE	-	30,000.00	(30,000.00)	0.00%
Total SYSTEM EXP ACCOUNTS	-	(0.02)	0.02	0.00%
Total OTHER MISCELLANEOUS	540,000.00	83,817.08	456,182.92	15.52%
Total CAPITAL ADJUSTMENTS	23,579,100.00	17,077.85	23,562,022.15	0.07%
Total DEPRECIATION EXPENSE	(490,000.00)	-	(490,000.00)	0.00%
Total CAPITAL CLOSE OUT	-	184,330.78	(184,330.78)	0.00%
Total CAPITAL OUTLAY	23,089,100.00	201,408.63	22,887,691.37	0.87%

Saint Paul Regional Water Services  
Spending Information Probe By Account  
For Periods January 1 - April 30, 2016

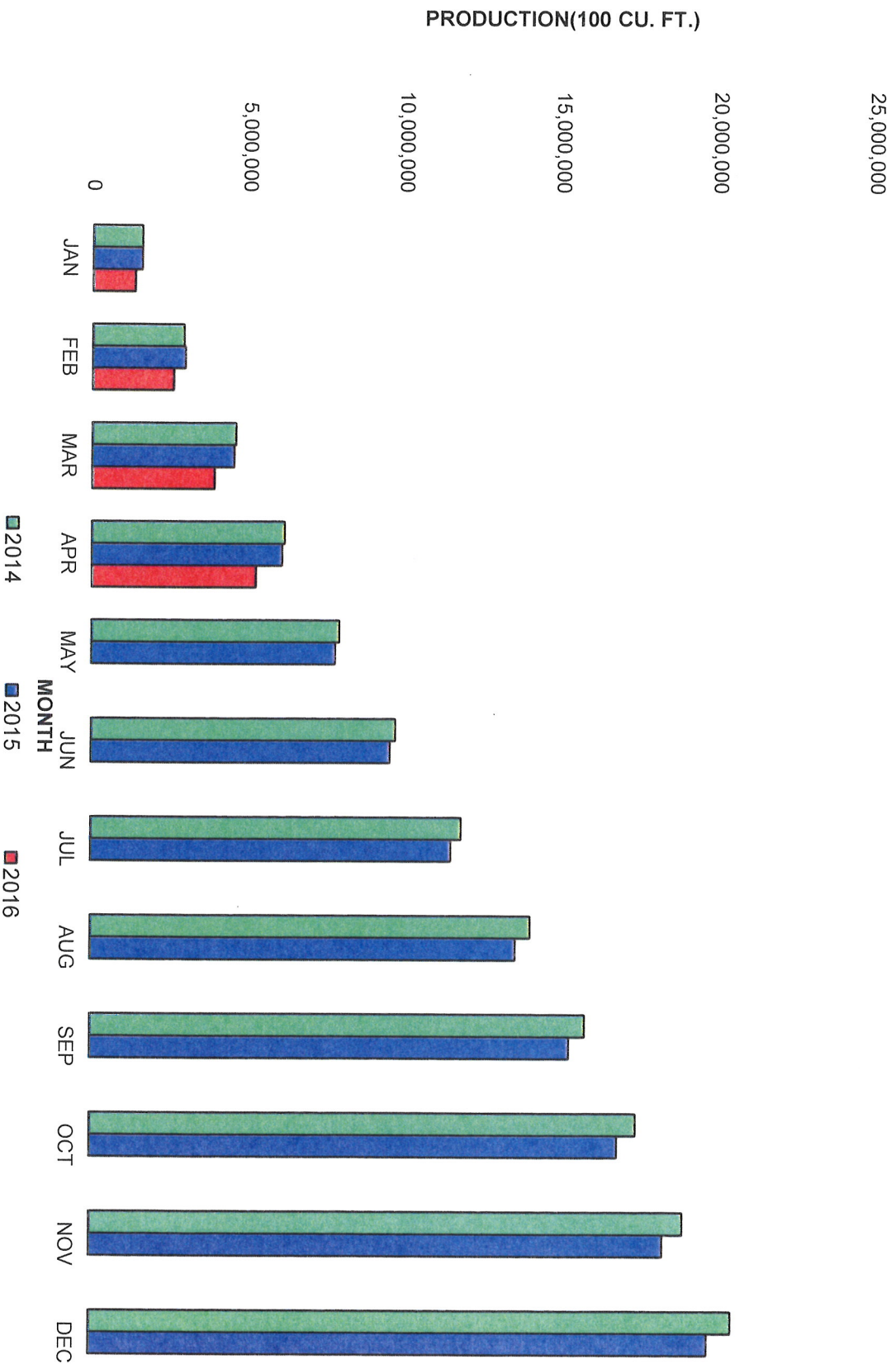
Account Description	Budget	Expended	Available	Exp/Bud %
Total REVENUE BOND PRINCIPAL	2,530,000.00	-	2,530,000.00	0.00%
Total NOTE PRINCIPAL	1,339,434.00	135,243.10	1,204,190.90	10.10%
Total OTHER PRINCIPAL	222,000.00	-	222,000.00	0.00%
Total REVENUE BOND INTEREST	419,075.00	-	419,075.00	0.00%
Total OTHER DEBT INTEREST	589,447.00	5,927.04	583,519.96	1.01%
Total DEBT ISSUANCE COST	17,200.00	-	17,200.00	0.00%
Total DEBT SERVICE	5,117,156.00	141,170.14	4,975,985.86	2.76%
Total EXPENDITURE EXPENSE	71,281,532.00	10,974,463.07	60,307,068.93	15.40%

