

From: "Thom, Anne M (MMB)" <anne.thom@state.mn.us>
To: "Trudy.Moloney@ci.stpaul.mn.us" <Trudy.Moloney@ci.stpaul.mn.us>
Date: 10/4/2011 9:58 AM
Subject: FW: Assessment (St. Paul) ROW Public Hearing
Attachments: FW: Assessment (St. Paul); RE: Assessment (St. Paul); Re: FW: Assessment (St. Paul); RE: FW: Assessment (St. Paul); services and accounting

Since the council has effectively made the public hearings convenient for themselves and I cannot attend because I have a class on Wednesday evenings, I am going to forward some things to you that I want heard on 10/5.

I would also like someone to respond to why I am assessed at a higher rate because I live on a busy (arterial) street. This seems a fair question because I am already penalized with the extra work of trash pickup, noise, speeding cars, etc. But then my point is that as an arterial street, it is well traveled by folks who do not live in the city so you are assessing me for their wear and tear. Who wants to respond to that?

I have some suggestions to the mayor too for cutting the budget. I wonder why there is a communications director and a press secretary. This seems like overlap. Also, what purpose does an education and an arts director serve? Why hasn't the city looked into merging the parks and library systems with the county? And since I live on an arterial street which would seem to be integral to Ramsey County, why hasn't there been some discussion of combining maintenance departments? Why does city hall need to be open 5 days a week?

I have a part time job writing for a newspaper where I cover the small city of Stacy, MN, pop. 1,485. Interesting to me how their mayor and council have struggled to address total loss of LGA and effectively come up with a .36% levy increase this year, while Saint Paul is still qualifying for large subsidies and can't reign it in for under 6.5%

This council and mayor seem interested in pricing people out of the city. The current conundrum of effectively insuring you have an upper class, who can afford these extra assessments and high property taxes, and a poor class who qualify for assistance. Those of us in the middle, trying to earn a nice middle class living don't matter.

Attached is the grief I went through to try to get an accounting of how this ROW money was spent.

I think both the fact that this is the best you can do, and that the council seems to think we're made of money out here is really disgraceful and I am following up with the State Auditor's office to see if there is any other recourse we have.

Anne Thom
1355 North Victoria Street
Saint Paul, MN 55117
651-489-0204

From: "Thom, Anne M (MMB)" <anne.thom@state.mn.us>
To: Mark Kerr <Mark.Kerr@osa.state.mn.us>
Date: 9/27/2011 11:01 AM
Subject: RE: Assessment (St. Paul)

Yes, thank you Mark, I can't seem to get any clear accounting of how this money is being spent. I think citizens have every right to see where an annual out of pocket assessment of over \$300 is going, especially since they have done no plowing, sweeping or other maintenance that I can document. There was also a rumor that because of the generous snowfall we had last winter, they raided the right of way fund and allocated the money to the another account.

-----Original Message-----

From: Mark Kerr [mailto:Mark.Kerr@osa.state.mn.us]
Sent: Tuesday, September 27, 2011 10:16 AM
To: Thom, Anne M (MMB)
Subject: Assessment (St. Paul)

Ms. Thom,

Your recent email to the Office of the State Auditor was referred to me. Although I can't give legal advice, I hope the information provided below is helpful.

Based on the general information provided, I can offer some general ideas.

1. As you communicate with the City, it might help to ask about the authority for the assessment (under what authority it is collected), rather than where the specific money is spent. Getting the authority for the assessment will hopefully answer the basic question why the assessment is collected. In general, money is collected as authorized and placed into funds or accounts and then spent as authorized. If you can find out the authority for the collection, what fund or account the money goes into, and how money from that fund or account is spent, that may give you the information you need.

Government funds are classified under GAS Statement 54 into several categories as described in our Statement of Position on Fund Balances for Local Government: http://www.auditor.state.mn.us/other/Statements/fundbalances_postGASB54_1012_statement.pdf.

The charge you describe may be for road maintenance and/or snow-plowing, etc. The City should be able to confirm whether this is the case, as noted above.

2. If it is a special assessment it will probably be related to some capital improvement that benefits the property. Here is a link to the League of Minnesota Cities "Special Assessment Guide" for more information:
<http://www.lmc.org/media/document/1/sagtext.pdf>.

I hope this general information helps. Feel free to call if additional information from me will be helpful.

Sincerely,

Mark F. Kerr
Assistant Legal Counsel
Office of the State Auditor
525 Park Street, Suite 500
St. Paul, Minnesota 55103
Ph.: (651) 296-4717

New email address:
Mark.Kerr@osa.state.mn.us

The Office of the State Auditor does not provide legal advice or representation. If you need legal advice, consult with your attorney.

>>> "Thom, Anne M (MB)" <Anne.Thom@state.mn.us> 9/21/2011 2:31 PM >>>

Hello,

I have each year sent the city of St. Paul, approximately \$300 for a "right of way assessment". This year they are asking for \$324 and I finally asked them to tell me in exchange for the \$300 I sent, where did the money go and what was it used for specifically.

Thus far the responses have ranged from "the city" to "I don't know". Can someone there advise me if they have to produce an accounting of how and where they are using the money collected for this assessment?

What I want to see is specifically what services were provided and covering what areas. Or are they simply able to call anything an "assessment" and then spend the money in whatever manner they want?

Anne

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From: Erin Dady <Erin.Dady@ci.stpaul.mn.us>
To: "Thom, Anne M (MMB)" <anne.thom@state.mn.us>
CC: "(Mark.Kerr@osa.state.mn.us), Mark Kerr" <Mark.Kerr@osa.state.mn.us>, "watchdog@pioneerpress.com" <watchdog@pioneerpress.com>
Date: 9/28/2011 4:18 PM
Subject: RE: FW: Assessment (St. Paul)
Attachments: Assessment summary_1.doc; SCN_20110928142517_001_1_3.pdf; SCN_20110928142459_001_1_3.pdf

Hi Anne

First, a summary of the authority to levy assessments is attached to this email. There is also information about the city's ROW Maintenance Assessment on our website, including rates and a list of services provided, which can be found here: <http://www.stpaul.gov/index.aspx?nid=3966>

Additionally, I've attached a copy of the ROW Maintenance Assessment Policy that was adopted by the City Council on June 22, 2011. I've also included a copy of the insert that was included with the 2010 ROW Public Hearing Notice that spoke of the 2% surcharge for the Emerald Ash Borer Management Plan.

Second, the schedule of maintenance for your portion of Victoria and a detailed accounting of the ROW fund was put together by Public Works. All of that information will be in an email immediately following this one.

Third, our Finance Director is working with Mr. Ortiz's supervisor to get answers to your questions about the property. Our records show that 1355 Victoria St. N. was assessed \$3,593.71 as part of the Victoria St - Como to Arlington RSVP. Was the assessment for \$14,000 for a different property? I can look into that with a little more information.

I hope this is helpful.
Erin

Click Me<<http://www.stpaul.gov/>> Erin Dady
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Making Saint Paul the Most Livable City in America
>>> "Thom, Anne M (MMB)" <anne.thom@state.mn.us> 9/27/2011 2:19 PM >>>

Hi Erin.

This DOES NOT answer my questions: "I would like to see the authority for collection, what fund my \$308 went into last year and some accounting of how that money was spent from that fund."

Further Mr. Ortiz is wrong twice in his responses. I actually spoke to him last year in November. According to DSI, because we have pulled permits and also because this house has been in my family for 65 years, the CITY owns some of the frontage. I discussed this with Mr. Ortiz last year upon receiving this assessment. He looked at the GIS and said, I quote" part of your patio, your driveway, your side yard and the neighbor's fence across the alley are on city property." I take very good notes. Further, when a permit was pulled, DSI suggested that we purchase that section of land for \$746. We are not interested as it would simply increase our already out of control property tax and assessment bills.

Mr. Ortiz is also wrong regarding the emerald ash borer story. We were assessed approximately a \$75 bill, separately, in May to pay for covering the cost of removing trees in connection with the emerald ash borer. I still have a copy of this too, it's printed on goldenrod color paper. I like to think you can't miss it, but that must just be me judging by what I am reading coming from city representatives.

The right of way assessment mentions nothing regarding diseased tree removal due to the insects.

So back to my original questions (see numbers), 1)what authority does the city have for collection and where is the accounting trail for how this money was spent?

Then, I think Mr. Ortiz needs to be called again and asked to look at exactly the same aerial photos he referred to when we spoke last November.

2)I am also asking for some maintenance record that shows what tree trimming, mowing, weed control and sidewalk shoveling were done. I also want some record of when the alley was inspected or swept.

If I am paying a chunk of money like this I don't believe I am out line in asking for some credible accounting of why I have to pay it and then how it was spent.

I can verify that after the city assessed our property \$14,000 for curb and alley apron, the city did come out and look at and patch the concrete that was disintegrating less than one year after installation and St. Paul demanding we pony up to pay for said curb, gutter and apron, but this was only after I made repeated requests to both DSI and to my council member's office requesting the substandard concrete be repaired and this SHOULD NOT have come out of any right of way assessment as I was told by the city this was the fault of the contractor.

Again, I would like some actual, logical facts in a response prior to 10/5 at 5:30pm.

Anne

From: Erin Dady [mailto:Erin.Dady@ci.stpaul.mn.us]
Sent: Tuesday, September 27, 2011 1:37 PM
To: Thom, Anne M (MMB)
Subject: Re: FW: Assessment (St. Paul)

Dear Ms. Thom,

I apologize that you didn't receive the information you were looking for in a timely manner. I followed up with both Becky Rothmeier and Chai Lee. They very promptly forwarded your questions to Public Works and our Office of Financial Services (OFS). They received a prompt reply from Juan Ortiz in OFS which is below (perhaps this was not forwarded back to you promptly--I apologize if that's the case). Please let me know what additional information you might need.

Sincerely,

Erin

Click Me<<http://www.stpaul.gov/>>

Erin Dady
Chief of Staff

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Making Saint Paul the Most Livable City in America

>>> Juan Ortiz 9/14/2011 9:02 AM >>>

Hello...

Maintenance done by the City is street sweeping, snow plowing, sidewalk/street repairs, streetlight maintenance and boulevard tree trimming. The abutting property owner needs to maintain the weeding, mowing of the boulevard as well as the snow shoveling of the sidewalk. At the request of property owners, the City will inspect alleys for damage and determine if repairs are needed, also flush and sweep said alley each spring. One can verify services completed on a street with the maintenance office at 266-6168.

I checked the county's GIS mapping and far as I can tell the City does not own any property around 1355 Victoria St N.

As far as the increase, the street maintenance for above mentioned property went up 2% compared to last year. This was needed to help cover the cost of removing diseased ash trees (Emerald Ash Borer diseased trees and it was a concern that needed to be addressed immediately).

>>> "Thom, Anne M (MMB)" <anne.thom@state.mn.us<mailto:anne.thom@state.mn.us>> 9/27/2011 10:52 AM >>>

Hi Erin,

I do not know who to send this to, and I would appreciate having my questions answered as thus far I have made four calls to the mayor's office and been misdirected to four departments, none of whom admitted to having the information. As well on my initial call I waited one week for Chai Lee to return my call as Becky had promised would be done.

Based on what Mr. Kerr tells me, please advise me where to find the ordinance that grants the authority for the right of way assessment.

I would like to see the authority for collection, what fund my \$308 went into last year and some accounting of how that money was spent from that fund.

I really think, in regards to my description of what I would call a lack of transparency or accountability, this is a shameful way to run a city government, and in my opinion there are a number of people who should rethink their employment or their public service.

I would like some answers before 10/5 at 5:30pm, the date of the public hearing. I would like the answers in writing as I now intend to keep an audit trail.

Thank you,

Anne

Anne Thom
1355 North Victoria Street
Saint Paul, MN 55117
651-259-3724, daytime
651-489-0204, evening

-----Original Message-----

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Subject: Assessment (St. Paul)

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Mark F. Kerr
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New email address:

Mark.Kerr@osa.state.mn.us<mailto:Mark.Kerr@osa.state.mn.us>

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Anne

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Chapter 14 of the Charter sets forth the basic authority for levying assessments:

Sec. 14.01. Power to levy assessments.

The city shall have the power to levy assessments to pay all or any part of the cost of improvements as are of a local character, but in no case shall the amounts assessed exceed the benefits to the property.

Sec. 14.01.2. Charge for services.

The council may provide, by ordinance, that the cost of any services such as street cleaning, street flushing or oiling, and tree trimming on streets, sidewalks, boulevards, or other public or private property undertaken by the city may be charged against the property benefited. Service charges shall be collected and levied like special assessments or in such other manner as the council determines.....

