

STATE OF MINNESOTA)  
 ) ss.

**AFFIDAVIT OF SERVICE BY U.S. MAIL**

COUNTY OF RAMSEY)

Shawn McDonald, being first duly sworn, deposes and says that on the 29<sup>th</sup> day of January, he served the attached **NOTICE OF INTENT TO SUSPEND LICENSE** and a correct copy thereof in an envelope addressed as follows:

MDW Enterprises LLC  
d/b/a MDW Enterprises  
1104 Jenks Avenue  
St. Paul, MN 55106

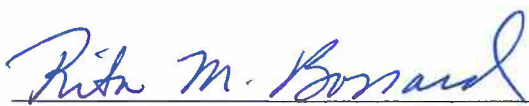
Boua Koua Yang  
1116 Jenks Avenue  
Saint Paul, MN 55106-3310

Jack Byers, Executive Director  
Payne-Phalen Community Council  
567 Payne Ave.  
Saint Paul, MN 55130

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

  
Shawn McDonald

Subscribed and sworn to before me  
This 29<sup>th</sup> day of January 2020

  
Notary Public





CITY OF SAINT PAUL  
Mayor Melvin Carter

Civil Division  
400 City Hall  
15 West Kellogg Blvd.  
Saint Paul, Minnesota 55102

Telephone: 651 266-8710  
Facsimile: 651 298-5619

January 29, 2020

**NOTICE OF INTENT TO SUSPEND LICENSE**

MDW Enterprises LLC  
d/b/a MDW Enterprises  
1104 Jenks Avenue  
St. Paul, MN 55106

RE: Short-Term Rental (Owner Occupied) license held by MDW Enterprises LLC d/b/a MDW Enterprises for the City of Saint Paul  
License ID #: 20180003162

Dear Licensee:

The Department of Safety and Inspections ("Department") will recommend suspension of the Short-Term Rental (Owner Occupied) license held by MDW Enterprises LLC ("Licensee") for the premises known as MDW Enterprises for the City of Saint Paul.

The Department asserts the following facts along with attachments herein constitute proof of a violation of Saint Paul Legislative Code §310.05 (m) (8) by a preponderance of the evidence.

**On October 25, 2019, you were sent a letter and RENEWAL INVOICE from the Department of Safety and Inspections indicating your Short-Term Rental license fees were now delinquent.**

**You were told to pay the delinquent license and late fees by November 15, 2019 or adverse action would be taken. As of today, we have not heard from you.**

You have four (4) options to proceed:

1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Wednesday, February 12, 2020**, I will presume that you have chosen not to contest the proposed adverse action, and the matter will be placed on the City Council Consent Agenda for approval of the proposed remedy.
2. You can pay the delinquent Short-Term Rental (Owner Occupied) license and late fees. **If this is your choice, you need to contact the Department of Safety and Inspections (651) 266-8989 to determine the total amount due.** You may then send the payment and information directly to DSI at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Wednesday, February 12, 2020**. A self-addressed envelope is enclosed for your convenience. Payment of the delinquent Short-Term Rental (Owner Occupied) license and late fees will be considered a waiver of the hearing to which you are entitled.

3. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing by **Wednesday, February 12, 2020**. The matter will then be scheduled before the City Council to determine whether to suspend Short-Term Rental (Owner Occupied) license. You will have an opportunity to appear before the Council and make a statement on your own behalf.
4. If you no longer wish to do business in the City of Saint Paul, you will need to complete and return the attached REQUEST TO CANCEL LICENSE with the CITY OF SAINT PAUL to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Wednesday, February 12, 2020**.

**If you have not contacted me by Wednesday, February 12, 2020, I will assume that you do not contest the suspension of your Short-Term Rental (Owner Occupied) license. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.**

If you have questions about these options, please feel free to contact Shawn McDonald, my Legal Assistant at (651) 266-8729.