# Graphs

**PRODUCTION - CONSUMPTION - REVENUE**

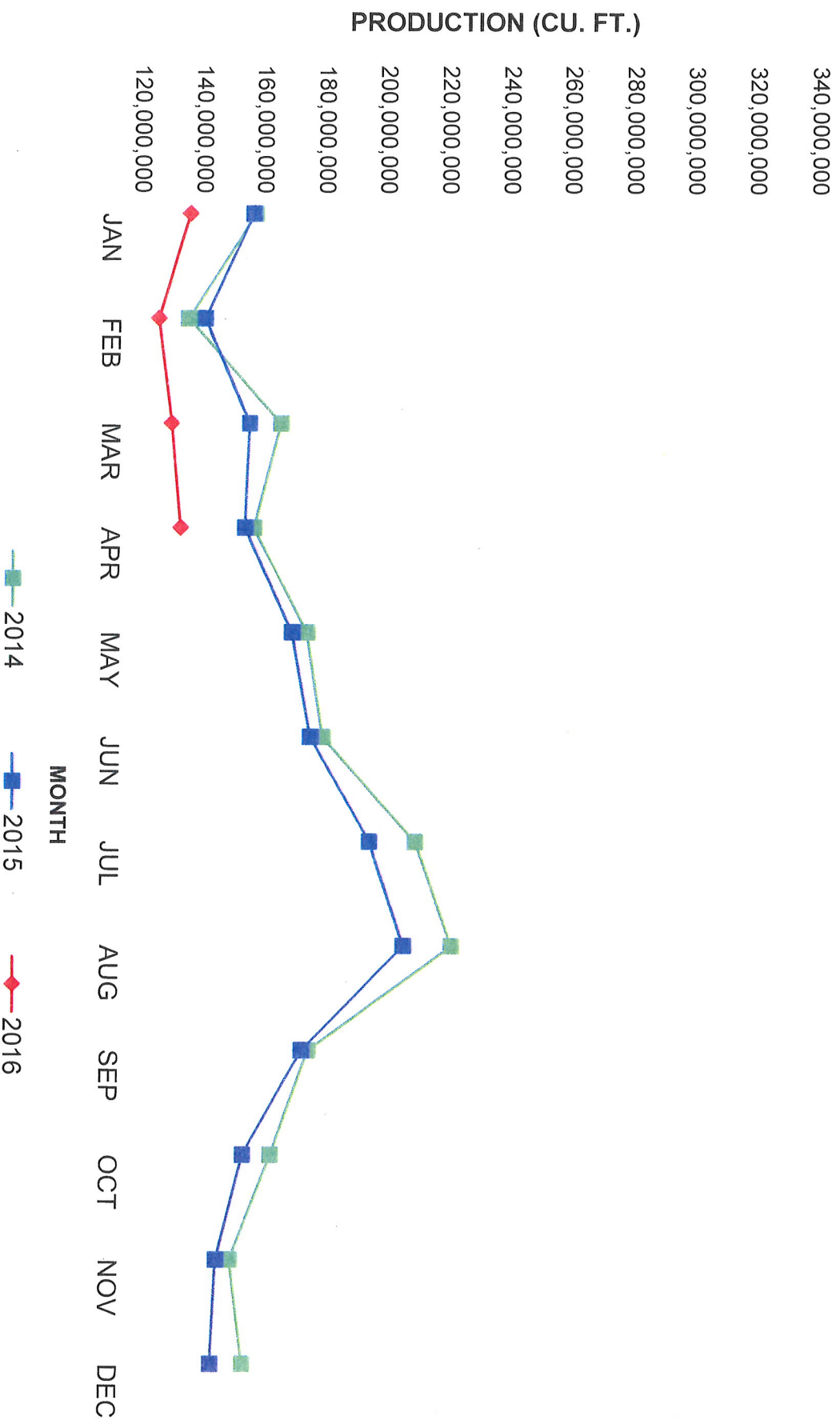


# SAINT PAUL REGIONAL WATER SERVICES YEAR TO DATE