



Capitol Region Watershed District

595Aldine Street

Saint Paul, MN 55104

(651) 644-8888 · capitolregionwd.org

MAINTENANCE GRANT AGREEMENT

This Agreement is made and entered into on 5/13/2026 between Capitol Region Watershed District (CRWD) and St. Paul Fire Station #1 Green Roof, 1000 7th ST W, Saint Paul, MN 55102 (GRANTEE) for assistance with the costs of services related to the maintenance of stormwater best management practices (BMP). The PROJECT defined within this agreement directly supports water resource protection and education efforts of the CRWD Stewardship Grant Program. CRWD provides technical assistance, design services and grants for property owners within its watershed boundaries, as defined in the CRWD 2021-2030 Watershed Management Plan.

Therefore, it is hereby mutually agreed that:

1) PROJECT:

The PROJECT eligible for Maintenance Grant includes 9000 square foot green roof BMPs, installed in accordance with the technical standards and specifications in the executed Fire Station Green Roof Stewardship Grant Agreement dated 12/22/2009.

The PROJECT elements and approved construction plans are incorporated into this agreement as **Exhibit A**.

2) MAINTENANCE GRANT AMOUNT:

The PROJECT is eligible, as determined by CRWD, for reimbursement of 50 % annual maintenance value, not to exceed \$2,000 annually, through the year 2036

3) PAYMENT:

a) The grant is limited to PROJECT costs associated with items identified in the Maintenance Grant Policies (**Exhibit B**).

b) Payment will be made as a reimbursement to the GRANTEE following approval of invoices and/or receipts by CRWD staff. Items for which reimbursement is requested are to be supported by invoices and/or receipts and will be verified by CRWD as practical, reasonable, and directly related to PROJECT work.

c) One request for reimbursement of maintenance costs shall be submitted by December 1st of each year.

4) OPERATIONS & MAINTENANCE:

To ensure that the water quality objective of the PROJECT is met, the GRANTEE shall ensure that the PROJECT is fully functional and adequately maintained according to the Operations and Maintenance Plan included in the original grant agreement.

- 5) **ACCESS:**
The GRANTEE will allow CRWD, after prior notice, access to the PROJECT for annual inspections. The GRANTEE will also allow members of the public, while in the company of a CRWD staff representative and after prior notice, periodic access to the property to view the PROJECT. This does not create any right of public entry onto the PROJECT property except as coordinated and permitted with the GRANTEE's prior notice.
- 6) **PERMITS:**
The GRANTEE is responsible for securing and complying with all permits and/ or other legal requirements applicable to the maintenance of the PROJECT.
- 7) **POLICIES:**
The GRANTEE must comply with CRWD Maintenance Grant Policies effective as of the date of this Agreement, which were provided to the GRANTEE during the PROJECT planning and design process. CRWD reserves the right to refuse disbursement of funds for the PROJECT if it is not completed in accordance with CRWD policies or the terms of this executed Maintenance Grant Agreement.
- 8) **LIABILITY:**
Each party shall be responsible for the acts and omissions of its own officers, officials, employees, and agents and no party shall be considered another's agent in carrying out the obligations of this agreement. Nothing in this Agreement shall constitute a waiver by the parties of any statutory or common law immunities, limits, or exceptions on liability.
- 9) **CRWD/GRANTEE RELATIONSHIP:**
GRANTEE acknowledges and agrees that GRANTEE is not an employee of the CRWD, and is not entitled to any rights, privileges, or benefits provided by CRWD to its employees. GRANTEE is not a contractor of goods or services to CRWD. This agreement does not establish a joint powers agreement or joint partnership between the GRANTEE and CRWD.
- 10) **MODIFICATION:**
It is understood and agreed by the parties hereto that this agreement shall not be modified or amended except in writing duly signed by each of the parties.
- 11) **ACCESS AND RETENTION RECORDS:**
GRANTEE acknowledges that records related to this grant may be governed by Minnesota Statutes and Rules.
- 12) **CANCELLATION:**
 - d) CRWD may cancel this Grant Agreement for just cause. Just cause means that the GRANTEE is not disbursing funds in accordance with established procedures, policies or

has otherwise breached a term of this Agreement. The GRANTEE will be given written or electronic notice 14 calendar days prior to cancellation. The cancellation shall be effective on the beginning of the 15th day after such notice is delivered unless an agreement is reached within such 14-day period and CRWD allows an extension or withdrawal of the cancellation in writing.

