



CITY OF SAINT PAUL
Mayor Melvin Carter

Civil Division
400 City Hall and Court House
15 West Kellogg Boulevard
Saint Paul, Minnesota 55102

Telephone: 651 266-8710
Facsimile: 651 298-5619

March 14, 2018

NOTICE OF INTENT TO SUSPEND LICENSE

Alexander Hendricks, Owner
Kath Auto Sales
545 University Avenue West
St. Paul, MN 55103-1938

RE: Second Hand Dealer-Motor Vehicle license held by 555 University, LLC d/b/a Kath Auto Sales for the premises located at 545 University Avenue West in Saint Paul
License ID #: 20120005592

Dear Licensee:

The Department of Safety and Inspections will recommend suspension of the Second Hand Dealer-Motor Vehicle license held by 555 University, LLC d/b/a Kath Auto Sales for the premises located at 545 University Avenue West in Saint Paul. The recommendation is based on the following information:

On February 15, 2018, you were sent a letter and RENEWAL INVOICE from the Department of Safety and Inspections indicating your Second Hand Dealer-Motor Vehicle license expired February 7, 2018 and you owed delinquent license and late fees. You were also required to submit a completed Certificate of Compliance Minnesota Workers' Compensation Law form along with your license fee payment.

You were given until March 8, 2018, to pay the delinquent license and late fees and submit the required workers' compensation form. As of today's date neither has been received.

In addition to the suspension of your Second Hand Dealer-Motor Vehicle license, per Saint Paul Legislative Code § 310.05 (m) (2), the licensing office will also recommend a \$500.00 matrix penalty for failure to submit required information to maintain your license.

At this time, you have four (4) options to proceed:

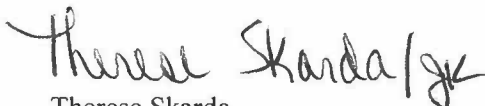
1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Monday, March 26, 2018**, I will presume that you have chosen not to contest the proposed adverse action, and the matter will be placed on the next available City Council Agenda for approval of the proposed remedy.

2. You can pay the delinquent license and late fees and submit the information listed above. **If this is your choice, you need to contact the Department of Safety and Inspections (651) 266-8989 to determine the total amount due.** You may then send the payment and required information directly to DSI at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, March 26, 2018**. A self-addressed envelope is enclosed for your convenience. Payment of the delinquent license and late fees and submission of the required information will be considered to be a waiver of the hearing to which you are entitled.
3. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing no later than **Monday, March 26, 2018**. The matter will then be scheduled before the City Council to determine whether to suspend your Second Hand Dealer-Motor Vehicle license and impose the \$500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.
4. If you no longer wish to do business in the City of Saint Paul, you will need to complete and return the attached REQUEST TO CANCEL LICENSE with the CITY OF SAINT PAUL to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, March 26, 2018**.

If you have not contacted me by Monday, March 26, 2018, I will assume that you do not contest the suspension of your Second Hand Dealer-Motor Vehicle license and imposition of a \$500.00 matrix penalty. In that case, the matter will be placed on the next available City Council Agenda for approval of the recommended penalty.

If you have questions about these options, please contact my Legal Assistant Julie Kraus at (651) 266-8776.

Sincerely,



Therese Skarda
Assistant City Attorney

Cc: Alexander Hendricks, 2214 Rock Way, Eagan, MN 55122

Attachments: Certificate of Compliance Minnesota Workers' Compensation Law form
REQUEST TO CANCEL LICENSE with the CITY OF SAINT PAUL

STATE OF MINNESOTA)
) ss.

AFFIDAVIT OF SERVICE BY U.S. MAIL

COUNTY OF RAMSEY)

Julie Kraus, being first duly sworn, deposes and says that on the 14th day of March, she served the attached **NOTICE OF INTENT TO SUSPEND LICENSE** and a correct copy thereof in an envelope addressed as follows:


Alexander Hendricks, Owner
Kath Auto Sales
545 University Avenue West
St. Paul, MN 55103-1938

Alexander Hendricks
2214 Rock Way
Eagan, MN 55122

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.


Julie Kraus

Subscribed and sworn to before me
this 14th day of March, 2018


Notary Public

