

## **SUBJECT**

**BOARD RESOLUTION NO. 22-566**

Pertaining to 2022 Administrative Order No. 1 for the transfer of funds from the Board's Office Furniture expense account to its Building Repair Services expense account.

## **BACKGROUND INFORMATION**

The Board's 2022 adopted budget included \$90,000 for office furniture and \$35,000 for building repairs. At this time, it is estimated that building repairs will total \$60,000 for 2022. Transferring \$25,000 from the Office Furniture expense account to the Building Repair Services expense account will allow the needed repair projects to continue.

The administrative order will result in no increase or decrease in spending. The 2022 Budget accounting codes to be revised are included in the attachment.

See attached Financial Analysis.

## **RECOMMENDATION**

Board approval is recommended.