- e) If title to this land is transferred to another party before expiration of the effective life, it shall be the responsibility of the GRANTEE to advise CRWD before the sale or transfer of property containing the PROJECT. The GRANTEE will inform the new property owner of the presence and the maintenance responsibilities of the PROJECT.

13) TERMINATION AND SURVIVABILITY:

This agreement shall remain in full force and effect until 12/31/2036, unless earlier terminated by mutual agreement of the GRANTEE and the CRWD. Those portions that must survive to attribute meaning to them, shall continue after expiration. However, the obligation to reimburse for expenses under the grant shall terminate upon expiration of the agreement.

14) DIVERSITY AND INCLUSION:

In performing the work that is subject to this agreement, the GRANTEE will ensure that no person is excluded from full employment rights, or participation in, or benefits of any program, service, or activity on the basis of race, color, creed, religion, age, sex, disability, marital status, sexual orientation, public assistance status, or national origin, and that no person protected by applicable federal or state laws, rules, or regulations against discrimination is subject to discrimination.

GRANTEE

By

Name Gregory Duren II

Title Interim Fire Chief

Date _____

By

Name Libby Kantner

Title City Attorney

Date _____

By

Name Joe Harney

Title Director of Financial Services

Date _____

CAPITOL REGION WATERSHED DISTRICT

By _____

Name Anna Eleria

Title District Administrator

Date _____

By _____

Name Erica Schumacher

Title First Assistant Mayor

Date _____

EXHIBIT A – Original Project Elements



Capitol Region Watershed District

595 Aldine Street
 Saint Paul, MN 55104
 (651) 644-8888 • capitolregionwd.org

EXHIBIT A

Maintenance Grant Funding Summary

The following serves as a scope for Capitol Region Watershed District’s (CRWD) Maintenance Grant Award for the Fire Station Green Roof / 1010 7TH ST W Project. This exhibit will be incorporated into a grant agreement that shall be executed prior to the initiation of any grant eligible activities. All project elements will be verified as completed by CRWD staff in order to be eligible for reimbursement.

Grant Requirements

Grant reimbursements will only be made for documented eligible expenses imperative to the maintenance of the Project identified in the grant agreement. The project elements, maximum grant award, and minimum cost-share requirements are identified in the table below.

Grant Funding Summary

ELIGIBLE CLEAN WATER PROJECTS	MAINTENANCE TERM	MAINTENANCE GRANT EXPIRATION YEAR
Green Roof	10 years	2036

CRWD Maximum Grant Award	\$2000
CRWD Coverage (%)	50.00%
Minimum Cost-Share Requirement (%)*	50.00%

* Minimum cost-share requirements are the minimum amount the grantee is responsible for annually. The grantee is responsible for all maintenance costs exceeding the combined CRWD maximum grant award and grantee minimum cost-share requirement.

CAPITOL REGION WATERSHED DISTRICT
COOPERATIVE AGREEMENT
WITH CITY OF ST. PAUL

COPY

Agreement between the
Capitol Region Watershed District
and the City of St. Paul

Re: Fire Station Green Roof Project
Cost-share for costs related to pervious pavement and rain garden construction

1. Exhibits:
 1. Construction Plans and Specifications
 2. Promotion and Education Plan
 3. Monitoring Plan

THIS AGREEMENT, by and between the City of St. Paul, hereinafter referred to as the "City", and the Capitol Region Watershed District, hereinafter referred to as the "District".