There are also city ordinances applicable to specific ROW assessments, such as Administrative Code Chapters 62 and 64. Chapter 62, Street Maintenance Charges and Assessments, lays out the city staff and council procedure required for right-of-way assessments. There are also ordinances that allow assessments for sewers and tree trimming (see, for example, Adm. Code Chapter 61).

When making local improvements levying assessments, a city of the first class has the option to utilize the procedure in Chapter 429 of Minnesota State statutes, or to proceed under its home rule charter. Minn. Stat. Sec. 429.021 authorizes the council of a municipality to make improvements, followed by a list of 20 categories. Both City Charter (Chapter 14) and state statute (Chapter 429) specify the appeal deadlines and procedures that apply to citizens who wish to appeal an assessment.

429.021 LOCAL IMPROVEMENTS, COUNCIL POWERS.

Subdivision 1. Improvements authorized.

The council of a municipality shall have power to make the following improvements:

(1) To acquire, open, and widen any street, and to improve the same by constructing, reconstructing, and maintaining sidewalks, pavement, gutters, curbs, and vehicle parking strips of any material, or by grading, graveling, oiling, or otherwise improving the same, including the beautification thereof and including storm sewers or other street drainage and connections from sewer, water, or similar mains to curb lines.

(2) To acquire, develop, construct, reconstruct, extend, and maintain storm and sanitary sewers and systems, including outlets, holding areas and ponds, treatment plants, pumps, lift stations, service connections, and other appurtenances of a sewer system, within and without the corporate limits.

(3) To construct, reconstruct, extend, and maintain steam heating mains.

(4) To install, replace, extend, and maintain street lights and street lighting systems and special lighting systems.

(5) To acquire, improve, construct, reconstruct, extend, and maintain water works systems, including mains, valves, hydrants, service connections, wells, pumps, reservoirs, tanks, treatment plants, and other appurtenances of a water works system, within and without the corporate limits.

(6) To acquire, improve and equip parks, open space areas, playgrounds, and recreational facilities within or without the corporate limits.

(7) To plant trees on streets and provide for their trimming, care, and removal.

(8) To abate nuisances and to drain swamps, marshes, and ponds on public or private property and to fill the same.

(9) To construct, reconstruct, extend, and maintain dikes and other flood control works.

(10) To construct, reconstruct, extend, and maintain retaining walls and area walls.

(11) To acquire, construct, reconstruct, improve, alter, extend, operate, maintain, and promote a pedestrian skyway system. Such improvement may be made upon a petition pursuant to section [429.031, subdivision 3](#).

(12) To acquire, construct, reconstruct, extend, operate, maintain, and promote underground pedestrian concourses.

(13) To acquire, construct, improve, alter, extend, operate, maintain, and promote public malls, plazas or courtyards.

(14) To construct, reconstruct, extend, and maintain district heating systems.

(15) To construct, reconstruct, alter, extend, operate, maintain, and promote fire protection systems in existing buildings, but only upon a petition pursuant to section [429.031, subdivision 3](#).

(16) To acquire, construct, reconstruct, improve, alter, extend, and maintain highway sound barriers.

(17) To improve, construct, reconstruct, extend, and maintain gas and electric distribution facilities owned by a municipal gas or electric utility.

(18) To purchase, install, and maintain signs, posts, and other markers for addressing related to the operation of enhanced 911 telephone service.

(19) To improve, construct, extend, and maintain facilities for Internet access and other communications purposes, if the council finds that:

(i) the facilities are necessary to make available Internet access or other communications services that are not and will not be available through other providers or the private market in the reasonably foreseeable future; and

(ii) the service to be provided by the facilities will not compete with service provided by private entities.

(20) To assess affected property owners for all or a portion of the costs agreed to with an electric utility, telecommunications carrier, or cable system operator to bury or alter a new or existing distribution system within the public right-of-way that exceeds the utility's design and construction standards, or those set by law, tariff, or franchise, but only upon petition under section [429.031, subdivision 3](#).

429.101 UNPAID SPECIAL CHARGES MAY BE SPECIAL ASSESSMENTS.

Subdivision 1. Ordinances.

(a) In addition to any other method authorized by law or charter, the governing body of any municipality may provide for the collection of unpaid special charges as a special assessment against the property benefited for all or any part of the cost of:

(1) snow, ice, or rubbish removal from sidewalks;

(2) weed elimination from streets or private property;

(3) removal or elimination of public health or safety hazards from private property, excluding any structure included under the provisions of sections [463.15](#) to [463.26](#);

(4) installation or repair of water service lines, street sprinkling or other dust treatment of streets;

(5) the trimming and care of trees and the removal of unsound trees from any street;

(6) the treatment and removal of insect infested or diseased trees on private property, the repair of sidewalks and alleys;

(7) the operation of a street lighting system;

(8) the operation and maintenance of a fire protection or a pedestrian skyway system;

(9) inspections relating to a municipal housing maintenance code violation;

(10) the recovery of any disbursements under section [504B.445, subdivision 4](#), clause (5), including disbursements for payment of utility bills and

other services, even if provided by a third party, necessary to remedy violations as described in section 504B.445, subdivision 4, clause (2); or

(11) [Repealed, 2004 c 275 s 5]

(12) the recovery of delinquent vacant building registration fees under a municipal program designed to identify and register vacant buildings.

(b) The council may by ordinance adopt regulations consistent with this section to make this authority effective, including, at the option of the council, provisions for placing primary responsibility upon the property owner or occupant to do the work personally (except in the case of street sprinkling or other dust treatment, alley repair, tree trimming, care, and removal or the operation of a street lighting system) upon notice before the work is undertaken, and for collection from the property owner or other person served of the charges when due before unpaid charges are made a special assessment.

From: Erin Dady <Erin.Dady@ci.stpaul.mn.us>
To: "Thom, Anne M (MMB)" <anne.thom@state.mn.us>
CC: "Mark.Kerr@osa.state.mn.us" <Mark.Kerr@osa.state.mn.us>, "watchdog@pioneerpress.com" <watchdog@pioneerpress.com>
Date: 9/28/2011 4:21 PM
Subject: services and accounting
Attachments: 001-ArterialSalting2010costs.pdf; 002-ArterialPreEmergPlowing2010.pdf; 003-ArterialEmergPlowing2010.pdf; 004-SnowRemoval2011.pdf; 005-SweepingSchedule2010.pdf; 006-SweepingCosts2010.pdf; 007-AlleySweepCosts.pdf; 008-Sealcoating.pdf; 009-SidewalkMaintenance..pdf

Hi Anne,
As promised, here is the email outlining the services you've received and the accounting of the ROW budget. Let me know if you have further questions.
Sincerely,
Erin

Click Me<<http://www.stpaul.gov/>> Erin Dady
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Click Me<<http://www.facebook.com/pages/Saint-Paul-MN/City-of-Saint-Paul/79640426150?ref=ts>> Click Me<<http://www.youtube.com/stpaulgov>> Click Me<<https://twitter.com/cityofsaintpaul>>
Making Saint Paul the Most Livable City in America
>>> Rich Lallier 9/28/2011 4:11 PM >>>

Erin:
Below and attached is the information that was requested from Public Works. Lisa Veith from the CAO has already provided the requested "authority" information.

I am aware that tracking and making sense of this may be challenging. Therefore the following may help provide some clarity.

Examples of what some easily understandable services cost: On a Class II Residential Arterial (1355 N. Victoria is classified an Arterial street) frontage the property owner pays 0.67 cents per foot for Sanding/Salting operations and .060 cents per foot for Sweeping/Flushing operations. All of the services above that are provided to Class II Residential Arterial property add up to \$3.34 per foot. Sanding /Salting services on an Arterial street happen as part of pre-emergency efforts and are much more frequent than on Class III Residential streets. The same is true for Sweeping/Flushing services. Arterials are swept and flushed 8-10 each year, while Class III Residentials only are swept and flushed twice annually. Hopefully this will help to answer the questions posed. Public works would be glad to communicate directly with Ms. Thom if there is a desire for that service.

Rich

See our responses in bold

Therefore the list of services provided include (dates are in 2010 unless otherwise noted):
Sanding/Salting - 1/7, 1/8, 1/9, 1/22, 1/23, 1/25, 1/26, 2/1, 2/2, 2/5, 2/9, 2/10, 2/15, 3/1, 11/13, 11/14, 11/21, 11/22, 11/24, 11/25, 11/30, 12/4, 12/6, 12/8, 12/9, 12/11, 12/14, 12/15, 12/18, 12/20, 12/22, 12/23, 12/24, 12/27, 12/30, 12/31 (see Attachment 001 for summary of costs)
Pre-Emergency Plowing (Downtown and Arterial Commercial and Residential) - 1/7, 2/2, 2/8, 12/4, 12/11, 12/20, 12/24 (See Attachment 002 for summary of costs)
Snow Emergency Plowing - 2/10, 11/13, 12/5, 12/12, 12/13, 12/21, 12/26 (see Attachment 003 summary of costs)
Snow Emergency Tagging (Arterial and Class III Commercial and Residential) - 2/10, 11/13, 12/5, 12/12, 12/13, 12/21, 12/26
Heavy Snow Removal (Downtown and Arterial Commercial and Residential) - Intersection removal.
Snow Removal (Bus stops, stairs, X Walks) (Downtown and Arterial Commercial and Residential) - Intersections on Victoria due to the heavy snow in December, 2010 were removed 1/10/2011 & 1/11/2011 (see Attachment 004 summary of costs)
Winter Street Repair - None due to newly constructed street (RSVP project) and newly milled and overlaid alley (ROW Maintenance)
Sweeping/Flushing - Victoria swept on 4/2, 4/23, 5/28, 7/19, 8/20, 10/1, 11/5, 11/19 (see Attachments 005 & 006 for schedule and summary of costs). Alley swept on 6/17/10 (see Attachment 007 for summary of costs)
Patching - None due to newly constructed street (RSVP project) and newly milled and overlaid alley (ROW Maintenance)
Mill and Overlay - Milled and overlaid alley in 2007.
Seal Coating (Class III Commercial and Residential and Oiled/Paved alleys only) - Seal coated street on 7/24/2007 (See Attachment 008 for schedule). Street and alley scheduled to be seal coated in 2016.
Weed Control (Arterial and Class III Commercial and Residential) - Done prior to seal coating.
Sidewalk Cleaning (Downtown only)
Paper Basket Pickup (Downtown and Arterial Commercial and Residential) - N/A in direct vicinity.

Street Restoration - Street reconstructed in 2008-2009.
Debris Pickup - See sweeping schedule and on complaint basis.
Equipment Repair (Downtown and Arterial Commercial and Residential)
Barricades (Downtown only)
Misc (Pavement Mgmt, Land Rental, W.C.)
Traffic
Sidewalk Reconstruction (Arterial and Class III Commercial and Residential) - 53.4 lineal feet of sidewalk replaced prior to RSVP project in 2008-2009 between May 25 and May 29, 2007 (see attachment 009 for sidewalk maintenance)
Sidewalk Patching - None due to newly replaced sidewalk.
Street Tree Maint.
Alley Tree Maint. (Alleys only)
DSI
ROW Interest to General fund
Flood Work (downtown only)

Matt

>>> Erin Dady 9/27/2011 2:33 PM >>>

Can you please get back to me in the next 24 hours on a response to Ms. Thom?

thanks
Erin

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Hi Erin.

This DOES NOT answer my questions: "I would like to see the authority for collection, what fund my \$308 went into last year and some accounting of how that money was spent from that fund."

Further Mr. Ortiz is wrong twice in his responses. I actually spoke to him last year in November. According to DSI, because we have pulled permits and also because this house has been in my family for 65 years, the CITY owns some of the frontage. I discussed this with Mr. Ortiz last year upon receiving this assessment. He looked at the GIS and said, I quote "part of your patio, your driveway, your side yard and the neighbor's fence across the alley are on city property." I take very good notes. Further, when a permit was pulled, DSI suggested that we purchase that section of land for \$746. We are not interested as it would simply increase our already out of control property tax and assessment bills.

Mr. Ortiz is also wrong regarding the emerald ash borer story. We were assessed approximately a \$75 bill, separately, in May to pay for covering the cost of removing trees in connection with the emerald ash borer. I still have a copy of this too, it's printed on goldenrod color paper. I like to think you can't miss it, but that must just be me judging by what I am reading coming from city representatives.

The right of way assessment mentions nothing regarding diseased tree removal due to the insects.

So back to my original questions (see numbers), 1) what authority does the city have for collection and where is the accounting trail for how this money was spent?

Then, I think Mr. Ortiz needs to be called again and asked to look at exactly the same aerial photos he referred to when we spoke last November.