Sincerely,



Therese Skarda  
Assistant City Attorney  
License No. 0240989

Cc: Boua Koua Yang, 1116 Jenks Avenue, Saint Paul, MN 55106-3310  
Jack Byers, Executive Director, Payne-Phalen Community Council, 567 Payne Ave., Saint Paul, MN  
55130

Attachments: October 25, 2019 letter with attached Renewal Invoice  
STAMP Ownership/Zoning Information  
EClips System Screenshots  
REQUEST TO CANCEL LICENSE with the CITY OF SAINT PAUL  
Saint Paul Legislative Code § 310.05 (m)



CITY OF SAINT PAUL

375 Jackson Street, Suite 220  
St Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-9124  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

COPY

October 25, 2019

Mdw Enterprises  
1104 Jenks Ave  
St Paul MN 55106

RE: License ID # 20180003162  
@ 1104 Jenks Ave

Dear Licensee:

Our records indicate that the above referenced license(s) which were issued to you have expired and are now delinquent. Renewal of the license(s) is required if you intend to engage in the licensed activity within the City of St Paul.

**You must complete the renewal of your license(s) by Nov 15, 2019 or we may submit your delinquent/expired license(s) to the City Attorney's office for adverse action.** To complete the renewal process, submit to this department payment of the renewal fee (including any late fees) and all required supporting documentation as stated on the enclosed invoice.

For your convenience, a copy of the referenced invoice and a self-addressed return envelope is enclosed. If you are no longer working within the City of Saint Paul, please advise our office of that information in writing.

If you have questions regarding this notice, or wish to dispute that your license is delinquent/expired, please contact our office at 651-266-8989, Monday through Friday, between 8:00 AM and 4:30 PM.

Sincerely,

Eric Hudak  
Licensing Manager  
Department of Safety and Inspections

Enclosure(s)



# Renewal Invoice

**CITY OF SAINT PAUL**

Check this box if making any name, mailing address or phone # corrections. Please write the changes on this form. If your business license address is changing, please request a new business license application

Department of Safety and Inspections  
 375 Jackson Street, Suite 220  
 Saint Paul, MN 55101-1806  
 PHONE: (651) 266-8989  
 FAX: (651) 266-9124  
 An Equal Opportunity Employer

October 25, 2019

MDW ENTERPRISES LLC  
 MDW ENTERPRISES  
 CONTACT: MICHAEL D WHITE  
 1104 JENKS AVE  
 ST PAUL MN 55106

**Invoice # : 1058474**

Invoice Due Date : 11/15/2019

Account Balance: \$40.00

**Pay this Amount: \$40.00**

**BUSINESS PHONE: 763-439-1670**

**Transaction Description**

**Transaction Total**

180003162 Short-Term Rental (Owner Occupied) Expires: 09/05/2019  
 @ 1104 JENKS AVE

40.00

Requirements

**Invoice Amount Due: \$40.00**

The following must be signed and returned with your payment for your license to be renewed:

**AFFIDAVIT OF COMPLIANCE**

- \* I certify or declare under penalty of perjury under the laws of the State of Minnesota, that the following is true and correct. I understand all information provided is subject to verification. I understand that the City of Saint Paul is authorized to suspend or revoke a license renewed in error or on the basis of incorrect, inaccurate or any false statement or misrepresentation, or in violation of any City ordinance or State statute.
- \* I will maintain liability insurance of no less than \$300,000 dollars to cover the short-term rental use throughout the duration of the license or I will conduct each short-term rental transaction through a short-term rental platform that provides equal or greater coverage.
- \* I will maintain continued and full compliance with all Short-term rental host general provisions set forth in Saint Paul Legislative Code Sec. 379.07 throughout the duration of the license.
- \* I agree to provide the Department of Safety and Inspection with accurate information regarding the name and contact information for a Responsible Party. I understand that this Responsible Party must be available if I am outside of the 16 county metro area of Anoka, Carver, Chisago, Dakota, Goodhue, Hennepin, Isanti, Lesuer, McLeod, Ramsey, Rice, Scott, Sherburne, Sibley, Washington or Wright.
- \* If I am a renter – I hereby certify that I have the consent of the property owner to utilize this property as a Short-term rental.
- \* If I rent a non-owner occupied dwelling unit – I will ensure the property has a valid Certificate of Occupancy.

