

Application for Committee, Board, or Commission

Please return to The Mayor's Office
Mayor's Office, Room 390 City Hall
15 West Kellogg Blvd., Saint Paul, MN 55102
Phone: 651-266-8533 Fax: 651-266-8513

The Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13) governs the City's use of the information contained in this application. Some of the information sought in this application is private data under the Act. The requested information will be used by the appointing authority to carry out the City's official appointment responsibilities. You are not required to provide any information. However, failure to answer the application questions may cause the appointing authority to reject your application. The majority of items contained in this application are public, including name, address, employment, skills, training and experience, and are therefore available to anyone requesting it. The remaining items on the application form are classified as private. The private data is available only to you and to other persons in the City who, because of work assignments, reasonably require access to the information.

Name Damon Drake

Home address 627 Aurora Ave. St. Paul MN 55104
street city state zip

Telephones 612 816-5012 651 6035980
home work fax

Please include Area Codes
E-mail address ddrake@caprw.org

Planning District Council District 8 City Council Ward 1

Preferred mailing address Same as Above
street city state zip

Occupation Civic Engagement Coordinator

Place of employment Community Action

Employment address 450 Syndicate St. St. Paul, MN

Committee(s) applied for HREEO

What skills/training or experience do you possess for the committee(s) for which you seek appointment?

Personal References

Name Luz Maria Frias

Address 1130 Nicollet Mall Mpls. MN 55403

Telephones 612 215-4134

Please include Area Codes home

work

other

Name Rena Moran

Address 100 Rev. Dr. Martin Luther King Jr. Blvd.

Telephones 651 757-0087

Please include Area Codes home

work

other

Name Shawn Moore

Address 1965 Sherwood Ave St. Paul MN

Telephones 612 328-4087

Please include Area Codes home

work

other

Reasons for your interest in this particular committee I am concerned about the treatment of those who feel they are not heard or understood

Have you had previous contact with the committee for which you are making application?
If so, when, and under what circumstances?

In an attempt to ensure that committee representation reflects the makeup of our community, please check the box applicable to you. This information is strictly voluntary.

☐ White (Caucasian)

☐ Hispanic

☒ Black (African-American)

☐ Asian or Pacific Islander

☐ American Indian or Alaskan Eskimo

☒ Male Female ☐

Date of birth 11/10/67

Disabled: ☒ Yes No ☐

If special accommodations are needed, please specify Dysgraphia, may need assistance with written reports

How did you hear about this opening? Noel Nix

627 Aurora Avenue
Saint Paul, MN 55104
612.816.5012
brotherdamon@aol.com

Damon Drake

SKILLS

Public Relations/Media Relations ▪ Conflict Resolution ▪ Interpersonal Communications ▪ Group and One-On-One Presentations ▪ Counseling and Advising ▪ Resource Assistance ▪ Program Development Liaison Communications ▪ Supervision and Training ▪ Mentoring ▪ Creative Problem Solving

RELATED WORK EXPERIENCE

Community Action Partnership of Ramsey and Washington Counties

Civic Engagement Coordinator

- Facilitate 16 session leadership devolvement group, in addition to civic engagement traing classes
- Engage community around issues of poverty, voter regision and inform them of available services

The Community Ambassadors Program 2012-2014

St. Paul, Minnesota

Program Coordinator

- Designed program and coordinated city-wide youth outreach
- Recruited, trained, and supervised staff
- Served as liaison for stakeholders including City of St. Paul, St. Paul Police Department, nonprofits, and residents

District Council Collaborative

2012-2013

St. Paul, Minnesota

Community Connector

- Connected community with resources and employment opportunities along the Green Line corridor
- Served as liaison working collaboratively with multiple stakeholders and workforce providers
- Utilized community engagement tools to spotlight gaps in services and make recommendations

Ujamaa Place

2011-2013

St. Paul, Minnesota

Career Developer/ Coach

- Assisted African American Men age 18-30 with employment search and workforce connections
- Coached men toward personal growth, development, and community involvement