PRODUCTION



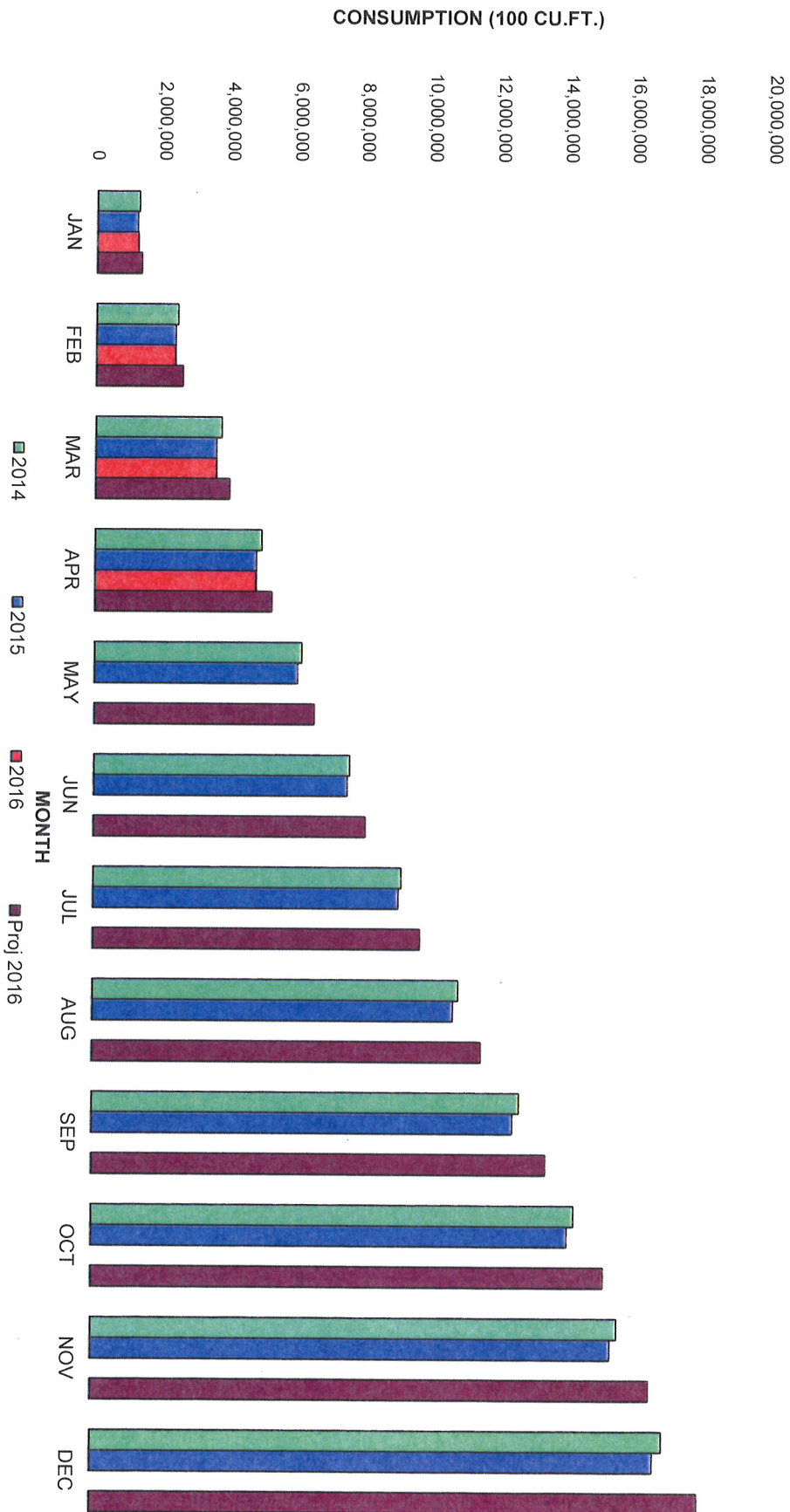
This graph represents total cumulative year to date pumping through the McCarron's pumping station.