\_\_\_\_\_  
 License Holder Name (printed)

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

Your Taxpayer Identification is on file. Thank you.

Please Give Us Your Email Address: \_\_\_\_\_

**Please Return this invoice with your payment!**

Licensee: MDW ENTERPRISES LLC

DBA: MDW ENTERPRISES

License #: 20180003162

10/25/2019 Sent delinquent notice with 11/15/2019 deadline to respond. DSE  
09/07/2018 Approved. One side of duplex with 1104/1106 addresses. Owner lives in this unit and this unit is the STR unit. Submitted own ACORD. DE

Pay Print Warn Hist Summ

Licensee MDW ENTERPRISES LLC  
DBA MDW ENTERPRISES

License Licensee Lic. Types Insurance Bond Requirements

Property  Licensee  Unofficial

Street #: 1104  
 Street Name: JENKS  
 Street Type: AVE Direction:   
 Unit Ind: Unit #:   
 City: ST PAUL  
 State: MN Zip: 55106  
 Ward: 6 [Browse](#)  
 Dist Council: 05

Project Facilitator: ZANGS, LAWRENCE (LARRY)

Adverse Action Comments

License Group Comments:

10/25/2019 Sent delinquent notice with 11/15/2019 deadline to respond. DSE  
 09/07/2018 Approved. One side of duplex with 1104/1106 addresses. Owner lives in this unit and this unit is the STR unit. Submitted own ACORD. DE

Licensee: MDW ENTERPRISES LLC Licensee Comments:  
 DBA: MDW ENTERPRISES  
 Sales Tax Id: \*\*\*\*\* Bus Phone: (763) 439-1670

License Type	Class	Effective	Expiration	Conditions	License Fee
Short-Term Rental (Owner Occupied)	R	09/05/2018	09/05/2019	N	\$40.00
Total:					\$40.00

## STAMP - Ownership / Zoning Information

[New Search](#)

[Help using this report](#)

**Run Date:** 01/29/20 09:08 AM

**House#:** 1104

**Last updated from Ramsey County  
data on:** 07/07/2018

**Street Name:** jenks

Click on "Other Application" links below to access GISmo, MapIT, and Ramsey County Info

1104 Jenks Ave / 1106 Jenks Ave - 55106-3310 - [Other Applications](#)

<b>PIN:</b> 282922130082	<b>Census Track:</b> 31600	<b>Census Block:</b> 1009	<b>Council Ward:</b> 6	<b>District Council:</b> 5
<b>Year Built:</b> 1963	<b>Foundation Sq Feet:</b> 1792	<b>Loan Company:</b>	<b>Land Value:</b> 10300	<b>Building Value:</b> 139700
<b>Existing Primary Use:</b> R-Duplex	<b>Legality of Use:</b> Legal Non-Conforming		<b>Occupancy Group Type:</b> R-3	<b>Units:</b> 2
<b>Zoning:</b> R4				

**Legal Desc:** GOVERNOR JOHNSON ADDITION LOT 4 BLK 4

**Owner:**  
Boua Koua Yang  
1116 Jenks Ave  
St Paul MN 55106-3310

**Homesteader:**  
Michael D White  
1106 Jenks Ave  
St Paul MN 55106-3310

\* Disclaimer: Homesteader data is only updated by Ramsey County AS OF THE BEGINNING OF THE CALENDAR YEAR. So this may not be the current homesteader.



REQUEST TO CANCEL LICENSE with the CITY OF SAINT PAUL

I/We, \_\_\_\_\_, respectfully request to withdraw  
the following license(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Application/Business address: \_\_\_\_\_

Reason(s) for request: \_\_\_\_\_

\_\_\_\_\_  
Applicant(s) Printed Name, Signature and Title

\_\_\_\_\_  
Date

Please return this completed request by any of the following:

Mail Dept. of Safety and Inspections  
Attn: D. LaCasse  
375 Jackson St, Ste 220  
Saint Paul MN 55101

E-Mail [diane.lacasse@ci.stpaul.mn.us](mailto:diane.lacasse@ci.stpaul.mn.us)

FAX 651-266-9124

*Thank you*