WITNESSETH:

WHEREAS, the District has an approved Watershed Management Plan which includes funding for implementing Best Management Practices throughout the Watershed District; and

WHEREAS, the District has adopted and approved the 2009 Budget and Workplan which include funding for Special Projects and Grants; and

WHEREAS, the District and the City have worked cooperatively over the past several months to develop a project approach that is acceptable to both parties; and

WHEREAS, the City has prepared concept plans and construction plans and specifications for the construction of the Fire Station Green Roof; and

WHEREAS, the District and the City have a desire to provide a demonstration of green roofs to educate residents of the City/District on the benefits of green roofs; and

WHEREAS, the District Board of Managers has authorized payment of no more than \$120,500 for the construction, promotion, education and monitoring costs of the green roof define in the attached exhibits; and

WHEREAS, the City is committed to funding the remainder of the project costs; and

WHEREAS, the City is committed to the on-going maintenance and operation of the green roof;

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

The City shall engage a contractor to complete the construction of the St. Paul Fire Station green roof consistent with the plans and specifications approved by the District.

The District shall pay the City \$120,500 but not to exceed the City's actual costs, for items related to the green roof as identified in the exhibits of this agreement. Payment will be in the form of reimbursement

following receipt of documentation from the City that the work has been completed satisfactorily. Payment will be based on actual quantities and cost for each item.

The City shall complete the project and request reimbursement no later than December 31, 2011.

The City is responsible for future maintenance of the green roof, as well as the plantings.

The City will cooperate with District staff to determine the effectiveness of the rain gardens and associated structures.

The City will cooperate with District staff to determine the required timing of maintenance of the green roof and associated structures.

The City shall ensure the project is fully functional for no less than 15 years.

The City agrees to defend, indemnify, and hold harmless the District against any and all claims, liability, loss, damage, or expense arising under the provisions of this Agreement and caused by or resulting from negligent acts or omissions of the City and/or those of the City employees or agents. The District agrees to defend, indemnify, and hold harmless the City against any and all claims, liability, loss, damage, or expense arising under the provisions of this Agreement for which the District is responsible caused by or resulting from negligent acts or omissions of the District and/or those of the District employees or agents. All parties to this agreement recognize that liability for any claims arising under this agreement are subject to the provisions of the Minnesota Municipal Tort Claims Law; Minnesota Statutes, Chapter 466. In the event of any claims or actions filed against either party, nothing in this agreement shall be construed to allow a claimant to obtain separate judgments or separate liability caps from the individual parties.

It is understood and agreed by the parties hereto that this agreement shall not be modified or amended except in writing duly signed by each of the parties.

This agreement shall remain in full force and effect until terminated by mutual agreement of the City and the District.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed.

CITY OF ST. PAUL

CAPITOL REGION WATERSHED DISTRICT

[Signature] 12/22/09
Director of Fire & Safety Date

[Signature]
CRWD

[Signature]
City Attorney Date

[Signature]
Title

[Signature] 12/22/09
Mayor's Office Date

1/6/10
Date

[Signature] 12/22/09
City Council CLERK Date

[Signature] 12/17/09
Date

[Signature] 12/22/09
Office of Financial Services Date

Exhibit 1

Construction Plans and Specifications

Exhibit 2- Promotion and Education Plan

Overall Work plan Description and Schedule

- Create a educational information that illustrates or describes nonpoint source pollution reduction methods and interpret water quality monitoring data; and
- Provide educational information in various formats (print, display exhibit) for K-12 students and the general public about the ecological and human health benefits of green roofs.

Task #1. Name a green roof education subcommittee meeting schedule and list of subcommittee members

Deliverables

- The following is the proposed draft green roof education subcommittee meeting schedule for 2010 (subject to change): 3rd Monday of the month starting on Jan. 18, 2010.
- The following is the proposed green roof education subcommittee membership (subject to change):
 - Elizabeth Beckman - CRWD
 - Sage Passi - RWMWD
 - Mark Granlund - City Parks Dept.
 - Cy Kosel - City Parks Dept.
 - Mark Doneux, CRWD
 - Dave Nelson, Project Manager - City of Saint Paul
 - Paula Peterson- SPFD Education Coordinator
 - Possible membership from MN Green Roofs Council
 - Phil Belfiori, City Water Resource Coordinator- (Meetings facilitator)

Task #2. Determine Suggested educational theme(s).

Deliverables

- Subcommittee will develop:
 - overall educational theme for the Green Roof Outdoor Classroom;
 - learning objectives and content categories for display, print, and possibly of web based materials.