## SAINT PAUL REGIONAL WATER SERVICES PRODUCTION BY MONTH



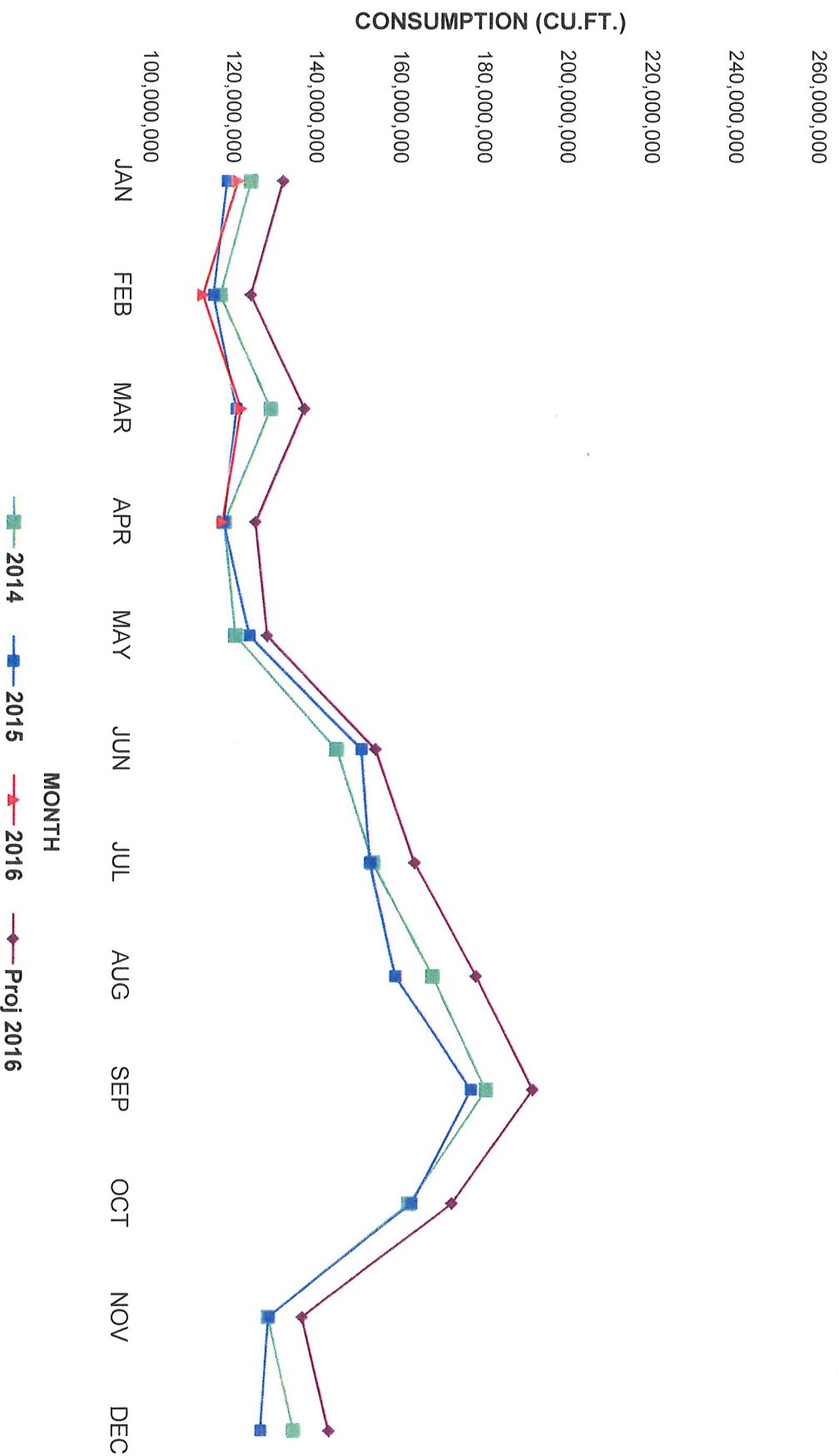
This graph represents total pumping through the McCarron's pumping station.

