



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8560 FAX: (651) 266-8574

July 27, 2017

David R. Mortensen & Jessica Salyers  
Shapiro & Zielke  
o/b/o Caliber Home Loans Inc.  
12550 Frontage Rd W, Ste. 200  
Burnsville MN 55337

VIA EMAIL: [dmortensen@logs.com](mailto:dmortensen@logs.com)

Re: Order to remove or repair the structure at 1106 Hawthorne Avenue East

Dear Mr. Mortensen & Ms. Salyers:

This is to confirm that at the July 25<sup>th</sup> Legislative Hearing, Marcia Moermond, the Legislative Hearing Officer, stated that your client provides the following conditions and must be met by August 8:

1. clean out the interior of the property;
2. apply for the code compliance inspection;
3. the \$5,000 performance deposit must be posted at DSI;
4. pay the vacant building fee due August 6, 2017.

If the above conditions are met, she will refer the matter back to Legislative Hearing on September 26, 2017 at 9:00 a.m. where the following must be provided and will be discussed:

1. must provide a sworn construction statement or work plan, including timelines, for completing the work;
2. must provide financial documentation indicating the amount to do the rehab (line of credit, construction loan, and personal bank account);
3. must provide an affidavit indicating the dedication to be used for the project, if using personal bank account; and

Please note that the property must be maintained.

If your client wishes to contest further, the City Council Public Hearing is on August 16, 2017 at 5:30 p.m. in Room 300 Council Chambers.

If you have any questions, please contact me at 651-266-8563.

Sincerely,  
/s/  
Mai Vang

Legislative Hearing Coordinator

cc: Steve Magner  
Vicki Sheffer  
Joe Yannarely