Task #3. Determine suggested content categories related to green roof education:

Deliverables

- Consider content related to Clean Air
- Consider content related to Clean Water
- Consider content related to Cooler Cities

Task #4. Explore learning objectives that state specific and observable

Behaviors:

Deliverables

Brainstorm and determine what learning objectives students should achieve when visiting the St. Paul Fire Department green roof including (but not limited to) exploring the following (subject to revision based on subcommittee recommendations):

- What are the environmental benefits of a green roof for air quality, stormwater management, water conservation, and energy conservation;
- Explain the path of stormwater from impervious surfaces to our lakes and rivers; and
- Describe the role plants play in water quality.

Task #5. Brainstorm and explore suggested stations to develop in order to achieve learning objectives.

Deliverables

Subcommittee will determine specific content for each educational display or learning station. No fewer than five of the green roof signage pieces will be related to stormwater education or stormwater pollution prevention.

Task #6. Consider if and to what extent the Fire Department green roof education plan and program can become consistent with MN State Education Standards.

Deliverables

- Inquire information and feedback from resource professionals in the field of education familiar with MN State Education Standards.

Exhibit 3- Monitoring Plan

Overall Work plan Description

- Develop base-level (with potential for expansion) green roof monitoring and evaluation program including monitoring for temperature, water quality, water quantity /rate, and precipitation. This program would include connecting automated temperature sensors and automated flow meter to the buildings sensor system. Ongoing collection and evaluation of the monitoring data and reporting of the results should be carried out over a multi year period. Monitoring data could also serve as science and social science research in the coming years, as well as community outreach and education.

Task #1. Precipitation Monitoring-

Deliverables

- Data recorded by automated precipitation gauge (installed as part of capital project) would be transferred into building sensor system.
- Data would be downloaded from building system and provided to CRWD from fire dept. staff upon request
- Data incorporated into monitoring analysis report completed by CRWD.

Task #2. Roof Temperature -

Deliverables

- Data recorded by automated temperature sensor (installed as part of capital project) would be transferred into the building sensor system.
- Data would be downloaded from building system and provide to CRWD from fire dept. staff upon request
- Data incorporated into monitoring analysis report completed by CRWD.

Task #3. Roof Flow Monitoring

Deliverables

- Data recorded by automated flow meter (installed as part of capital project) would be transferred into building sensor system.
- Data would be downloaded from building sensor system and provided to CRWD from fire dept. staff upon request
- Data incorporated into monitoring analysis report completed by CRWD.

Task #4. Water Quality Monitoring

Deliverables

- Samples manually collected from sampling location on regular basis by CRWD staff
- CRWD would submit samples to certified lab for testing of water chemistry parameters
- Lab result information would be included in analysis report completed by CRWD.

Task #5. Reporting/Data summary

Deliverables-

- CRWD to complete monitoring analysis report on regular basis
- monitoring analysis report to be incorporated into education/interpretation component of the green roof

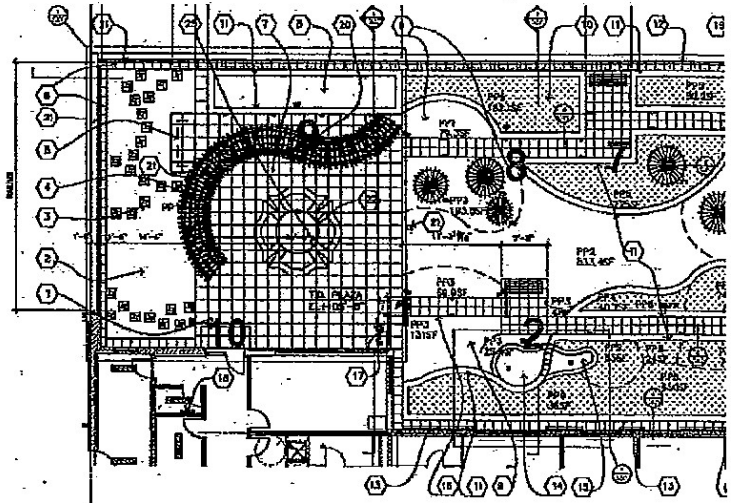
Task #6. Monitoring Schedule:

Above mentioned tasks related to downloading data from building sensor system (Precipitation, Roof Temperature and Flow Monitoring) would be provided to CRWD annually or as requested. Water quality monitoring sample collection would be conducted at least monthly or as deemed necessary by CRWD.