St. Paul Youth Services

2009-2010

St. Paul, Minnesota

Community Connections Manager

- Developed and implemented activities that engaged St. Paul Youth Services in the community and invited community participation in the agency
- Coordinated Community Response Team, which worked with residents and youth to deescalate conflict

Aurora/St.Anthony Neighborhood Development Corporation

Crime Prevention Coordinator

2007-2009

St. Paul, Minnesota

- Coordinated Guardian Project educating youth to maneuver through systems
- Implemented Juvenile Detention Alternatives Initiatives (Community Coach Project)
- Organized community members around youth and crime issues

Ramsey County Workforce Solutions 2004 – 2007 North St. Paul, Minnesota

Employment Guidance Counselor Aide

- Developed and coordinated the Guardian Project educating at-risk youth on best practice methods in maneuvering through systems, agencies, and institutions.
- Participated in development of the GAME project designed for assisting at-risk youth in gaining employment

HIRED, INC. 2002 – 2004 St. Paul, Minnesota

Building Lives Counselor

- Guided at-risk youth to build a life plan leading to success including career assistance, educational assistance, and access to resources for life improvement
- Managed a caseload of 51 youth ranging in age from 16-24
- Worked closely with probation officers, correctional facilities, and court system

Bevans and Associates 2002 – 2002 Minneapolis, Minnesota

Life Skills Trainer/Mentor

- Assisted at-risk teens with anger management and family skills, and provided them with the resources necessary to adapt to society; developed care management plans
- Communicated with other for-profit / non-profit community-based organizations, chemical dependency agencies, the court system, local businesses, families, schools, and social workers

Ramsey County – Boys Totem Town 1997 – 2001 St. Paul, Minnesota

Community Corrections Aide

- Counseled teen boys both one-on-one and in a group setting on anger management, mental health, and chemical dependency issues

Mall Of America 1998-1998 Bloomington, Minnesota

Youth Liaison

- Served as liaison between security and youth patrons of the Mall resolving conflicts
- Identified at-risk youth and worked with agencies/organizations to provide them with assistance
- Supervised the "Dedicated Dads" and "Mighty Moms" parental escort program on weekends

Volunteer Experience

In Equality (2014 – Present)

Ramsey County Volunteer in Corrections (1997 – Present)

Islamic Advisor for Rush City and Oak Park Heights Correctional Facilities (2000-Present)

Ramsey County Juvenile Detention Alternatives Initiative Committee Member (2009 – 2012)

Ramsey County Disproportionate Minority Confinement Committee Member (2011-2012)

Project Homeless Connect steering committee member (2006)

Former Member of Mayor Kelly's Cultural Advisory Committee

Education and Training

Military U.S. Army (1985-1989); held the role of Unit Armorer (1987 –1989)

Received black belt from International Yoshinkan Aikido Federation in MN; 2008

Completed International Martial Arts Council of America Defensive Tactics Instructors Course

Attended Metropolitan State University to pursue a Political Science degree

Diploma - **Private Security & Investigation, Professional Career Center of Chicago;** 1990

Introduction to Law Enforcement, **South Suburban College, South Holland, IL;** 1988

Conflict Resolution Center, Mediation Certification, Minneapolis, MN 2015

Mini MBA Non-profit Operations, **St. Thomas University, Mpls, MN.** 2015

What skills/ Training or experience do you possess for the committee for which you seek appointment?

I am a Father, a veteran with a service connected disability. Over the past 20 years I have advocated for youth, those who are or have been incarcerated, communities of color, those experiencing poverty and unemployment, and the Muslim community. During that time I have organized, coordinated, facilitated and taught these same communities how to engage, influence and maneuver through governmental systems. I also have mediation certification and have a background in private and personal safety and security.

Reasons for your interest in this particular committee?

I am concerned about the treatment of those who feel that they are not heard or understood.