



SAINT PAUL POLICE FOUNDATION
Grants Committee Meeting Minutes
July 26, 2011
via Conference Call, 10:30 A.M.

Attendees: Board Members: Nancy Haas, Chair; Beverly Turner, Jan Unstad.
Staff: Rob Schultz. SPPD: Amy Brown.

I. **Review of Requests**

One grant request has been received for National Night Out Activities associated with the Western District in early August. Chair Nancy Haas reviewed the highlights of the request with committee members. A restricted gift has been received for this project, which would also be presented at tomorrow's meeting for acceptance by the Board.

Moved by Bev Turner and seconded by Jan Unstad to recommend to the board acceptance of the \$2,000 restricted gift for National Night Out, and, awarding a grant of \$2,000 to the Western District for National Night Out using the restricted. Motion Passed.

II. **Grant Form**

Nancy talked with committee members about the need to make some basic updates to the grant request form to include a ranking as to how the request fits in to the department's strategic plan, as well as the foundation's grant-making focus as established in 2010. Committee members were in agreement with making the adjustments to the form and Nancy asked committee members to share any further feedback by mid-August.

III. **Grant Timeline**

Committee members discussed grant timelines for the remainder of 2011 and moving forward. It was agreed-upon that on an annual basis grant deadlines should be established as follows:

- Three times per year, including one that would be just prior to or around the same time of the year as the annual Gala, and,