Above mentioned deliverables shall be completed no later than December 31, 2011.

Educational Curriculum

1. Green Roof Construction: a cut-a-way view.
2. Water pollution caused by surface runoff and how green roofs help reduce it.
3. Rainwater harvesting system provides water for Irrigation.
4. Mississippi River Watershed and how the green roof impacts it.
5. Native plant communities used on the green roof.
6. Wildlife habitat for birds and butterflies.
7. Native plant community savanna.
8. Green Roofs – intensive extensive.
9. Perma-culture demonstrates an Organic vegetable garden for the fire fighters in residence.
10. No-mow turf alternative recycled pavers.



Loren Abraham, AIA, LEED AP
abraham + associates architecture and planning

**RESOLUTION
 CITY OF SAINT PAUL, MINNESOTA**

Presented by _____

1 WHEREAS, the Capitol Region Watershed District has an approved Watershed Management Plan which
 2 includes funding for implementing Best Management Practices throughout the Watershed District; and
 3 WHEREAS, the Capitol Region Watershed District has adopted and approved the 2009 Budget and
 4 Workplan which includes funding for Special Projects and Grants; and
 5 WHEREAS, the Capitol Region Watershed District and the City have worked cooperatively over the past
 6 several months to develop an approach that is acceptable to both parties; and
 7 WHEREAS, the City has prepared concept plans and construction plans and specifications for the
 8 construction of the Fire Station Green Roof; and
 9 WHEREAS, the Capitol Region Watershed District and the City have a desire to provide a demonstration of
 10 Green Roofs to educate residents of the City/District on the benefits of Green Roofs; and
 11 WHEREAS, the Capitol Region Watershed District Board of Managers has authorized payment of no more
 12 than \$120,500 for the construction, promotion, education and monitoring costs of the Green Roof defined in the
 13 attached exhibits; and
 14 WHEREAS, the City is committed to funding the remainder of the project costs; and
 15 WHEREAS, the City is committed to the on-going maintenance and operation of the Green Roof; and
 16 WHEREAS, the Capitol Region Watershed District and the City agree it will be responsible for its own acts
 17 and/or omissions and those of its officials, employees, representatives and agents in carrying out the terms of this
 18 Agreement; now therefore be it
 19 RESOLVED, that the proper authorities are hereby authorized to enter into the attached agreement with the
 20 Capitol Region Watershed District.

	Yeas	Nays	Absent
Bostrom			
Carter			
Harris			
Helgen			
Lantry			
Stark			
Thune			

Requested by Department of Fire & Safety Servs:

 By: _____
 Approved by the Office of Financial Services
 By: _____
 Approved by City Attorney
 By: _____
 Approved by Mayor for Submission to Council
 By: _____

Adopted by Council: Date _____
 Adoption Certified by Council Secretary
 By: _____
 Approved by Mayor: Date _____
 By: _____

Passed Dec 16, 2009

EXHIBIT B – Maintenance Grant Policies



Capitol Region Watershed District

595 Aldine Street
Saint Paul, MN 55104
(651) 644-8888 • capitolregionwd.org

Maintenance Grant Program Guidelines and Policies

1. OVERVIEW

1.1 Program Summary

Our mission is to protect, manage and improve the water resources in Capitol Region Watershed District (CRWD). CRWD offers technical and financial assistance through its grant programs to encourage private and public landowners to install clean water projects including rain gardens, cisterns, underground infiltration, pervious surfaces, and others that protect and improve the quality of water resources within the District.

To ensure ongoing water quality benefit of these clean water projects, grantees agree to maintenance responsibilities for the life of the project, often 10 years or longer. For eligible projects and applicants, CRWD offers financial assistance towards maintenance activities through its Maintenance Grant program. Technical assistance from CRWD staff is available to all grantees regardless of maintenance grant eligibility, project type, or age of project.