2) I am also asking for some maintenance record that shows what tree trimming, mowing, weed control and sidewalk shoveling were done. I also want some record of when the alley was inspected or swept.

If I am paying a chunk of money like this I don't believe I am out line in asking for some credible accounting of why I have to pay it and then how it was spent.

I can verify that after the city assessed our property \$14,000 for curb and alley apron, the city did come out and look at and patch the concrete that was disintegrating less than one year after installation and St. Paul demanding we pony up to pay for said curb, gutter

and apron, but this was only after I made repeated requests to both DSI and to my council member's office requesting the substandard concrete be repaired and this SHOULD NOT have come out of any right of way assessment as I was told by the city this was the fault of the contractor.

Again, I would like some actual, logical facts in a response prior to 10/5 at 5:30pm.

Anne

From: Erin Dady [mailto:Erin.Dady@ci.stpaul.mn.us]
Sent: Tuesday, September 27, 2011 1:37 PM
To: Thom, Anne M (MMB)
Subject: Re: FW: Assessment (St. Paul)

Dear Ms. Thom,

I apologize that you didn't receive the information you were looking for in a timely manner. I followed up with both Becky Rothmeier and Chai Lee. They very promptly forwarded your questions to Public Works and our Office of Financial Services (OFS). They received a prompt reply from Juan Ortiz in OFS which is below (perhaps this was not forwarded back to you promptly--I apologize if that's the case). Please let me know what additional information you might need.

Sincerely,

Erin

Click Me<<http://www.stpaul.gov/>>

Erin Dady
Chief of Staff

390 City Hall
Saint Paul, MN 55102
P: 651-266-8878
erin.dady@stpaul.gov<<mailto:erin.dady@stpaul.gov>>

Click Me<<http://www.facebook.com/pages/Saint-Paul-MN/City-of-Saint-Paul/79640426150?ref=ts>>

Click Me<<http://www.youtube.com/stpaulgov>>

Click Me<<https://twitter.com/cityofsaintpaul>>

Making Saint Paul the Most Livable City in America

>>> Juan Ortiz 9/14/2011 9:02 AM >>>

Hello...

Maintenance done by the City is street sweeping, snow plowing, sidewalk/street repairs, streetlight maintenance and boulevard tree trimming. The abutting property owner needs to maintain the weeding, mowing of the boulevard as well as the snow shoveling of the sidewalk. At the request of property owners, the City will inspect alleys for damage and determine if repairs are needed, also flush and sweep said alley each spring. One can verify services completed on a street with the maintenance office at 266-6168.

I checked the county's GIS mapping and far as I can tell the City does not own any property around 1355 Victoria St N.

As far as the increase, the street maintenance for above mentioned property went up 2% compared to last year. This was needed to help cover the cost of removing diseased ash trees (Emerald Ash Borer diseased trees and it was a concern that needed to be addressed immediately).

>>> "Thom, Anne M (MMB)" <anne.thom@state.mn.us<mailto:anne.thom@state.mn.us>> 9/27/2011 10:52 AM >>>

Hi Erin,

I do not know who to send this to, and I would appreciate having my questions answered as thus far I have made four calls to the mayor's office and been misdirected to four departments, none of whom admitted to having the information. As well on my initial call I waited one week for Chai Lee to return my call as Becky had promised would be done.

Based on what Mr. Kerr tells me, please advise me where to find the ordinance that grants the authority for the right of way assessment.

I would like to see the authority for collection, what fund my \$308 went into last year and some accounting of how that money was spent from that fund.

I really think, in regards to my description of what I would call a lack of transparency or accountability, this is a shameful way to run a city government, and in my opinion there are a number of people who should rethink their employment or their public service.

I would like some answers before 10/5 at 5:30pm, the date of the public hearing. I would like the answers in writing as I now intend to keep an audit trail.

Thank you,

Anne

Anne Thom
1355 North Victoria Street
Saint Paul, MN 55117
651-259-3724, daytime
651-489-0204, evening

-----Original Message-----

From: Mark Kerr [mailto:Mark.Kerr@osa.state.mn.us]<mailto:[mailto:Mark.Kerr@osa.state.mn.us]>

Sent: Tuesday, September 27, 2011 10:16 AM

To: Thom, Anne M (MMB)

Subject: Assessment (St. Paul)

Ms. Thom,

Your recent email to the Office of the State Auditor was referred to me. Although I can't give legal advice, I hope the information provided below is helpful.

Based on the general information provided, I can offer some general ideas.

1. As you communicate with the City, it might help to ask about the authority for the assessment (under what authority it is collected), rather than where the specific money is spent. Getting the authority for the assessment will hopefully answer the basic question why the assessment is collected. In general, money is collected as authorized and placed into funds or accounts and then spent as authorized. If you can find out the authority for the collection, what fund or account the money goes into, and how money from that fund or account is spent, that may give you the information you need.

Government funds are classified under GAS Statement 54 into several categories as described in our Statement of Position on Fund Balances for Local Government: http://www.auditor.state.mn.us/other/Statements/fundbalances_postGASB54_1012_statement.pdf.

The charge you describe may be for road maintenance and/or snow-plowing, etc. The City should be able to confirm whether this is the case, as noted above.

2. If it is a special assessment it will probably be related to some capital improvement that benefits the property. Here is a link to the League of Minnesota Cities "Special Assessment Guide" for more information:
<http://www.lmc.org/media/document/1/sagtext.pdf>.

I hope this general information helps. Feel free to call if additional information from me will be helpful.

Sincerely,

Mark F. Kerr
Assistant Legal Counsel
Office of the State Auditor
525 Park Street, Suite 500
St. Paul, Minnesota 55103
Ph.: (651) 296-4717

New email address:

Mark.Kerr@osa.state.mn.us<mailto:Mark.Kerr@osa.state.mn.us>

The Office of the State Auditor does not provide legal advice or representation. If you need legal advice, consult with your attorney.

>>> "Thom, Anne M (MB)" <Anne.Thom@state.mn.us<mailto:Anne.Thom@state.mn.us>> 9/21/2011 2:31 PM >>>

Hello,

I have each year sent the city of St. Paul, approximately \$300 for a "right of way assessment". This year they are asking for \$324 and I finally asked them to tell me in exchange for the \$300 I sent, where did the money go and what was it used for specifically.

Thus far the responses have ranged from "the city" to "I don't know". Can someone there advise me if they have to produce an accounting of how and where they are using the money collected for this assessment?

What I want to see is specifically what services were provided and covering what areas. Or are they simply able to call anything an "assessment" and then spend the money in whatever manner they want?

Anne

Caution: This e-mail may contain CONFIDENTIAL information or information protected by state or federal law. If you have received this e-mail by mistake, please do not read, distribute, or reproduce it (including any attachments). Please notify us immediately by return e-mail, and then delete it from your system. Thank you.

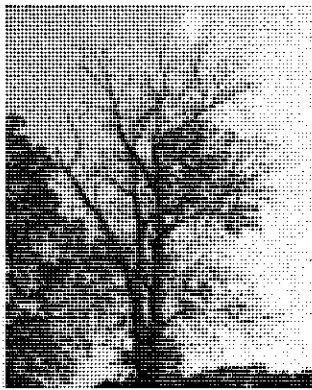


City of Saint Paul 2011 Right-of-Way Rates and Emerald Ash Borer



EAB BACKGROUND:

In May 2009, Minnesota's first infestation of Emerald Ash Borer (EAB) was discovered in the South Saint Anthony Park neighborhood of Saint Paul. EAB is a serious invasive tree pest that attacks and kills all native ash species in the United States. Saint Paul has an estimated 35,000 ash trees lining many of its streets and as many as 90,000 ash trees on other public properties such as parkland, golf courses and open space.



STRUCTURED REMOVAL & REPLANTING:

In June 2009, City of Saint Paul Parks & Recreation staff developed an EAB Management Plan that involves continued monitoring, removal of infested trees, and structured removal of ash trees on public right-of-ways. This plan has been approved by the Mayor's Office, the City Council, and the Minnesota Departments of Agriculture and Natural Resources.

The structured removal process began in February 2010 with stump removal and replanting following shortly after tree removal. Stump removal and replanting are both weather dependent, but in general are done from May through November.

NEXT STEPS:

- The Mayor has proposed a 2% surcharge on Right-Of-Way rates dedicated to implementing the EAB Management Plan. This additional funding will take the place of expiring state grant funds.
- More than 1,000 public right-of-way ash trees will be removed annually.
- A diverse mix of tree species will be replanted following tree removal. Affected homeowners will receive notification prior to tree removal and replanting.

ADDITIONAL INFORMATION:

General EAB education materials, along with information regarding the City's EAB Management and Structured Removal Plan, are available online by visiting: www.stpaul.gov/parks and clicking "Emerald Ash Borer Information."

City Council 2011 Budget Review Process

Sept. 15	Oct. 6	Oct. 27	Nov. 3	Dec. 1	Dec. 15
Maximum tax levy set by Council	Public Hearing on adopting 2010 Right-Of-Way (ROW) assessments	Public Hearing on proposed 2011 budget	Public Hearing on proposed 2011 ROW program, fees and assessments	Truth in Taxation Public Hearing	Final budget adoption
3:30 pm Council Chambers	5:30 pm Council Chambers	5:30 pm Council Chambers	5:30 pm Council Chambers	6:00 pm Council Chambers	3:30 pm Council Chambers

Links to budget documents, the Mayor's budget address, and meeting videos are available online at www.stpaul.gov/taxes. Public hearings are carried live on Saint Paul Channel 18.



City of Saint Paul

Signature Copy

Resolution: RES 11-1098

City Hall and Court
House
15 West Kellogg
Boulevard
Phone: 651-266-8560

File Number: RES 11-1098

Adopting City policies governing calculation and annual review of the Right-of-Way Maintenance Assessment.

WHEREAS, since the early 1900's the City of Saint Paul ("City") has levied assessments against benefiting properties to recover the cost of maintaining public infrastructure in city right-of-way; and

WHEREAS, the City continues to levy an annual Right-of-Way Maintenance Assessment ("ROW Assessment") through its Right-of-Way Maintenance Program to finance the delivery of maintenance services on street and alley right-of-way throughout the city; and

WHEREAS, the calculation of the ROW Assessment is based on a rate structure intended to link the cost of providing maintenance services with the benefits received by properties abutting city streets and alleys; and

WHEREAS the City Council recently conducted three work sessions to review the ROW Assessment and its rate structure, and considered options for revising rates and related frontage calculations for residential, tax-exempt and commercial property types; and

WHEREAS, as an outcome of this review the City Council seeks to establish clear and comprehensive Right-of-Way Maintenance Assessment Policies ("ROW Policies"), attached hereto as Exhibit A, to govern the calculation of the ROW Assessment now and into the future; and

WHEREAS, the Mayor and City Council have asked that the ROW Policies also provide for an annual review of individual properties to ensure that the ROW Assessments are calculated in accordance with said policies, and that the review focus on select citizen participation districts each year, as shown on the schedule attached hereto as Exhibit B, until all properties citywide have been reviewed; now, therefore be it


RESOLVED, that the Mayor and City Council hereby adopt said ROW Policies.

At a meeting of the City Council on 6/22/2011, this Resolution was Adopted.

Yea: 7 Councilmember Bostrom, Councilmember Carter III, Councilmember Harris, Councilmember Helgen, City Council President Lantry, Councilmember Thune, and Councilmember Stark

Nay: 0

Vote Attested by
Council Secretary


Trudy Moloney

Date 6/22/2011

Approved by the Mayor 
Chris Coleman

Date 6/24/2011

Right-of Way Maintenance Assessment Policies

June 22, 2011

Introduction

Since the early 20th century the City of Saint Paul has levied a special assessment against properties to pay for street maintenance services. The assessment originated as a means of financing the cost of watering dirt roadways to minimize dust blowing into homes and businesses. Later, when the summer street maintenance program was created, the assessment became the primary means of financing the cost of repairing streets in the warmer months. In 2003 the program was expanded to include winter street maintenance, as well as tree trimming and sidewalk repair. It was renamed the Right-of-Way Maintenance Program. In 2005 the program was further expanded to include street lighting maintenance. Today, maintenance services include:

- Sweeping, flushing, patching, and chip sealing streets and alleys
- Patching, blading and placing crushed rock on unimproved rights-of-way
- Street overlays
- Snow emergencies, vehicle tagging and towing, snow plowing, sanding, salting, snow removal, ice control
- Boulevard tree trimming, repair and removal
- Street lighting repair, replacement, painting and electricity
- Installation, repair and replacement and removal of traffic signs
- Pavement markings
- Litter pick up
- Ordinance enforcement
- Emergency maintenance service

The Right-of-Way Maintenance Assessment (ROW Assessment) is the primary means of financing the Right-of-Way Maintenance Program. The annual assessment covers approximately 5/6 of program costs through a charge against properties – both taxable and tax-exempt – that abut city right-of-way. Funding for the remaining 1/6 comes from county and state aid sources. A major purpose of the ROW assessment is to distribute the costs of street maintenance among all properties that benefit, including tax-exempt and taxable properties.

