



# APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

RECEIVED

JAN 03 2023

CITY CLERK

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8585

**We need the following to process your appeal:**

- \$25 filing fee (non-refundable) (payable to the City of Saint Paul) (if cash: receipt number CK #1273)
- Copy of the City-issued orders/letter being appealed
- Attachments you may wish to include
- This appeal form completed
- Walk-In OR  Mail-In
- for abatement orders only:  Email OR  Fax

**HEARING DATE & TIME**  
 (provided by Legislative Hearing Office)  
 Tuesday, January 10, 2023

Time: you will be called between  
1:00 p.m. & 3:00 p.m.

Location of Hearing:  
 Teleconference due to Covid-19 Pandemic

## Address Being Appealed:

Number & Street: 1239 Burr St. City: St. Paul State: MN Zip: 55130

Appellant/Applicant: Bao Starr Email: baostarr@gmail.com

671-688-2904

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

Signature: [Signature] Date: 12/19/2022

Name of Owner (if other than Appellant): \_\_\_\_\_

Mailing Address if Not Appellant's: \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

## What Is Being Appealed and Why? *Attachments Are Acceptable*

- Vacate Order/Condemnation/Revocation of Fire C of O
  - Summary/Vehicle Abatement
  - Fire C of O Deficiency List/Correction
  - Code Enforcement Correction Notice
  - Vacant Building Registration
  - Other (Fence Variance, Code Compliance, etc.)
- Damages caused by tenant, pending eviction, plan on repairing and reoccupy the building.



CITY OF SAINT PAUL

375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-1919  
www.stpaul.gov/dsi

January 02, 2023

Breton Starr/Bao Starr  
826 E 7th Ave  
Escondido CA 92025-4508

Customer #: 1686026  
Bill #: 1706641

**VACANT BUILDING REGISTRATION FEE  
WARNING LETTER**

The Saint Paul City Council has adopted legislation which requires owners of vacant buildings to pay an annual fee and submit a registration plan on the form(s) enclosed with this letter. The annual fee is **\$2,459.00**. The purpose of this fee is to partially reimburse the City for administrative costs for registering and processing the Vacant Building Owner Registration forms and for the cost of monitoring these properties for compliance with Saint Paul Legislative Codes.

***The fee for the vacant building located at 1239 BURR ST is now past due. You have fifteen (15) days from the date of this letter to pay this bill before this fee is sent to assessment, to be collected with your property taxes.***

**DO NOT MAIL CASH**

Saint Paul Legislative Code, Chapter 43, requires this fee be paid no later than thirty (30) days after the building becomes vacant, and if not paid, the owner shall be subject to collections and prosecution as prescribed in the Legislative Code. Also, if at any time the registration fee is unpaid and owing, building permits will be denied for this building.

**The full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.**

The owner(s) still will be subject to a criminal Summons and Complaint for failure to pay this vacant building registration fee. This citation will necessitate a court appearance in Ramsey County District Court and the owner(s) will be subject to penalties provided for by law. The enclosed registration form must accompany the fee payment.

You may pay this registration fee online by going to **online.stpaul.gov** and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be found on this letter.

If you wish to pay in person, you may do so from 8:00am to 4:00pm Monday through Friday at:

DEPARTMENT OF SAFETY AND INSPECTIONS  
375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806

All category 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this notice.

**WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.**

**Category 2:** Requirements include: 1. register/re-register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

**Category 3:** All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy OR Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code, then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

If you have questions about this registration fee or other vacant building requirements, please contact the Enforcement Officer, James Hoffman, at 651-266-1947.

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

You may file an appeal to this fee or registration requirements, **unless the fee was previously appealed**, by contacting the City Clerk's Office by calling (651)266-8688. Any appeal of this fee must be made within ten (10) days of the date of this notice.

Steve Magner  
Vacant Buildings Program Manager

Enclosures: Regulations Requirements Information  
Vacant Building Registration Form

SM: jh  
vb\_warning\_letter 2/15

City of Saint Paul  
Department of Safety and Inspections

**VACANT BUILDING REGISTRATION FORM**

Date: 12/12/2022

Address of Property: 1239 Bury St., St. Paul, MN 55130

Planned disposition of this building (please check one):

I plan to rehabilitate this structure commencing (date): \_\_\_\_\_

I plan to demolish (wreck and remove) this building by (date): \_\_\_\_\_

I am willing to authorize the City of Saint Paul to demolish and remove this building(s).

This building is **vacant as a result of fire damage**. The fire occurred on (date) 11/21/2022.

I, as the property owner, want to claim registration and fee exemption status for ninety (90) days from the date of the fire. I intend to repair and reoccupy the building.

Other: \_\_\_\_\_

Responsible Party: Persons/organizations who will ensure compliance with the ordinance:

| NAME             | ADDRESS                             | PRIMARY PHONE | ALTERNATE PHONE       |
|------------------|-------------------------------------|---------------|-----------------------|
| <u>Bao Starr</u> | <u>826 E 7th Ave, Escondido, CA</u> | <u>92025</u>  | <u>(612) 702-8569</u> |

Persons, lien holders, mortgagees, mortgagors and other interested parties known to me:

| NAME | ADDRESS | PRIMARY PHONE | ALTERNATE PHONE |
|------|---------|---------------|-----------------|
|------|---------|---------------|-----------------|

All persons listed here will receive letters for the annual fee renewal. *Also use this form to de-register your interest.*

|   |  |
|---|--|
| <p>_____<br/><b>Print Your Name (legibly)</b></p> <p>_____<br/><b>Signature</b></p> <p>_____<br/><b>Address</b></p> <p>_____<br/><b>City</b>                      <b>State</b>                      <b>Zip</b></p> <p>_____<br/><b>main contact telephone</b>                      <b>alternate phone</b></p> <p>_____<br/><b>Email address (print legibly)</b></p> | <p><b>INSTRUCTIONS: \$2,459.00 Registration Fee</b></p> <p><i>Complete and return this form via us mail or fax</i></p> <p><i>Include the \$2,459.00 registration fee, ONLY if it is now due. For questions, call 651-266-8989.</i></p> <p><i>Make checks payable to: <b>City of Saint Paul</b></i></p> <p><i>Make Payment online or mail payment to:</i></p> <p><b>City of Saint Paul</b><br/><b>Department of Safety and Inspections</b><br/><b>Code Enforcement – Vacant Buildings</b><br/><b>375 Jackson Street, Suite 220</b><br/><b>St. Paul, MN 55101-1806</b></p> <p><i>Credit Card payment accepted online or in person, or by <b>Fax: 651-266-9124</b></i></p> <p><b>Thank you for your cooperation</b></p> |
|---|--|