1.2 Goals

- Ensure ongoing water quality benefit of grant-funded clean water projects for the life of the project
- Set grantees up for success in initial years after project completion when maintenance needs are greater
- Assist grantees with projects that have been difficult to maintain due to capacity or budgeting constraints

2. ELIGIBILITY

2.1 Applicants

The following groups that have completed a clean water project through CRWD's grant programs can apply for a maintenance grant.

- Schools/Universities
- Places of worship
- Non-profit organizations
- Businesses
- Homeowners' associations (HOAs)
- Boulevard curb-cut rain garden grantees
- Shoreline restoration project grantees

At this time, other clean water projects completed on private property and owned by individual homeowners are not eligible for maintenance grant funding. Projects installed through the Native Landscaping Grant program are not eligible for maintenance grant funding.

2.2 Projects

For grant-funded clean water projects, the following activities and materials are eligible for reimbursement on an annual basis for the life of the project. The life of a project can be found in the original grant agreement.

- Routine maintenance work done by a professional contractor including weeding, sediment removal, plant replacements, erosion repair, and mulching
- Cost of materials for grantees doing maintenance work themselves (including tool/equipment rental*)
- Cleaning of pervious surfaces (such as pervious pavers or permeable asphalt) by sweeping or vacuuming equipment
- Hydrovac services for underground infiltration systems or pre-treatment structures (such as sumped catch basins or hydrodynamic devices)
- Time spent by paid staff completing maintenance and/or organizing volunteer events as part of their job duties

** Tool/equipment purchase is typically not eligible for reimbursement. Exception: some specialty tools may be eligible for reimbursement with CRWD approval, which must be obtained prior to purchase. Contact CRWD maintenance grant coordinator prior to purchase for eligibility.*

2.3 Labor

Successful project maintenance requires time and labor. Depending on who completes the work, labor can be included as either a reimbursable actual expense or can be credited towards the maintenance value.

See below for details:

- Work that is completed by a hired professional contractor is considered a reimbursable actual expense.
- If you are part of an organization with paid staff that will be conducting maintenance as part of their job duties, their time spent maintaining the project and/or organizing volunteer events is considered a reimbursable expense.
- Grantee and volunteer labor hours are not a directly reimbursable expense but can be credited towards maintenance value at \$25/hour/person to reduce the grantee’s overall financial contribution

See below table for a summary of labor eligibility and documentation needed for each category.

Labor Category	Example	Eligibility	Documentation Needed
Professional Contracted Work	Professional landscaper hired to weed and plant	Reimbursable expense	Paid invoices or receipts
Paid Staff Time	Teachers, maintenance staff, event organizers	Reimbursable expense	Log showing hourly rate, number of hours, dates, and work completed.

Grantee and Volunteer Time	Grantees, volunteers, friends, family members doing work on their own projects	Can be credited towards the maintenance value at \$25/person/hour	Log showing hourly rate (\$25/hour), number of volunteers, number of hours, dates, and work completed.
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3. GRANT AWARD

CRWD will reimburse 50% of eligible annual maintenance value, up to \$2,000 per year, for the life of the project after its completion. The grantee will be responsible for a minimum of 50% of project maintenance costs.

If the clean water project is in CRWD’s Focus Area, CRWD will cover 75% of eligible annual maintenance value, up to \$2,000 per year, for the life for project. The grantee will be responsible for a minimum of 25% of maintenance costs. Check the [Focus Area Map](#) to see if you qualify.

Reimbursement amount cannot exceed actual project maintenance costs for the year.

The minimum grant amount is \$200 per year. The maximum grant amount is \$2,000 per year.

4. FUNDING CYCLE AND TIMELINE

Grant projects that were approved in 2022 or later are automatically enrolled in the maintenance grant program if eligible. Grantees with projects approved before 2022 should contact CRWD to enroll in the program.

Any work that occurs before a grant agreement is fully executed is not eligible for grant reimbursement. Reimbursement will be provided on an annual basis for the work completed within the calendar year.

5. PAYMENT SCHEDULE

Reimbursement requests must be received by December 1st of each year. Work done after December 1st can be reimbursed the following year except during the last year of project eligibility.

Reimbursement checks will be mailed within 60 days of final CRWD approval.