The City of Saint Paul is authorized by state law (Minn. Stats. Ch. 429) and its home rule charter (St. Paul City Charter Ch. 14) to specially assess properties for maintenance services provided in street and alley rights-of-way. State law and city ordinances outline procedures that must be followed in order to ratify, process, invoice, collect and appeal the assessment, which affects more than 81,000 properties.

The law requires that the properties assessed must receive a special benefit from the assessment, that the assessment amount may not exceed the special benefit to the particular property, and that the assessment must be uniformly applied to properties in the same class. The purpose of this document is to provide policy guidance for calculating the ROW Assessment, but it does not supersede the law or the actual assessment process. Each year the assessment roll is ratified by

the city council and that ratification is what governs the assessment of each individual property for that year.

I. Calculating Assessable Frontage

The basic formula for calculating a property's ROW Assessment is "*Assessable Frontage times Assessment Rate*." This section sets forth city policies with respect to assessable frontage. A later section will focus on assessment rates.

Assessable frontage generally is the same as the actual lineal footage that a property borders along public right-of-way. Frontage is used as the primary basis for calculating the ROW Assessment because:

- It is commonly used by cities to assess for construction of public infrastructure improvements such as streets, sewers, lighting systems, sidewalks and alleys. Saint Paul historically has used frontage as its calculation basis for these types of assessments;
- It has long been accepted by the courts as a valid basis for allocating capital improvement and maintenance costs to benefiting properties;
- It distributes maintenance costs uniformly across properties situated along the right-of-way; and
- It links maintenance costs to benefits received by properties – the greater frontage, the greater the benefit and the higher the cost.

For most properties in the city assessable frontage and actual frontage are the same; however, assessable frontage can sometimes differ, depending on the property's type, shape or other circumstances.

A. Calculation by Property Type

Types of Property (based on Ramsey County Land Use Code classifications):

Residential

- 1-3 dwelling units, homestead and non-homestead (e.g., single-family homes, duplexes, double dwellings, triplexes)
- Condominiums and town homes

Tax-exempt – all non-taxable properties (e.g., schools, colleges and universities, clinics, government entities, non-profit organizations and religious institutions)

Commercial – all commercial and industrial property, including apartments of 4 or more units

1. Residential Property

a. 1-3 dwelling units

Policy: For properties with multiple street frontages (e.g., corner properties), measure full frontage on all sides abutting street and alley right-of-way, but exclude the first 150 feet of the longest abutting street and the longest abutting alley.

Basis: Residential properties benefit from the maintenance services provided on all abutting right-of-way. However, long side street and alley frontages are excluded because residential properties do not receive the same benefits from corner frontages as commercial or tax-exempt properties.

b. Condominiums and town homes

Policy: Measure full street and alley frontages on all sides of condominium or town house developments and divide the frontage by the number of dwelling units to establish a per-unit assessable frontage amount. All dwelling units must be assigned a minimum of 20 feet of assessable frontage.

Basis: Condominium and town home properties benefit from the maintenance services provided on all abutting right-of-way. The 20-foot minimum is based on using one-half of a standard 40-foot city lot as a means of apportioning the cost of maintenance services among densely-clustered parcels that generally do not directly abut right-of-way.

2. Tax-Exempt Property

Policy: Measure full frontage on all sides abutting street and alley right-of-way

Basis: Tax-exempt properties benefit from the maintenance services provided on all abutting right-of-way. All frontages should be included in the assessment calculation.

3. Commercial Property

a. Individual properties

Policy: Measure full frontage on all sides abutting street and alley right-of-way

Basis: Commercial properties benefit from the maintenance services provided on all abutting right-of-way. All frontages should be included in the assessment calculation.

b. Multiple, contiguous properties in a single complex (e.g., Town Square)

Policy: Measure full frontage on all sides abutting street and alley right-of-way. Allocate the frontage to each property within the complex based on its share of the combined square footage of all properties.

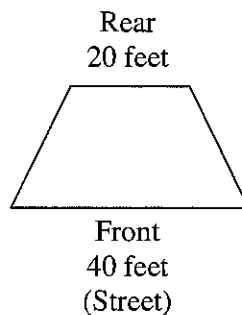
Basis: Commercial properties benefit from the maintenance services provided on all abutting right-of-way. All frontages should be included in the assessment calculation. The allocation of total frontage to each property based on its square footage is an appropriate method.

B. Calculation by Property Shape – (irregular-shaped properties)

Irregularly-shaped properties present a special challenge for determining assessable frontage. The measured frontage of an irregularly-shaped property could differ significantly from the measured frontage of a rectangular-shaped property that is identical in size. Irregular-shaped properties must be mathematically “adjusted” to derive an assessable frontage for a more rectangular-shaped property. The following formulas adjust frontages for the most common types of irregularly-shaped properties, and apply to all property types. These formulas are intended to establish as much uniformity as possible among property types.

1. Properties with wider front than rear

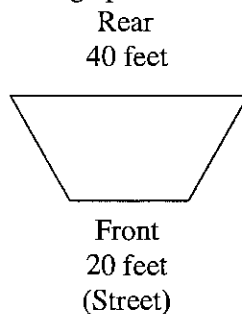
Policy: Measure rear lot dimension plus 60% of difference between street frontage and rear dimension



Example: $20 + (40 \text{ feet} - 20 \text{ feet}) \times .60 = 20 + 12 = 32 \text{ feet of assessable frontage}$

2. Properties with wider rear than front

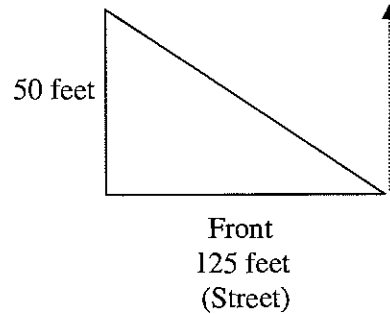
Policy: Measure street frontage plus 20% of difference between front and rear lot dimension



Example: $20 + (40 \text{ feet} - 20 \text{ feet}) \times .20 = 20 \text{ feet} + 4 \text{ feet} = 24 \text{ feet of assessable frontage}$

3. Properties with right-angled triangular shape

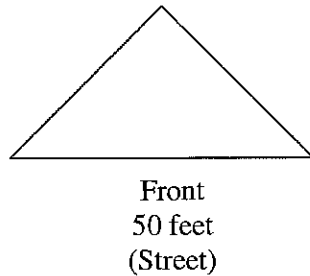
Policy: Extend lot lines to a square corner and use corner lot policy (short side plus 0% of first 150' of long side).



Example:
Short side = 50 feet of assessable frontage

4. Properties with acute-angled triangular shape

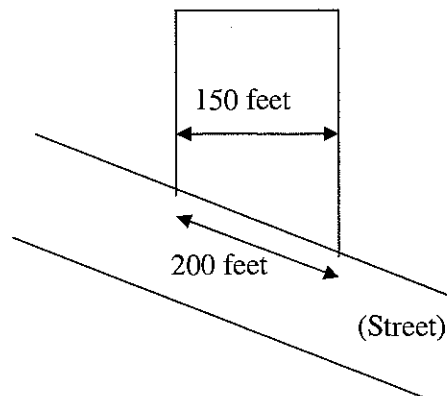
Policy: Multiply street frontage by 60% of same frontage



Example:
 $50 \text{ feet} \times .60 = 30 \text{ feet}$ of assessable frontage

5. Properties with slanted street frontage at least 10% greater than lot width measured perpendicular to the property sides

Policy: Assessable frontage equals perpendicular lot width.



Example:

Slanted street frontage = 200 feet

Perpendicular lot width = 150 feet

Perpendicular lot width + 10% = 150 ft + (150 ft x 0.1) = 150 ft + 15 ft = 165 ft

200 feet > 165 feet; therefore

Assessable frontage = 150 feet

Note: In a special circumstance where an irregular-shaped property or a multi-ownership property does not conform to one of the above policies, the city Real Estate Manager may determine an appropriate assessable frontage. If, from time to time, policy changes or additions are needed, the Real Estate Manager must submit policy recommendations to the Mayor and City Council for their review and approval.

II. Establishing Assessment Rates

A. Rates by Street Class

As previously noted, the ROW Assessment is calculated by multiplying a property's *assessable frontage* by the appropriate *assessment rate*. This section identifies city policies governing the determination of assessment rates.

ROW Assessment rates are based on a "street class" designation that categorizes all city right-of-way according to the level of maintenance services provided. Right-of-way receiving the highest level of maintenance is located downtown. Outlying commercial and arterial streets receive less maintenance, and residential streets, alleys and unimproved right-of-way even less. The city's street class structure and the level of services provided within each class are listed as follows:

Class 1-A Downtown Streets (Paved)

Flush and sweep twice/week, street overlays, litter pick up, ordinance enforcement, emergency service, snow and ice control, snow removal, snow emergencies, sidewalk repairs, boulevard tree maintenance, streetlight maintenance, traffic signs and pavement markings

Class 1-B Downtown Streets (Brick)

Flush and sweep twice/week, brick repairs, litter pick up, ordinance enforcement, emergency service, snow and ice control, snow removal, snow emergencies, sidewalk repairs, boulevard tree maintenance, streetlight maintenance, traffic signs and pavement markings

Class 2 Outlying Commercial and Arterial Streets

Flush and sweep 6 to 10 times/year, street overlays, ordinance enforcement, emergency service, snow and ice control, snow emergencies, sidewalk repairs, boulevard tree maintenance, streetlight maintenance, traffic signs and pavement markings

Class 3 All Oiled and Paved Residential Streets

Flush and sweep each spring and fall, seal coat every 10 years, ordinance enforcement, emergency service, snow and ice control, snow emergencies, sidewalk repairs, boulevard tree maintenance, streetlight maintenance, traffic signs and pavement markings

Class 4 All Oiled and Paved Alleys

Flush and sweep each spring, seal coat every 10 years, ordinance enforcement

Class 5 Unimproved Street Right-of-Way

Patch, blade and place crushed rock as needed, ordinance enforcement

Class 6 Unimproved Alley Right-of-Way

Patch, blade and place crushed rock as needed, ordinance enforcement

Class 7 Above-Standard Lighting

Provide electricity for above-standard street light fixtures. Maintain, repair and replace fixtures as needed. Paint light poles on approximately a 7-year cycle.

Note: In 2010, billing for the annual above-standard lighting operation and maintenance assessment was combined with billing for the ROW Assessment to consolidate invoices sent to affected property owners and reduce administrative costs. Approximately 2,500 properties located within 29 above-standard street lighting districts are billed for this assessment. Separate policies govern the assessment calculation and are not included in this document.

The level of right-of-way maintenance services provided within each street class affects the cost of those services. Per-foot assessment rates are established by street class to cover maintenance costs in each street class.

B. Rates by Property Type

Properties are further categorized by type to determine separate assessment rates for each type.

Types of Property:

Residential

- 1-3 dwelling units, homestead and non-homestead (e.g., single-family homes, duplexes, double dwellings, triplexes)
- Condominiums and town homes

Tax-exempt – all non-taxable properties (e.g., schools, colleges and universities, clinics, government entities, non-profit organizations and religious institutions)

Commercial – all commercial and industrial property, including apartments of 4 or more units

Downtown – all commercial, tax-exempt and residential condominiums and town homes located within the downtown maintenance service area

For all property types listed above:

Policy: Charge at rates adopted annually by the City Council

Basis: Assessment rates for each type of property should appropriately reflect the benefits received from the maintenance services.

C. Rate Exceptions

Outside of Downtown:

1. Owner-occupied, homesteaded apartment properties (4 or more units)

Policy: Apply the residential rate to the portion of frontage corresponding to residential value, and apply the commercial rate to the portion of frontage corresponding to commercial value.

Basis: Since owner-occupied homesteaded properties are assessed at different rates than commercial apartment properties, properties that include a combination of the two types should be assessed using both residential and commercial rates.

Example: Total property value = \$200,000, residential value = \$50,000, commercial value = \$150,000. Residential value = 25% of total property value, commercial value = 75% of total property value. Frontage = 100 feet, frontage assigned residential rate = 25 feet [100 feet X 25%], frontage assigned commercial rate = 75 feet [100 feet X 75%].

2. Corner apartment properties (4 or more units)

Policy: Charge at the lowest improved street class for both sides

Basis: Apartment properties with 4 or more units generally do not receive the same benefits as other commercial property. Assessment rates for this type of property should appropriately reflect the benefits.

