



## GRANT APPLICATION COVER SHEET

(Please review the Foundation's "Guidelines for Grant Applications" before submitting an application.)

### CONTACT AND PROFILE INFORMATION:

Applicant Organization: Saint Paul Parks and Recreation

Address: 25 West Fourth Street, Suite 400

Telephone: 651-266-6409 Fax: 651-292-7405 Website: <http://www.stpaul.gov/index.aspx?nid=243>  
[www.SprocketsSaintPaul.org](http://www.SprocketsSaintPaul.org)

Project Contact: Kari Denissen Cunnien Director, Sprockets

Contact Telephone: 651-266-6426 E-mail: [kari.denissen@ci.stpaul.mn.us](mailto:kari.denissen@ci.stpaul.mn.us)

Project Title: Sprockets Quality Out-of-School Time Learning Strategy Amount Requested: \$50,000

Proposed Start Date: September 1 2011 Proposed End Date: August 31 2012

**SUBMISSION REQUIREMENTS:** All applications must include the documentation listed below, as well as provide the information requested in the "Proposal Narrative Guidelines."

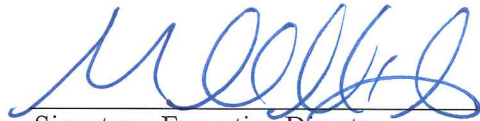
1. A copy of your current IRS determination letter indicating charitable tax exempt 501(c)(3) status.
2. A year-end financial statement for the most recently completed year (you may use a copy of your audit; IRS Form 990; or unaudited balance sheet and statement of income and expenses).
3. The organization's (a) current year operating budget, and (b) current year-to-date income and expense statement. You may use the attached Organizational Budget format if you choose.
4. A list of board members and their affiliations (place of employment and/or other relevant community involvement).
5. Indication that this application has been reviewed and endorsed by the governing board. Where possible, a formal board resolution to this effect shall be submitted.

**CERTIFICATION:** In submitting this application, the applicant organization agrees to the following:

1. The applicant organization will spend funds solely for the purposes stated in the application and will refund the unexpended portion of such funds, if any. In addition, the applicant will provide interim and final reports as required by the Foundation.
2. The applicant organization agrees that payment of funds granted will be at the convenience of the Foundation, including cancellation of the grant and/or modification of previously agreed upon payment schedules, should such cancellation or modification be deemed necessary by the Foundation.
3. The applicant organization understands that the Foundation, in researching this grant application, may review any and all of the information submitted as part of this request with advisors of the Foundation's choosing, if deemed necessary by the Foundation.
4. The applicant organization has made a determination regarding the applicability of the Minnesota Charitable Solicitation Act (MCSA) and intends to comply with the terms of this Act, if appropriate. MCSA information can be found at [http://www.ag.state.mn.us/pdf/charities/GuidetoCharLaws\\_01.pdf](http://www.ag.state.mn.us/pdf/charities/GuidetoCharLaws_01.pdf)

Michael Hahm

Name: Executive Director  
(Print or Type)



Signature: Executive Director

4.27.11

(Date)



CITY OF SAINT PAUL

Mayor Christopher B. Coleman

400 City Hall Annex  
25 West 4<sup>th</sup> Street  
Saint Paul, Minnesota 55102  
[www.stpaul.gov/parks](http://www.stpaul.gov/parks)

Telephone: 651-266-6400  
Facsimile: 651-292-7311

April 27, 2011

Yvonne L. Barrett  
Mardag Foundation  
55 Fifth Street East, Ste 600  
Saint Paul, MN 55101

Dear Ms. Barrett,

I would like to thank you for the opportunity to submit this proposal to support Saint Paul Parks and Recreation's work with the Sprockets network to improve the quality of out-of-school time learning opportunities in Saint Paul.

As we look at our State's changing demographics and its future workforce needs, we are reminded of the fact that more must be done to ensure Minnesota's future education and economic competitiveness. According to Saint Paul Public School data, only 50% of students are proficient in reading and math with the widest gap between African American and Native American youth and White youth. This is unacceptable and it is a community problem. We recognize the measurable results that different learning opportunities have on young people's lives, especially our hardest to reach and serve populations. Out-of-school time learning provides an additional arena for children to explore skills such as critical thinking, team building, leadership and project based learning that are crucial to young people's preparedness for college, work and life. Yet we know that out-of-school time learning opportunities will not be effective at supporting young people's development if they are not of high quality.

Saint Paul Parks and Recreation is proud to join with Saint Paul Public Schools, the City of Saint Paul Mayor's Office, Saint Paul Public Libraries and over 70 community partners as part of Sprockets, Saint Paul's Out-Of-School Time Network. One of Sprockets key strategies is to improve the quality of out-of-school time learning opportunities in Saint Paul. We have crafted a comprehensive plan that will engage many after-school and summer learning providers in the important work of program quality improvement. Together, we will create a common language around quality through use of Minnesota's statewide quality framework, *Once We Know it, We Can Grow it* and the quality assessment tool the Youth Program Quality Assessment (YPQA). We will also provide rich opportunities for professional development through workshops and coaching that builds organizational capacity to create a culture of quality in their organization.



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National Gold Medal Award

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The Sprockets network, including Saint Paul Parks and Recreation, is committed to ensure all Saint Paul's youth develop their abilities as learners, contributors, and navigators so they can recognize and achieve their greatest potential. We believe that ensuring young people have access to *quality* learning opportunities is tantamount to achieving this vision. Your full consideration of this proposal would be much appreciated. Please feel free to contact the Director of Sprockets, Kari Denissen Cunnien, if you have any additional questions regarding this proposal. She can be reached at (651) 266-6426 or [kari.denissen@ci.stpaul.mn.us](mailto:kari.denissen@ci.stpaul.mn.us).

Sincerely,



Michael Hahm, CPRP  
Director