5.1 Documentation

Grantees may submit one reimbursement request per year. The reimbursement request form can be found on the CRWD website or can be requested by emailing the CRWD maintenance grant contact listed at the end of this document.

Receipts and/or paid invoices must be received for all items or work completed.

If grantees are including paid staff time or grantee/volunteer labor, documentation should be shared showing dates, number of staff or volunteers, hourly rate, and work completed. See section 2.3 above for more information.

All reimbursement materials can be emailed to the maintenance grant contact listed at the end of this document.

6. OPERATION & MAINTENANCE PLAN

To ensure the water quality objective of the project is met, the grantee shall ensure the project is fully functional and adequately maintained according to the Operations and Maintenance Plan attached to the original Grant Agreement for the duration of the project's life.

6.1 Maintenance Resources

- CRWD Maintenance Webpage <https://www.capitolregionwd.org/project-maintenance/>
- CRWD Gardening Guide https://www.capitolregionwd.org/wp-content/uploads/2023/11/CRWD_GardenGuide_2023rev.pdf
- Blue Thumb <https://bluethumb.org/>
- MN DNR Restore Your Shore Guidance <https://www.dnr.state.mn.us/rys/index.html>

7. PERMITTING

The grantee is responsible for securing and complying with all permits and/or other legal requirements applicable to the work. The applicant must have all required permits and approvals prior to beginning work or the project will be considered ineligible for reimbursement.

8. CONFORMANCE TO POLICIES

CRWD reserves the right to refuse disbursement of funds for the project if it is not completed in accordance with these policies or the terms of the executed Grant Agreement.

9. CONTACT

Capitol Region Watershed District (CRWD)

Matt Lundberg

Projects & Grant Specialist

651-202-3744

MLundberg@capitolregionwd.org

EXHIBIT C – Maintenance Grant Application



Capitol Region Watershed District

595 Aldine Street
Saint Paul, MN 55104
(651) 644-8888 • capitolregionwd.org

MAINTENANCE GRANT APPLICATION

FOR EXISTING PROJECTS

PLEASE SUBMIT FORM AND REQUIRED MATERIALS TO:

Matt Lundberg MLundberg@capitolregionwd.org

GRANTEE INFORMATION	
NAME / ORGANIZATION Saint Paul Fire Department	CONTACT <i>if applicable</i> Jamie Smith
PROJECT ADDRESS 645 Randolph Ave /1010 7TH ST W	CITY, STATE, ZIP Saint Paul, MN, 55102
PHONE # 651-224-7811	EMAIL Jamie.Smith@ci.stpaul.mn.us

PROJECT INFORMATION
BEST MANAGEMENT PRACTICES Example: Rain garden, permeable pavers, green roof, etc. Revitalization and maintenance for our green roof
DESCRIPTION OF PLANNED MAINTENANCE ACTIVITIES Are you hiring a contractor or doing the work yourself? What work will you or the contractor be completing, and how often? Will hire Spark-y as the professional contractor to design and complete this work and ongoing maintenance. Work to be performed includes: weeding, sediment removal, plant replacements, erosion repair, and mulching. Cleaning of pervious surfaces and hydrovac services for infiltration systems. The contract with the contractor (Spark-y) will be reviewed each spring.

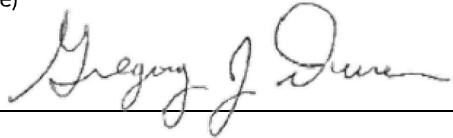
GRANTEE CERTIFICATION & APPROVAL

I have read and accept CRWD's Maintenance Grant Policies and would like to apply for CRWD's Maintenance Grant Program.

(Name)

Jamie Smith

(Signature)



(Date)

5/13/2026

CRWD staff will review your application and if approved, will send an agreement for you to sign and send back to CRWD. The agreement must be signed by both the grantee and CRWD staff before purchasing materials or beginning work. Any materials purchased or work started before the notification to proceed will not be eligible for reimbursement.

FOR CRWD USE

GRANT #

09-001SG

APPROVED?

Yes

YEAR OF PROJECT COMPLETION

2010

MAINTENANCE GRANT EXPIRATION YEAR

2036