Example: If the property borders a Class 2 street and Class 3 street, both sides are charged at the lower Class 3 commercial rate.

3. Tax Exempt Property

Hospital systems (hospitals, related clinics and other properties)

Policy: Charge at the commercial rates within each street class

Basis: This type of tax exempt property generally receives the same benefit from maintenance of the abutting right-of-way as commercial property. Assessment rates should appropriately reflect these benefits.

Downtown:

1. Residential condominiums and town homes

Policy: Charge at rates lower than rates applied to all other downtown properties

Basis: Residential condominium and town home properties generally receive the same benefit from maintenance of the abutting right-of-way as other downtown properties. However, these are often densely-clustered parcels in a single complex that do not directly abut right-of-way. Assessment rates for these properties should reflect these unique circumstances.

III. Properties NOT Assessed

Certain properties abutting right-of-way are exempt altogether from the ROW Assessment, based on their type and their proximity and accessibility to the right-of-way.

A. Type of Property

1. Storage units associated with a condominium or town home

Policy: Do not assess.

Basis: Storage units are ancillary to the primary residential dwelling units and are incorporated into the charges for those units.

2. Garage units associated with condominiums or town homes

Policy: Do not assess.

Basis: Garage units are ancillary to the primary residential dwelling units and are incorporated into the charges for those units.

3. Platted outlots

Policy: Do not assess.

Basis: Platted outlots are typically undevelopable parcels that serve no practical purpose other than to assist a development in satisfying zoning, building code or storm water management requirements. These properties do not derive any benefit from right-of-way maintenance services and should not be included in the assessment calculation UNLESS their assessable frontage exceeds 10% of the total assessable frontage of other adjacent lots having the same property owner.

B. Proximity to right-of-way

1. Land-locked parcels (not abutting any street or alley right-of-way)

Policy: Do not assess.

Basis: Properties that do not abut city right-of-way do not derive any benefit from right-of-way maintenance services and should not be assessed.

2. Parcels abutting unimproved right-of-way, if the right-of-way is not used to access abutting properties.

Policy: Do not assess.

Basis: Properties that cannot be accessed via unimproved right-of-way do not derive a benefit from maintenance services provided within that right-of-way and should not be assessed.

C. Accessibility to right-of-way

Property abutting either improved or unimproved right-of-way where the grade difference between property and right-of-way is so substantial that the right-of-way can provide no practical access to the property. If the right-of-way is still reasonably accessible but the property owner chooses not to use it to access the property, the frontage abutting the right-of-way is still subject to the assessment. Final determination of accessibility is made by the Public Works Street Maintenance Engineer.

Policy: Do not assess.

Basis: Properties that have no practical access to the right-of-way do not derive any benefit from maintenance services and should not be assessed.

D. Legally Exempt

Property owned by the federal government is exempt by federal law from paying local assessments. Certain properties under public ownership (e.g., Metropolitan Council) and cemeteries are also exempt by state law from paying local assessments. Approximately 50 parcels citywide are legally exempt.

Policy: Do not assess.

Basis: Properties that are exempt by law from paying assessments should not be charged, even if such properties derive a benefit from the maintenance services.

IV. Right-of-Way Maintenance Assessment Review Policies and Procedures

A. Objective

Establish review policies and related procedures to ensure that ROW Maintenance Assessment charges for all 84,000 properties in the city of Saint Paul are reviewed and updated on a regular basis.

B. Policies

1. Each year OFS/Real Estate staff will review all properties within 2 of the city's 17 neighborhood planning districts to verify the accuracy of the ROW charge. Downtown properties will be reviewed every 5 years. This schedule provides for the review of all properties citywide within a 10-year period, with downtown properties reviewed twice during that period.
2. Any incorrect charges identified by staff will be submitted to the Finance and Public Works directors for review by September 1 of each year. Adjustments to the charges will be made only after both directors' approval.
 - a. Approved adjustments resulting in a decrease of the charge will be applied immediately. Note: No refunds for prior-year overcharges will be provided.
 - b. Approved adjustments resulting in an increase of the charge will not be applied until the next year's assessment billing cycle. OFS/Real Estate and Public Works staff will communicate with property owners by letter and meet with owners as needed to explain the increases and timing of their implementation.
3. OFS/Real Estate will continue to identify ROW charge adjustments by means other than the annual review process (e.g., parcel divisions, select reviews, responses to property owner inquiries). Any adjustments resulting in decreases will be applied immediately, as will adjustments due to parcel divisions from Ramsey County. Adjustments resulting in increases will be applied in the same manner as the annual review (i.e., next year's assessment billing cycle), which is a departure from current practice.

C. Procedures (parcel-by-parcel review steps)

1. Using electronic and paper maps available from Ramsey County and Public Works, along with select site visits, OFS/Real Estate staff will identify the proper street class for each property and measure the street or alley frontage.
2. Properties with irregular boundaries or multiple street frontages will be reviewed to ensure compliance with current city assessment policies (e.g., no long-side charge for residential parcels, adjustments by formula for triangular-shaped parcels).
3. Properties with multiple contiguous parcels in the same complex (e.g., Town Square) will be reviewed to ensure that total assessable frontage for all properties equals total actual street frontage. Actual frontage will be allocated to individual parcels based on the area of each parcel.
4. The results for each property will be compared to data in the computer database.
5. If discrepancies are found, staff will log the items and indicate the magnitude and direction of the adjustments needed.

6. Following approval by the Finance and Public Works directors, staff will make the adjustments in the computer database according to the schedule established above.

Note: Assessment review policies and procedures do not supersede or mitigate state law and charter requirements pertaining to assessment procedures or appeals.

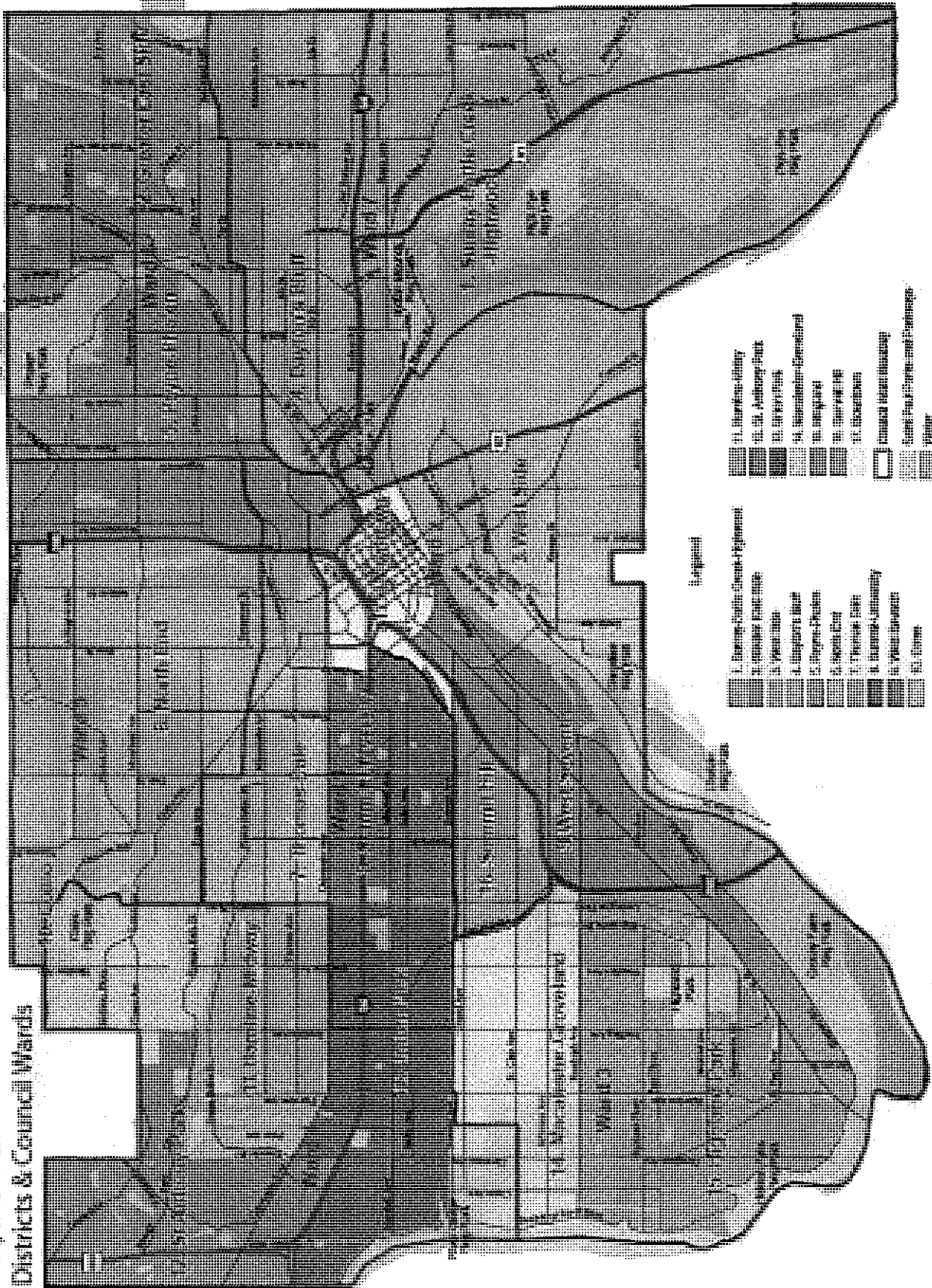
Exhibit B

Schedule for annual review of Right-of-Way Maintenance Assessment Charges By Citizen Participation District

Citizen Participation District	Number of Properties
1	5,344
2	7,748
3	4,679
4	4,809
5	8,032
6	6,791
7	3,664
8	4,716
9	4,477
10	3,950
11	3,760
12	2,297
13	4,621
14	6,704
15	7,044
16	2,162
17	3,344
TOTAL	84,142

Review Year	Citizen Participation Districts	No. of Properties
2010	Dist 17 Ward 2	3,344
2011	Dist 4 Dist 9 Wards 6, 7 Ward 3	9,286
2012	Dist 15 Dist 7 Ward 3 Ward 1	10,708
2013	Dist 2 Dist 12 Wards 6, 7 Ward 4	10,045
2014	Dist 6 Dist 3 Ward 5 Ward 3	11,470
2015	Dist 17 Ward 2	3,344
2016	Dist 1 Dist 8 Ward 7 Ward 1	10,060
2017	Dist 10 Dist 14 Wards 4, 5 Wards 3, 4	10,654
2018	Dist 5 Dist 16 Wards 3, 5, 6 Ward 3	10,194
2019	Dist 13 Dist 11 Wards 1, 4 Ward 4	8,381
2020	Dist 17 Ward 2	3,344

