



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Civil Division

400 City Hall

15 West Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: 651 266-8710

Facsimile: 651 298-5619

November 18, 2015

NOTICE OF INTENT TO SUSPEND LICENSE

Gregory Whebbe, Sole Owner  
Whebbe's Auto Service  
71 Annapolis Street West  
St. Paul, MN 55118

RE: Auto Body Repair Shop license held by Gregory Whebbe d/b/a Whebbe's Auto Service for the premises located at 71 Annapolis Street West in Saint Paul  
License ID #0014791

Dear Licensee:

The Department of Safety and Inspections (DSI) has recommended suspension of the Auto Body Repair Shop license held by Gregory Whebbe d/b/a Whebbe's Auto Service for the premises located at 71 Annapolis Street West in Saint Paul. The basis for the recommendation is as follows:

**On October 22, 2015, you were sent a letter and RENEWAL INVOICE from the Department of Safety and Inspections (DSI) stating your Auto Body Repair Shop license expired October 14, 2015 and you owed delinquent license and late fees.**

**You were then asked to complete and submit a Certificate of Compliance Minnesota Workers' Compensation Law form along with your license fee payment (enclosed).**

**You were given until November 12, 2015, to pay the delinquent license and late fees and submit the required information. As of today's date, neither has been received.**

In addition to the suspension of your Auto Body Repair Shop, per Saint Paul Legislative Code §310.05 (m) (2), the licensing office will also recommend a \$500.00 matrix penalty for failure to submit the required information in order to maintain your license.

At this time, you have four (4) options to proceed:

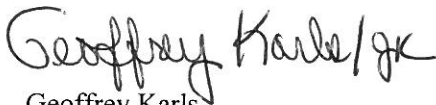
1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **Monday, November 30, 2015**, I will presume that you have chosen not to contest the proposed adverse action, and the matter will be placed on the City Council Agenda for approval of the proposed remedy.

2. You can pay the delinquent license and late fees and submit the required information. If this is your choice, you need to contact the Department of Safety and Inspections (DSI) to determine the total amount due. You may then send in the payments and required information directly to DSI at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, November 30, 2015**. A self-addressed envelope is enclosed for your convenience. Payment of the delinquent license and late fees and submission of the required information will be considered to be a waiver of the hearing to which you are entitled.
3. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing. I will need to receive your letter by **Monday, November 30, 2015**. The matter will then be scheduled before the City Council for a public hearing to determine whether to suspend your Auto Body Repair Shop license and impose the \$500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.
4. If you no longer wish to do business in the City of Saint Paul, you will need to send a written statement to that effect to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, November 30, 2015**. Information should be directed to the attention of Eric Hudak.

**If you have not contacted me or DSI by Monday, November 30, 2015, I will assume that you do not contest the suspension of your Auto Body Repair Shop license and imposition of the \$500.00 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.**

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,



Geoffrey Karls  
Assistant City Attorney

Cc: Eric Hudak, DSI Licensing Manager  
Gregory Whebbe, 1078 Hall Avenue, West St. Paul, MN 55118

STATE OF MINNESOTA)  
 ) ss.

**AFFIDAVIT OF SERVICE BY U.S. MAIL**

COUNTY OF RAMSEY )

Julie Kraus, being first duly sworn, deposes and says that on the 18<sup>th</sup> day of November she served the attached **NOTICE OF INTENT TO SUSPEND LICENSE** and a correct copy thereof in an envelope addressed as follows:

Gregory Whebbe, Sole Owner  
Whebbe's Auto Service  
71 Annapolis Street West  
St. Paul, MN 55118

Gregory Whebbe  
1078 Hall Avenue  
West St. Paul, MN 55118

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

Julie Kraus  
Julie Kraus

Subscribed and sworn to before me  
this 18<sup>th</sup> day of November, 2015

Rita M. Bossard  
Notary Public