# SAINT PAUL REGIONAL WATER SERVICES YEAR TO DATE CONSUMPTION



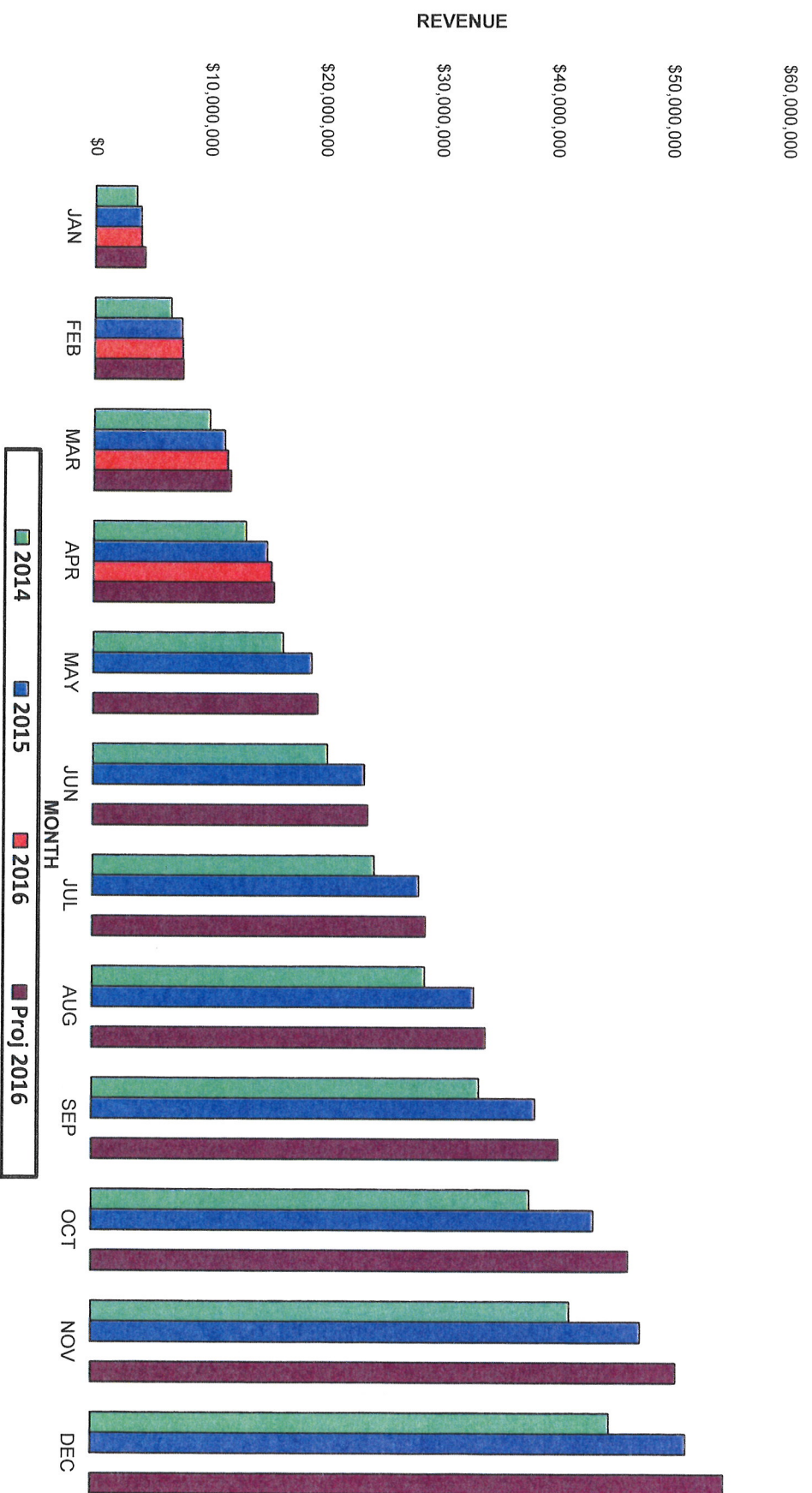
This graph represents total fixed meter year to date consumption for all retail and wholesale accounts. Very minor amounts of consumption are charged for in other ways such as through hydrant permits, etc.