Planning Districts & Council Wards





TASK SUMMARY

Task	Road Class	Location	Date	Contract	Labor	Equipment	Material	Daily Total
Sanding-Salting	Arterial	Sand Arterials	01-02-2010		\$152.68	\$120.00	\$101.53	\$374.21
Sanding-Salting	Arterial	Sand Arterials	01.02.2010		\$82.98	\$60.00	\$101.53	\$244.51
Sanding-Salting	Arterial	Sand	01.03.2010		\$1,375.76	\$534.08	\$304.59	\$2,214.43
Sanding-Salting	Arterial	BRIDGE DECK FROST SANDING	01/05/2010		\$797.65	\$756.00	\$0.00	\$1,553.65
Sanding-Salting	Arterial	SALT PRIMARYS	01/07/2010		\$7,536.60	\$5,873.40	\$44,118.00	\$57,528.00
Sanding-Salting	Arterial	Sand Arterials	01/07/2010		\$4,314.72	\$4,116.96	\$0.00	\$8,431.68
Sanding-Salting	Arterial	PRE-EMERGENCY SALTING	01/08/2010		\$1,297.80	\$1,250.98	\$8,175.94	\$10,724.72
Sanding-Salting	Arterial	Sand Arterials	01/08/2010		\$5,035.60	\$3,773.20	\$0.00	\$8,808.80
Sanding-Salting	Arterial	Sand Arterials	01/08/2010		\$5,035.60	\$4,666.40	\$37,583.66	\$47,285.66
Sanding-Salting	Arterial	sanding	01/08/2010		\$38.17	\$36.00	\$641.25	\$715.42
Sanding-Salting	Arterial	PRIMARY SALTING	01/09/2010		\$6,216.90	\$5,107.60	\$16,186.22	\$27,510.72
Sanding-Salting	Arterial	Sand Arterials	01.09.2010		\$2,592.72	\$1,686.08	\$7,662.94	\$11,941.74
Sanding-Salting	Arterial	Sand Arterials	01-10-2010		\$75.78	\$72.00	\$106.88	\$254.66
Sanding-Salting	Arterial	Sand Arterials COMPLAINTS	01-11-2010		\$636.02	\$445.52	\$684.00	\$1,765.54
Sanding-Salting	Arterial	BRIDGE DECK SALTING	01/12/2010		\$760.60	\$720.00	\$1,816.88	\$3,297.48
Sanding-Salting	Arterial	PRIMARY SALT PATROL / BRIDGE DECKS / SNOW	01/13/2010		\$1,717.65	\$1,674.08	\$3,425.34	\$6,817.07
Sanding-Salting	Arterial	BRIDGE DECK / CITYWIDE SALTING	01/14/2010		\$1,832.16	\$1,782.08	\$1,710.00	\$5,324.24
Sanding-Salting	Arterial	PRIME SALTING	01/15/2010		\$1,216.96	\$1,206.08	\$2,265.75	\$4,688.79
Sanding-Salting	Arterial	Sand Arterials & BRIDGE DECKS	01-16-2010		\$1,267.56	\$891.04	\$1,920.00	\$4,078.60
Sanding-Salting	Arterial	BRIDGE DECK / SNOW REMOVAL SALTING	01/19/2010		\$1,221.44	\$1,206.08	\$1,440.00	\$3,867.52
Sanding-Salting	Arterial	CITYWIDE BRIDGE DECKS / SNOW REMOVAL	01/20/2010		\$1,221.44	\$1,206.08	\$1,960.00	\$4,387.52
Sanding-Salting	Arterial	SALT TRUCK LOADING / W SALT AND BRINE	01/21/2010		\$933.48	\$879.93	\$9,260.00	\$11,073.41
Sanding-Salting	Arterial	Sand Arterials	01/21/2010		\$3,207.92	\$3,130.40	\$1,200.00	\$7,538.32
Sanding-Salting	Arterial	PRIMARY ANTI ICING	01/22/2010		\$10,391.26	\$7,921.54	\$16,080.00	\$34,392.80
Sanding-Salting	Arterial	Sand Arterials	01-23-2010		\$8,015.21	\$6,715.87	\$19,488.00	\$34,219.08
Sanding-Salting	Arterial	PRIMARY SALTING	01/25/2010		\$7,460.56	\$6,379.04	\$19,800.00	\$33,639.60
Sanding-Salting	Arterial	Sand Arterials	01/25/2010		\$3,154.80	\$2,141.20	\$0.00	\$5,296.00
Sanding-Salting	Arterial	Sand Arterials	01/25/2010		\$5,088.72	\$4,570.40	\$25,534.00	\$35,193.12
Sanding-Salting	Arterial	Sand Arterials	01/25/2010		\$2,544.08	\$1,686.08	\$0.00	\$4,230.16
Sanding-Salting	Arterial	PRIMARY SALTING	01/26/2010		\$8,605.81	\$7,062.84	\$27,620.00	\$43,288.65



City of Saint Paul
Department of Public Works
Street Maintenance

TASK SUMMARY

Task	Road Class	Location	Date	Contract	Labor	Equipment	Material	Daily Total
Sanding-Salting	Arterial	PRIMARY SALTING	01/28/2010		\$1,221.44	\$1,206.08	\$1,495.00	\$3,922.52
Sanding-Salting	Arterial	sand city wide	01/28/2010		\$2,241.24	\$1,827.56	\$1,800.00	\$5,868.80
Sanding-Salting	Arterial	DECK SALTING	01/29/2010		\$1,068.76	\$1,062.08	\$175.00	\$2,305.84
Sanding-Salting	Arterial	PRIME SALTING	02/01/2010		\$1,221.44	\$1,152.00	\$2,300.00	\$4,673.44
Sanding-Salting	Arterial	Sand Arterials	02/01/2010		\$1,501.24	\$1,292.03	\$11,520.00	\$14,313.26
Sanding-Salting	Arterial	PreEmergency SALTING	02/02/2010		\$4,216.41	\$4,040.82	\$27,820.00	\$36,077.23
Sanding-Salting	Arterial	Sand Arterials	02/02/2010		\$3,261.04	\$3,034.40	\$14,086.00	\$20,381.44
Sanding-Salting	Arterial	Sand Arterials	02/02/2010		\$2,544.08	\$2,358.08	\$0.00	\$4,902.16
Sanding-Salting	Arterial	SaLT Arterials	02/03/2010		\$2,597.20	\$1,867.04	\$4,610.00	\$9,074.24
Sanding-Salting	Arterial	SaLT Arterials	02/04/2010		\$1,221.44	\$1,206.08	\$960.00	\$3,387.52
Sanding-Salting	Arterial	Salt Arterials	02/05/2010		\$14,727.77	\$12,208.56	\$67,801.00	\$94,737.33
Sanding-Salting	Arterial	Sand Arterials	02/05/2010		\$3,814.16	\$2,717.20	\$0.00	\$6,531.36
Sanding-Salting	Arterial	Sand Arterials	02/05/2010		\$3,154.80	\$2,853.44	\$0.00	\$6,008.24
Sanding-Salting	Arterial	Sand Arterials	02/05/2010		\$2,238.72	\$1,926.08	\$25,169.00	\$29,333.80
Sanding-Salting	Arterial	Sand Arterials	02-06-2010		\$5,623.92	\$4,747.04	\$11,450.00	\$21,820.96
Sanding-Salting	Arterial	Sand Arterials	02-07-2010		\$1,928.88	\$1,206.08	\$960.00	\$4,094.96
Sanding-Salting	Arterial	PreEmergency SaLTing	02/08/2010		\$788.31	\$699.93	\$4,079.00	\$5,567.24
Sanding-Salting	Arterial	Sand Arterials	02/08/2010		\$1,986.48	\$1,782.08	\$0.00	\$3,768.56
Sanding-Salting	Arterial	PreEmergency Salting	02/09/2010		\$6,492.24	\$6,031.44	\$32,220.00	\$44,743.68
Sanding-Salting	Arterial	Sand Arterials	02/09/2010		\$3,871.76	\$2,802.16	\$0.00	\$6,673.92
Sanding-Salting	Arterial	Sand Arterials	02/09/2010		\$3,814.16	\$2,733.76	\$31,208.00	\$37,755.92
Sanding-Salting	Arterial	Sand Arterials	02/09/2010		\$3,154.80	\$2,166.08	\$0.00	\$5,320.88
Sanding-Salting	Arterial	Snow Emergency	02/10/2010		\$1,375.76	\$706.72	\$0.00	\$2,082.48
Sanding-Salting	Arterial	SNOW EMERGENCY SALTING	02/10/2010		\$3,495.06	\$3,396.42	\$15,853.00	\$22,744.48
Sanding-Salting	Arterial	Sand Arterials	02-13-2010		\$663.84	\$55.44	\$1,500.00	\$2,219.28
Sanding-Salting	Arterial	14 sand/salt rts. a,b,cws,cw7th	02-15-2010		\$5,188.12	\$3,963.32	\$0.00	\$9,151.44
Sanding-Salting	Arterial	Salt Arterials	02/15/2010		\$4,560.50	\$4,431.73	\$36,500.00	\$45,492.23
Sanding-Salting	Arterial	Sand Arterials	02/15/2010		\$5,031.12	\$3,970.72	\$33,841.00	\$42,842.84
Sanding-Salting	Arterial	PRIMARY SALTING	02/16/2010		\$1,145.10	\$1,080.00	\$1,885.00	\$4,110.10
Sanding-Salting	Arterial	Sand Arterials	02-22-2010		\$1,322.64	\$630.08	\$0.00	\$1,952.72



TASK SUMMARY

Task	Road Class	Location	Date	Contract	Labor	Equipment	Material	Daily Total
Sanding-Salting	Arterial	PRIMARY SALTING	02/23/2010		\$955.92	\$864.00	\$960.00	\$2,779.92
Sanding-Salting	Arterial	sand bridge rts	02/23/2010		\$3,871.76	\$2,994.16	\$239.00	\$7,104.92
Sanding-Salting	Arterial	PRIME SALTING	02/24/2010		\$1,025.62	\$936.00	\$0.00	\$1,961.62
Sanding-Salting	Arterial	PRIMARY SALTING	02/25/2010		\$663.84	\$630.08	\$0.00	\$1,293.92
Sanding-Salting	Arterial	PRIMARY RUNOFF	02/26/2010		\$2,597.20	\$1,782.08	\$2,400.00	\$6,779.28
Sanding-Salting	Arterial	Sand Arterials	02/26/2010		\$2,597.20	\$1,842.16	\$0.00	\$4,439.36
Sanding-Salting	Arterial	Sand Arterials	02-27-2010		\$663.84	\$576.00	\$0.00	\$1,239.84
Sanding-Salting	Arterial	CITYWIDE COMPLAINTS & SPRING RUNOFF.	02-28-2010		\$1,380.11	\$930.42	\$1,800.00	\$4,110.53
Sanding-Salting	Arterial	PRIMARY RUNOFF SALTING	03/01/2010		\$4,982.48	\$4,086.08	\$5,760.00	\$14,828.56
Sanding-Salting	Arterial	sanding	03/01/2010		\$1,322.64	\$605.20	\$0.00	\$1,927.84
Sanding-Salting	Arterial	PRIMARY RUNOFF	03/02/2010		\$2,982.25	\$2,826.08	\$2,640.00	\$8,448.33
Sanding-Salting	Arterial	sander	03/02/2010		\$1,375.76	\$605.20	\$0.00	\$1,980.96
Sanding-Salting	Arterial	PRIMARY RUNOFF	03/03/2010		\$1,832.16	\$1,782.08	\$960.00	\$4,574.24
Sanding-Salting	Arterial	sanding	03/03/2010		\$1,322.64	\$605.20	\$0.00	\$1,927.84
Sanding-Salting	Arterial	PRIMARY RUNOFF	03/04/2010		\$1,832.16	\$1,782.08	\$560.00	\$4,174.24
Sanding-Salting	Arterial	sanding	03/04/2010		\$1,322.64	\$605.20	\$0.00	\$1,927.84
Sanding-Salting	Arterial	Sand Arterials	03-05-2010		\$2,009.72	\$1,206.08	\$0.00	\$3,215.80
Sanding-Salting	Arterial	sander	03/05/2010		\$1,322.64	\$605.20	\$0.00	\$1,927.84
Sanding-Salting	Arterial	SALT ARTERIALS	03-06-2010		\$663.84	\$576.00	\$720.00	\$1,959.84
Sanding-Salting	Arterial	Sand Arterials	03-08-2010		\$1,375.76	\$630.08	\$0.00	\$2,005.84
Sanding-Salting	Arterial	sanding	03/08/2010		\$1,322.64	\$605.20	\$0.00	\$1,927.84
Sanding-Salting	Arterial	http://marquee.blogs.cnn.com/2011/01/06/james-franco-	03/18/2010		\$1,019.80	\$0.00	\$0.00	\$1,019.80
Sanding-Salting	Arterial	YARD	03/19/2010		\$663.84	\$660.96	\$0.00	\$1,324.80
Sanding-Salting	Arterial	DIST. 9 YARD WORK	03/31/2010		\$227.34	\$0.00	\$0.00	\$227.34
Sanding-Salting	Arterial	salt delivery dale st.	03-31-2010		\$663.84	\$660.96	\$0.00	\$1,324.80
Sanding-Salting	Arterial	CITY WIDE SANDING	11/12/2010		\$163.21	\$0.00	\$0.00	\$163.21
Sanding-Salting	Arterial	sanding mains	11/13/2010		\$3,747.32	\$2,133.56	\$13,440.00	\$19,320.88
Sanding-Salting	Arterial	7 SANDER LIST RT A-E	11-14-2010		\$2,879.64	\$2,152.89	\$7,920.00	\$12,952.53
Sanding-Salting	Arterial	bridge salt list	11-15-2010		\$577.85	\$504.00	\$80.00	\$1,161.85
Sanding-Salting	Arterial	SANDING	11/15/2010		\$1,986.88	\$1,525.12	\$1,920.00	\$5,432.00



