

City of Saint Paul Financial Analysis

1	<u>File ID Number:</u>	16-8		
2				
3	<u>Budget Affected:</u>	Operating Budget	Public Library Agency	Special Fund
4				
5	<u>Total Amount of Transaction:</u>	\$7,500		
6				
7	<u>Funding Source:</u>	Donation		
8				Funding from existing Financing Budgets
9	<u>Charter Citation:</u>	1.03, 1.04 for public purpose		for various Funds/Activities
10				

11
12 Fiscal Analysis
13

14 The Library will be conducting a Customer Service Improvement Day, May 5, 2016 to provide intensive staff training and conducting a staff
15 recognition-in-house training session on October 10, 2016. These events allow staff to receive necessary training to keep skills up to date in an ever
16 changing work environment and also recognize staff. This administrative order authorizes the 2016 training and staff recognition event. The Friends of
17 the Library, Perrie Jones Library, funds this event, total cost will not exceed \$7,500.

18
19
20
21
22
23
24
25
26
43
44
45
46
47
48
49