## SAINT PAUL REGIONAL WATER SERVICES CONSUMPTION BY MONTH



This graph represents total fixed meter consumption for all retail and wholesale accounts. Very minor amounts of consumption are charged for in other ways such as through hydrant permits, etc.

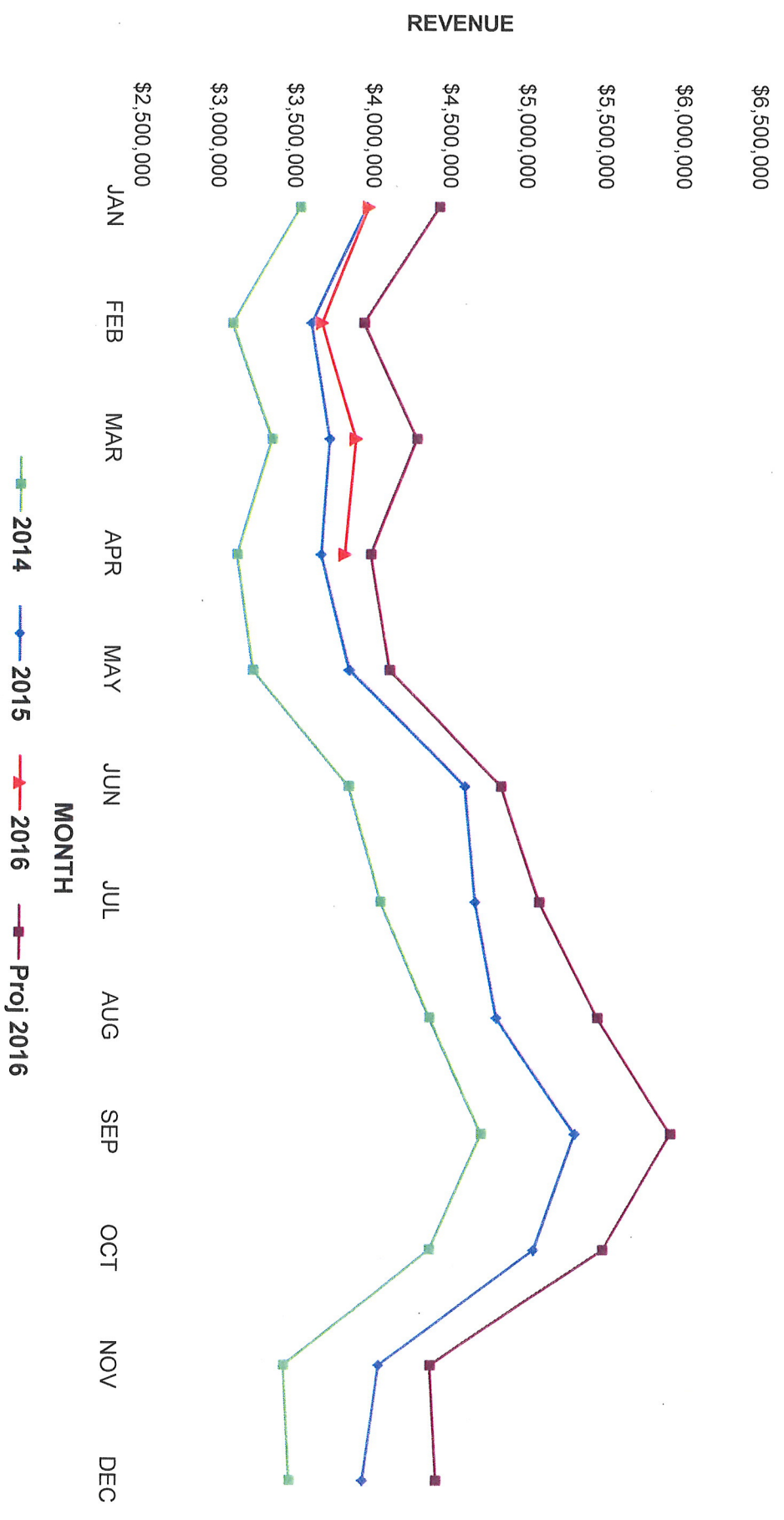
# SAINT PAUL REGIONAL WATER SERVICES YEAR TO DATE REVENUE



This graph represents the accumulation to date of all fixed meter and minimum billings issued.



# SAINT PAUL REGIONAL WATER SERVICES REVENUE BY MONTH



This graph represents all fixed meter and minimum billings issued.