City of Saint Paul
Department of Public Works
Street Maintenance

TASK SUMMARY

Task	Road Class	Location	Date	Contract	Labor	Equipment	Material	Daily Total
Sanding-Salting	Arterial	7 salt list	11-21-2010		\$11,108.45	\$5,193.04	\$29,360.00	\$45,661.49
Sanding-Salting	Arterial	CITY WIDE SANDING	11/21/2010		\$10,508.40	\$4,583.99	\$16,320.00	\$31,412.39
Sanding-Salting	Arterial	salt/sanding	11-22-2010		\$8,387.23	\$4,915.60	\$9,200.00	\$22,502.83
Sanding-Salting	Arterial	arterial salting	11-23-2010		\$2,411.08	\$1,152.00	\$160.00	\$3,723.08
Sanding-Salting	Arterial	salting	11-24-2010		\$7,428.88	\$4,683.12	\$20,960.00	\$33,072.00
Sanding-Salting	Arterial	sander preparation	11/24/2010		\$9,328.20	\$3,074.85	\$17,980.00	\$30,383.05
Sanding-Salting	Arterial	arterial salting	11-25-2010		\$14,284.00	\$6,956.54	\$41,520.00	\$62,760.54
Sanding-Salting	Arterial	CITY WIDE	11/29/2010		\$1,343.12	\$1,120.08	\$2,160.00	\$4,623.20
Sanding-Salting	Arterial	SALTING	11-29-2010		\$2,160.90	\$1,152.00	\$0.00	\$3,312.90
Sanding-Salting	Arterial	salting	11-30-2010		\$9,515.25	\$5,795.20	\$36,880.00	\$52,190.45
Sanding-Salting	Arterial	SANDING	11/30/2010		\$7,886.48	\$4,990.32	\$21,600.00	\$34,476.80
Sanding-Salting	Arterial	CITY WIDE BRIDGES	12/03/2010		\$861.12	\$668.28	\$1,920.00	\$3,449.40
Sanding-Salting	Arterial	salting	12-03-2010		\$2,039.60	\$1,152.00	\$400.00	\$3,591.60
Sanding-Salting	Arterial	CITYWIDE SALTING.	12-04-2010		\$8,005.88	\$4,344.14	\$15,360.00	\$27,710.02
Sanding-Salting	Arterial	ciywide salting	12-04-2010		\$2,372.32	\$1,215.12	\$0.00	\$3,587.44
Sanding-Salting	Arterial	arterial salting	12-06-2010		\$6,039.92	\$3,294.40	\$19,840.00	\$29,174.32
Sanding-Salting	Arterial	arterial salting	12-06-2010		\$6,758.72	\$4,491.12	\$19,440.00	\$30,689.84
Sanding-Salting	Arterial	DALE ST. & CITY WIDE SALTING	12/06/2010		\$2,804.32	\$2,083.04	\$4,700.00	\$9,587.36
Sanding-Salting	Arterial	bridge list	12-07-2010		\$286.79	\$210.00	\$0.00	\$496.79
Sanding-Salting	Arterial	salting	12-08-2010		\$4,792.16	\$2,934.08	\$8,080.00	\$15,806.24
Sanding-Salting	Arterial	salting	12-08-2010		\$4,792.16	\$2,934.08	\$8,080.00	\$15,806.24
Sanding-Salting	Arterial	CITY WIDE BRIDGE RTS. & PRIMARYS	12/09/2010		\$3,274.40	\$3,019.04	\$1,920.00	\$8,213.44
Sanding-Salting	Arterial	salting	12-09-2010		\$5,727.28	\$4,776.24	\$15,640.00	\$26,143.52
Sanding-Salting	Arterial	salting	12-10-2010		\$660.40	\$605.20	\$960.00	\$2,225.60
Sanding-Salting	Arterial	NIGHT PRIMARY SALTING	12-11-2010		\$3,067.07	\$1,769.22	\$12,000.00	\$16,836.29
Sanding-Salting	Arterial	SALTING	12-14-2010		\$904.80	\$756.00	\$0.00	\$1,660.80
Sanding-Salting	Arterial	SANDING EMERGENCY BRIDGE ROUTES	12/14/2010		\$6,069.01	\$4,235.07	\$11,280.00	\$21,584.08
Sanding-Salting	Arterial	salting	12-15-2010		\$6,611.60	\$5,085.04	\$34,800.00	\$46,496.64
Sanding-Salting	Arterial	SANDING DIST. ROUTES	12/15/2010		\$5,205.68	\$3,550.32	\$17,380.00	\$26,136.00
Sanding-Salting	Arterial	CITYWIDE COMPLAINTS	12-16-2010		\$1,320.80	\$810.08	\$3,840.00	\$5,970.88



TASK SUMMARY

Task	Road Class	Location	Date	Contract	Labor	Equipment	Material	Daily Total
Sanding-Salting	Arterial	RES. SANDING	12/18/2010		\$4,600.99	\$2,803.42	\$7,200.00	\$14,604.41
Sanding-Salting	Arterial	salting	12-18-2010		\$4,172.44	\$3,664.89	\$12,480.00	\$20,317.33
Sanding-Salting	Arterial	salting	12-19-2010		\$1,022.20	\$726.48	\$0.00	\$1,748.68
Sanding-Salting	Arterial	SALTING	12/20/2010		\$4,612.08	\$0.00	\$0.00	\$4,612.08
Sanding-Salting	Arterial	sanding	12/20/2010		\$6,598.96	\$3,436.80	\$8,313.00	\$18,348.76
Sanding-Salting	Arterial	city wide sanding	12/21/2010		\$2,404.24	\$1,302.16	\$2,400.00	\$6,106.40
Sanding-Salting	Arterial	salting	12-22-2010		\$6,002.00	\$5,207.64	\$13,440.00	\$24,649.64
Sanding-Salting	Arterial	sand dist. cw7, d & e	12/22/2010		\$4,667.26	\$3,291.76	\$300.00	\$8,259.02
Sanding-Salting	Arterial	sand cw7, d & e	12/23/2010		\$3,688.14	\$2,701.48	\$16,486.00	\$22,875.62
Sanding-Salting	Arterial	NIGHT SALTING	12-24-2010		\$9,192.47	\$2,908.00	\$24,000.00	\$36,100.47
Sanding-Salting	Arterial	salting	12-25-2010		\$3,128.32	\$2,333.20	\$3,840.00	\$9,301.52
Sanding-Salting	Arterial	DIST A & B ROUTE SANDING	12/27/2010		\$321.88	\$216.04	\$0.00	\$537.92
Sanding-Salting	Arterial	SALTED PRIMARY STREETS	12/27/2010		\$241.41	\$151.89	\$0.00	\$393.30
Sanding-Salting	Arterial	SALTING	12-27-2010		\$5,389.28	\$4,072.90	\$16,320.00	\$25,782.18
Sanding-Salting	Arterial	arterial salting	12-30-2010		\$7,968.56	\$5,990.33	\$32,400.00	\$46,358.89
Sanding-Salting	Arterial	SANDING	12/30/2010		\$5,377.52	\$3,798.08	\$0.00	\$9,175.60
Sanding-Salting	Arterial	arterial salting	12-31-2010		\$6,625.84	\$4,678.98	\$21,360.00	\$32,664.82
Sanding-Salting	Arterial	DIST ROUTE SANDING A & B	12/31/2010		\$3,827.20	\$2,186.50	\$0.00	\$6,013.70
Sanding-Salting	Arterial	salt dist. E. primaries .	12/31/2010		\$4,705.72	\$2,770.16	\$22,477.60	\$29,953.48
Sanding-Salting	Arterial	SANDING	12/31/2010		\$3,762.86	\$2,107.60	\$0.00	\$5,870.46
Sanding-Salting	Arterial	SANDING	12/31/2010		\$4,054.68	\$2,226.12	\$0.00	\$6,280.80
TASK SUMMARY: Sanding-Salting					\$486,973.64	\$339,661.09	\$1,168,614.1	\$1,995,248.8
Snow-Plowing	Arterial	ice cutting	01/08/2010		\$606.24	\$1,192.32	\$0.00	\$1,798.56
TASK SUMMARY: Snow-Plowing					\$606.24	\$1,192.32	\$0.00	\$1,798.56
SUMMARY FOR ALL TASKS			Total Contract	Total Labor	Total Equip	Total Material	Grand TOTAL	
				\$487,579.88	\$340,853.41	\$1,168,614.11	\$1,997,047.39	



TASK SUMMARY

Task	Road Class	Location	Date	Contract	Labor	Equipment	Material	Daily Total
Snow-Plowing	Arterial	DIST. D PRE EMERGENCY	01/07/2010		\$2,539.60	\$928.88	\$0.00	\$3,468.48
Snow-Plowing	Arterial	pre emergency plowing	01/07/2010		\$4,353.84	\$1,778.80	\$0.00	\$6,132.64
Snow-Plowing	Arterial	PRE-EMERGENCY RT.B & 1-TON LIST	01-07-2010		\$3,747.60	\$1,039.76	\$0.00	\$4,787.36
Snow-Plowing	Arterial	PRE-EMERGENCY SNOW PLOW IN DIST. E	01/07/2010		\$2,442.88	\$928.88	\$0.00	\$3,371.76
Snow-Plowing	Arterial	PRE-EMERGENCY PLOWING	01/08/2010		\$13,497.32	\$5,604.76	\$0.00	\$19,102.08
Snow-Plowing	Arterial	PreEmergency Plowing	01/09/2010		\$4,569.20	\$2,254.60	\$0.00	\$6,823.80
Snow-Plowing	Arterial	ONE TON PreEmergency Plowing	02/02/2010		\$1,318.16	\$109.52	\$0.00	\$1,427.68
Snow-Plowing	Arterial	PreEmergency Plowing	02/02/2010		\$15,375.00	\$6,933.72	\$0.00	\$22,308.72
Snow-Plowing	Arterial	PreEmergency Plowing	02.02.2010		\$4,371.76	\$1,803.68	\$0.00	\$6,175.44
Snow-Plowing	Arterial	Snow Plow Arterial District d	02/02/2010		\$4,367.28	\$1,778.80	\$0.00	\$6,146.08
Snow-Plowing	Arterial	PreEmergency Plowing	02/03/2010		\$6,234.64	\$3,554.32	\$0.00	\$9,788.96
Snow-Plowing	Arterial	PreEmergency Plowing	02-07-2010		\$663.84	\$1,192.32	\$0.00	\$1,856.16
Snow-Plowing	Arterial	C-W-7, C-W-S. PRE -EMERGENCY	02/08/2010		\$4,371.76	\$1,803.68	\$0.00	\$6,175.44
Snow-Plowing	Arterial	pre-emergency rt-d & 1-ton list	02-08-2010		\$3,756.56	\$1,039.76	\$0.00	\$4,796.32
Snow-Plowing	Arterial	PreEmergency Plowing	02/08/2010		\$10,961.39	\$4,912.07	\$0.00	\$15,873.46
Snow-Plowing	Arterial	PreEmergency Plowing	02/08/2010		\$2,597.20	\$904.00	\$0.00	\$3,501.20
Snow-Plowing	Arterial	PreEmergency Plowing	02/08/2010		\$2,544.08	\$928.88	\$0.00	\$3,472.96
Snow-Plowing	Arterial	PreEmergency Plowing	02.08.2010		\$2,544.08	\$928.88	\$0.00	\$3,472.96
Snow-Plowing	Arterial	PreEmergency Plowing	02/09/2010		\$23,443.14	\$10,140.15	\$0.00	\$33,583.29
Snow-Plowing	Arterial	Snow PreEmergency Routes	12-04-2010		\$22,547.63	\$8,673.56	\$0.00	\$31,221.19
Snow-Plowing	Arterial	Snow PreEmergency Routes	12-04-2010		\$1,751.38	\$656.10	\$0.00	\$2,407.48
Snow-Plowing	Arterial	Snow PreEmergency Routes	12-11-2010		\$10,596.72	\$3,737.93	\$0.00	\$14,334.64
Snow-Plowing	Arterial	Snow PreEmergency Routes	12-11-2010		\$13,327.37	\$5,437.26	\$0.00	\$18,764.63
Snow-Plowing	Arterial	Snow PreEmergency Routes	12/11/2010		\$22,848.32	\$9,766.80	\$0.00	\$32,615.12
Snow-Plowing	Arterial	Snow PreEmergency Routes	12/11/2010		\$2,283.68	\$638.64	\$0.00	\$2,922.32
Snow-Plowing	Arterial	Snow PreEmergency Routes	12-20-2010		\$5,283.20	\$3,276.82	\$0.00	\$8,560.02
Snow-Plowing	Arterial	Snow PreEmergency Routes	12/20/2010		\$2,666.88	\$54.08	\$0.00	\$2,720.96
Snow-Plowing	Arterial	Snow PreEmergency Routes	12/20/2010		\$3,968.32	\$0.00	\$0.00	\$3,968.32
Snow-Plowing	Arterial	Snow PreEmergency Routes	12/20/2010		\$2,575.04	\$0.00	\$0.00	\$2,575.04
Snow-Plowing	Arterial	pre-emergency plowing.	12/24/2010		\$5,502.56	\$2,022.24	\$0.00	\$7,524.80



City of Saint Paul
Department of Public Works
Street Maintenance

TASK SUMMARY

Task	Road Class	Location	Date	Contract	Labor	Equipment	Material	Daily Total
Snow-Plowing	Arterial	Snow PreEmergency Routes	12/24/2010		\$1,457.04	\$757.41	\$0.00	\$2,214.45
Snow-Plowing	Arterial	Snow PreEmergency Routes	12/24/2010		\$2,400.00	\$988.24	\$0.00	\$3,388.24
Snow-Plowing	Arterial	Snow PreEmergency Routes	12/24/2010		\$1,917.36	\$988.24	\$0.00	\$2,905.60
Snow-Plowing	Arterial	Snow PreEmergency Routes	12/24/2010		\$4,768.48	\$2,144.00	\$0.00	\$6,912.48
TASK SUMMARY: Snow-Plowing				\$217,593.30	\$87,706.77	\$0.00	\$305,300.07	

SUMMARY FOR ALL TASKS	Total Contract	Total Labor	Total Equip	Total Material	Grand TOTAL
		\$217,593.30	\$87,706.77	\$0.00	\$305,300.07



City of Saint Paul
Department of Public Works
Street Maintenance

TASK SUMMARY

Task	Road Class	Location	Date	Contract	Labor	Equipment	Material	Daily Total
Snow-Plowing	Arterial	PLOW LOOP SP. - 1	02-10-2010		\$648.89	\$309.83	\$0.00	\$958.72
Snow-Plowing	Arterial	PLOW LOOP SP. - 2	02-10-2010		\$648.89	\$430.36	\$0.00	\$1,079.25
Snow-Plowing	Arterial	Snow Emergency	02/10/2010		\$1,363.82	\$594.02	\$0.00	\$1,957.84
Snow-Plowing	Arterial	Snow Emergency	02/10/2010		\$1,363.82	\$707.46	\$0.00	\$2,071.28
Snow-Plowing	Arterial	Snow Emergency	02/10/2010		\$0.00	\$0.00	\$0.00	\$0.00
Snow-Plowing	Arterial	Snow Emergency	02.10.2010		\$5,923.74	\$2,777.12	\$0.00	\$8,700.86
Snow-Plowing	Arterial	Snow Emergency	02-10-2010		\$1,782.47	\$797.64	\$0.00	\$2,580.11
Snow-Plowing	Arterial	Snow Emergency	02/10/2010		\$5,279.89	\$2,888.56	\$0.00	\$8,168.45
Snow-Plowing	Arterial	Snow Emergency(NIGHT PHASE)	02/10/2010		\$5,513.76	\$2,987.76	\$0.00	\$8,501.52
Snow-Plowing	Arterial	Snow Plow Arterial District 1	02/10/2010		\$0.00	\$0.00	\$0.00	\$0.00
Snow-Plowing	Arterial	Snow Plow Arterial District 6	02-10-2010		\$1,688.72	\$797.64	\$0.00	\$2,486.36
Snow-Plowing	Arterial	Snow Emergency	11/13/2010		\$24,006.93	\$9,301.98	\$0.00	\$33,308.90
Snow-Plowing	Arterial	Snow Emergency	11/13/2010		\$23,780.05	\$8,773.50	\$0.00	\$32,553.55
Snow-Plowing	Arterial	PUSH BACKS	11-23-2010		\$1,320.80	\$771.60	\$0.00	\$2,092.40
Snow-Plowing	Arterial	Snow Emergency	12/05/2010		\$21,360.95	\$7,812.14	\$0.00	\$29,173.08
Snow-Plowing	Arterial	Snow Emergency	12/05/2010		\$21,959.26	\$10,894.78	\$6,560.00	\$39,414.03
Snow-Plowing	Arterial	Snow Emergency	12/05/2010		\$3,352.51	\$1,334.85	\$0.00	\$4,687.36
Snow-Plowing	Arterial	Snow Emergency	12/12/2010		\$37,439.53	\$16,272.23	\$0.00	\$53,711.76
Snow-Plowing	Arterial	Snow Emergency	12/12/2010		\$25,677.83	\$9,760.77	\$0.00	\$35,438.60
Snow-Plowing	Arterial	Snow Emergency	12/12/2010		\$5,508.41	\$2,885.71	\$0.00	\$8,394.12
Snow-Plowing	Arterial	Snow Emergency	12/13/2010		\$19,352.68	\$9,361.41	\$0.00	\$28,714.09
Snow-Plowing	Arterial	Snow Emergency	12/13/2010		\$10,508.52	\$5,209.59	\$0.00	\$15,718.11
Snow-Plowing	Arterial	Snow Emergency	12/13/2010		\$3,948.08	\$1,857.28	\$0.00	\$5,805.36
Snow-Plowing	Arterial	Snow Emergency	12/21/2010		\$21,601.72	\$0.00	\$0.00	\$21,601.72
Snow-Plowing	Arterial	Snow Emergency	12/21/2010		\$12,854.64	\$0.00	\$0.00	\$12,854.64
Snow-Plowing	Arterial	Snow Emergency	12/21/2010		\$8,423.04	\$0.00	\$0.00	\$8,423.04
Snow-Plowing	Arterial	Snow Emergency	12/21/2010		\$4,030.57	\$0.00	\$0.00	\$4,030.57
Snow-Plowing	Arterial	Snow Emergency	12/26/2010		\$19,935.53	\$8,438.84	\$0.00	\$28,374.37
Snow-Plowing	Arterial	Snow Emergency	12/26/2010		\$21,394.22	\$9,974.44	\$0.00	\$31,368.66



TASK SUMMARY

Task	Road Class	Location	Date	Contract	Labor	Equipment	Material	Daily Total
TASK SUMMARY:	Snow-Plowing			\$310,669.24	\$114,939.46	\$6,560.00	\$432,168.70	

SUMMARY FOR ALL TASKS	Total Contract	Total Labor	Total Equip	Total Material	Grand TOTAL
		\$310,669.24	\$114,939.46	\$6,560.00	\$432,168.70

[illegible]

[illegible]

2010 SWEEPING ROUTES

	1	2	3	4	5	6	7	8	9	10	11	
FRI 1	4/9 ①	6/4 (NP)	7/16	8/27 ①+②	10/8 ①+②	11/1 NP	11/5 ②	11/19				
FRI 2	4/2 ①	4/23 ②	5/21 ①+②	8/10 DAY 1-9-①	8/13 ①+②	9-2 DAY ①	9/24 ①+②	11/5 ②	11/19			
FRI 3	4/9 ①	4/30 ②	6/11 ①+②	7/23 ①+②	8-30 DAY 1-2 F 8-31 DAY	10-5 DAY ①	9/3 ①+②	10/15 ①+②	10/29 ②	11/12 (NP)		
FRI 4	3/26 ①	4/16 ②	5/7 ①	6/12 ②	7/30 ①	9-3 DAY 1-2 ① 9-7 DAY	9-27 DAY ①	10-14 DAY 1-13 ① 14-19 ① 20-25	9/10 ②	10/22 ①	10/29 ②	11/12 (NP)
FRI 5	3/26 ①	4/16 ②	5/14 ①	6/25 ①+②	8/1 ①+②	9/17 ①+②	10-21 DAY ①	10/22 ①	10/29 ②	11/12 (NP)		
FRI 6	4/2 ①	4/23 ②	5/28 ①+②	7/9 ①+②	8-18 DAY 1-13 ① ① DAY	8/20 ①+②	10/1 ①+②	11/5 ②	11/19			

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[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

Fax: 651-488-7847

Tag & Tow For:

*The Following streets have been posted in accordance with State Statute 169.041, Sub. 4.7
Any vehicles parked in violation of this State Statute are subject to tagging and towing*

Date Posted: *Tue, July 24, 2007*

Date of Work: *Wed, July 25, 2007*[illegible]**Totals: 23,473**

Signed: _____
Supervisor

MEANING OF COLOR SYMBOLS

- (YELLOW)

CONSTRUCT A MONO WALK

(Where no sidewalk exists)
- (RED)

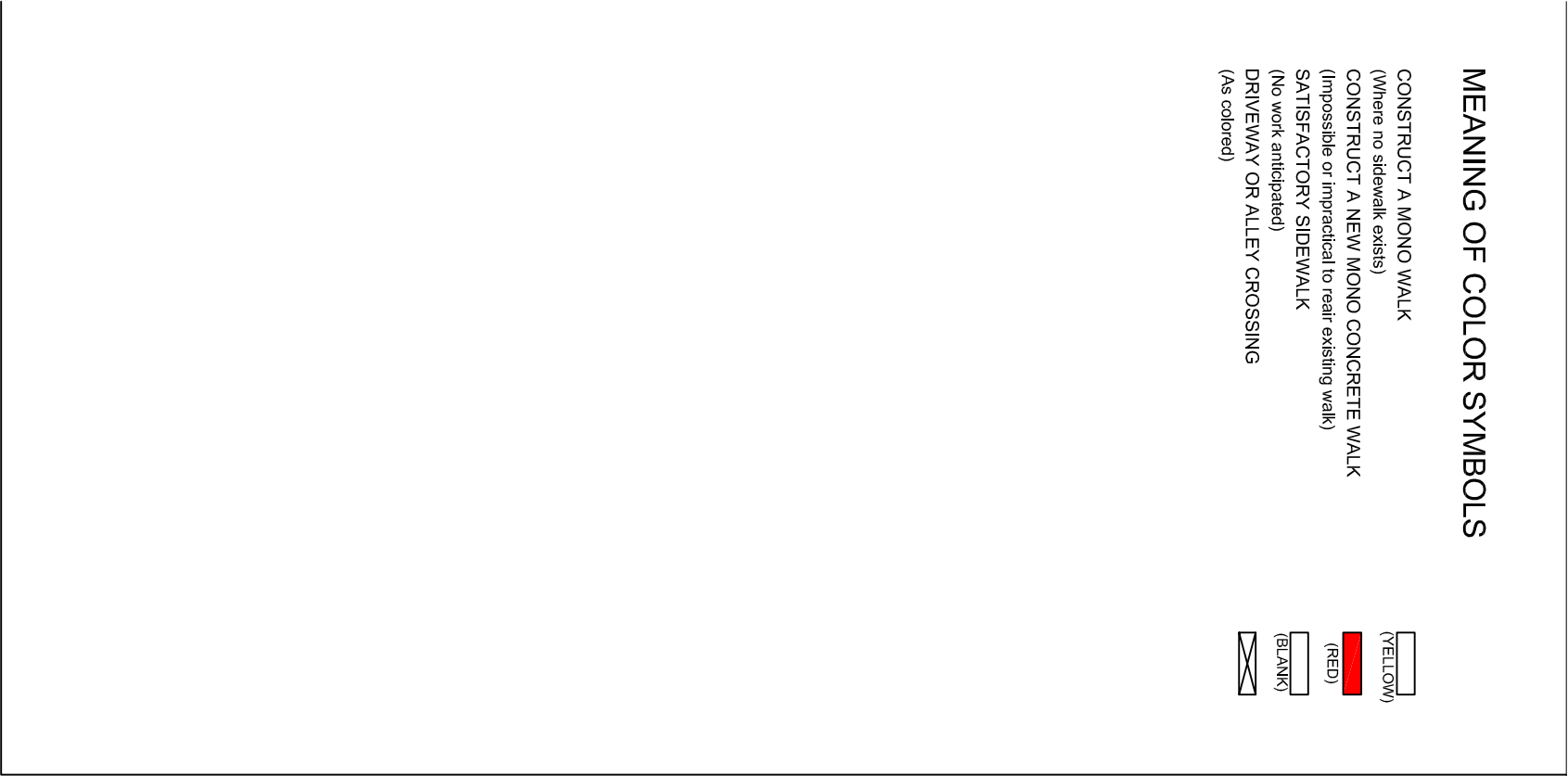
CONSTRUCT A NEW MONO CONCRETE WALK

(Impossible or impractical to repair existing walk)
- (BLANK)

SATISFACTORY SIDEWALK

(No work anticipated)
- (As colored)

DRIVEWAY OR ALLEY CROSSING



W. IVY AVE.

0+00

ALL 4" THICKNESS UNLESS OTHERWISE NOTED

UNDER 6" REMOVAL - 42.1 SQYDS
TOPSOIL - 1.5 CUYDS

				SEC. 23-29-23
31-0166	31-0165	31-0164	ALLEY AREA	
855 W. IVY AVE.	1341	1355		
166'	66.12'	131.42'	80' +	

SAW CUT - 5'

N. VICTORIA ST. (W.S.)

JOB 119 - 2007

1+23.6
1+35.4

2+94.3
3+47.7

LAKEVIEW AVE.

LAKEVIEW AVE.