



# City of Saint Paul

City Hall and Court House  
15 West Kellogg  
Boulevard  
Council Chambers - 3rd  
Floor  
651-266-8560

## Meeting Agenda

### Library Board

*Chair Saura Jost*  
*Councilmember Anika Bowie*  
*Councilmember Molly Coleman*  
*Councilmember Cheniqua Johnson*  
*Councilmember HwaJeong Kim*  
*Councilmember Rebecca Noecker*  
*Councilmember Nelsie Yang*

---

Wednesday, December 3, 2025

1:00 PM

Council Chambers

---

#### Roll Call

#### Approval of Minutes

- 1     [Min 25-47](#)     Approving November 1, 2025, Library Board Minutes.

Sponsors:     Jost

Attachments:     [Library Board Meeting Minutes 11.05.25.pdf](#)

#### Discussion

- 2     [RES 25-1862](#)     Library Board Resolution Adopting 2026 Budget and Requesting Property Tax Financing

Sponsors:     Jost

Attachments:     [A1 amendment to Attachment A](#)  
[Attachment A - 2026 Library Agency Adopted Budget - Library Board](#)  
[Attachment B - 2026 Library Levy - Library Board Action](#)  
[A2 amendment to Attachment B](#)

#### Adjournment



# City of Saint Paul

City Hall and Court House  
15 West Kellogg  
Boulevard  
Phone: 651-266-8560

## Master

**File Number: Min 25-47**

**File ID:** Min 25-47

**Type:** Approval of Minutes

**Status:** Agenda Ready

**Version:** 1

**Contact  
Number:**

**In Control:** Library Board

**File Created:** 11/06/2025

**File Name:**

**Final Action:**

**Title:** Approving November 1, 2025, Library Board Minutes.

**Notes:**

**Agenda Date:** 12/03/2025

**Agenda Number:** 1

**Sponsors:** Jost

**Enactment Date:**

**Attachments:** Library Board Meeting Minutes 11.05.25.pdf

**Financials Included?:**

**Contact Name:**

**Hearing Date:**

**Entered by:**

**Ord Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

#### Text of Legislative File Min 25-47

Approving November 1, 2025, Library Board Minutes.

Approving November 1, 2025, Library Board Minutes.



# City of Saint Paul

City Hall and Court House  
15 West Kellogg Boulevard  
Council Chambers - 3rd  
Floor  
651-266-8560

## Meeting Minutes - Action Only

### Library Board

*Chair Saura Jost*  
*Councilmember Anika Bowie*  
*Councilmember Molly Coleman*  
*Councilmember Cheniqua Johnson*  
*Councilmember HwaJeong Kim*  
*Councilmember Rebecca Noecker*  
*Councilmember Nelsie Yang*

---

Wednesday, November 5, 2025

1:00 PM

Council Chambers

---

#### Roll Call

#### Approval of Minutes

- 1     [Min 25-43](#)     Approving October 1, 2025, Library Board Minutes.  
  
         **Sponsors:**     Jost  
  
         **Approval of Minutes is Adopted. The motion carried by the following vote:**
- 2     [RES 25-1705](#)     Recognizing the service of Beth Burns as the City of Saint Paul's  
         representative to the Metropolitan Library Service Agency (MELSA)'s Board of  
         Trustees.  
  
         **Sponsors:**     Jost  
  
         **Resolution is Adopted. The motion carried by the following vote:**
- 3     [SR 25-238](#)     Rondo Community Library Update.  
  
         **Sponsors:**     Jost  
  
         **Received and Filed**

#### Discussion

#### Adjournment



# City of Saint Paul

City Hall and Court House  
15 West Kellogg  
Boulevard  
Phone: 651-266-8560

## Master

**File Number: RES 25-1862**

**File ID:** RES 25-1862

**Type:** Resolution

**Status:** Agenda Ready

**Version:** 2

**Contact  
Number:**

**In Control:** Library Board

**File Created:** 11/20/2025

**File Name:** Library Board: Resolution Adopting 2026 Budget and  
Requesting Property Tax Financing

**Final Action:**

**Title:** Library Board Resolution Adopting 2026 Budget and Requesting Property Tax  
Financing

### Notes:

**Agenda Date:** 12/03/2025

**Agenda Number:** 2

**Sponsors:** Jost

**Enactment Date:**

**Attachments:** A1 amendment to Attachment A, Attachment A -  
2026 Library Agency Adopted Budget - Library  
Board, Attachment B - 2026 Library Levy - Library  
Board Action, A2 amendment to Attachment B

**Financials Included?:**

**Contact Name:**

**Hearing Date:**

**Entered by:** nichelle.bottko.woods@ci.stpaul.mn.us

**Ord Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

### Text of Legislative File RES 25-1862

Library Board Resolution Adopting 2026 Budget and Requesting Property Tax Financing

See attachments for additional details.

### Attachments:

- Attachment A: 2026 Budget Balancing Status (Library Agency - resolution attachment)
- Attachment B: Financial Analysis - Property Tax LevY
- A1 amendment to Attachment A

### AMENDED 12/3/2025

WHEREAS, Mayor Melvin Carter presented the proposed 2026 budget for the Saint Paul Public Library Agency for the fiscal year beginning January 1, 2026; and

WHEREAS, the Saint Paul City Council held a public hearing on the proposed budget on November

25, 2025, after notice was published in accordance with the law, at which public hearing all those who pre-registered and so desired to speak were heard; and

WHEREAS, the budget requested by the Library Agency and proposed by the Mayor includes tax levy financing as detailed in Attachment B; now, therefore be it

RESOLVED, that the Saint Paul Library Board does hereby adopt the 2026 budgets as proposed by the Mayor with such monetary changes, additions, and deletions as are hereby adopted and which, along with total budgets, are set forth in Attachment A; and be it

FURTHER RESOLVED, that the Library Board has determined that property tax revenues are required to finance the 2026 Budget as detailed in Attachment B; and be it

FURTHER RESOLVED, that in accordance with Saint Paul Administrative Code Section 14.05, the Library Board requests that the City of Saint Paul levy the amount shown in Attachment A, which includes a 2.0% allowance for delinquencies and uncollectibles, on behalf of the Library Agency, and certify to the Ramsey County Auditor the portion of the proposed maximum levy shown on the attached for the Saint Paul Public Library Agency for taxes payable in 2026; and be it

FINALLY RESOLVED that the Library Board requests and recommends that the Saint Paul City Council certify in 2026 a property tax levy as detailed in Attachment B to be collected in 2026 which will provide net property tax revenues as indicated in Attachments A and B for the 2026 Saint Paul Public Library Agency budgets.

## A-1 Amendment (LIBRARY BOARD)

Author: Noecker

Be it resolved that the Library Board hereby amends RES 25-1862 2026 Library Agency Budget Attachment A as follows:

1. **Insert three lines following line 36 in Attachment A to increase the Library collection budget:**

- Insert one line reflecting an additional one-time expenditure of \$225,000 for Library materials.
- Insert one line following the above line to reflect increased one-time revenue of \$85,000, funded by a transfer from the City's Central Service Fund.
- Insert one line following the above line to reflect increased one-time revenue of \$140,000, funded by a transfer from the City's Cultural STAR Budget.

2. **Administrative Actions:** The Office of Financial Services and the Library are further directed to update all related budget schedules and documentation in accordance with this amendment.

Department	Item	Spending	Financing
Library	One-time increase in funding for Library materials	225,000	
Library	One-time transfer from City Central Service Fund		85,000
Library	One-time transfer from Cultural STAR Fund		140,000

12/03/2025

V1

**2026 Budget Balancing Status**  
**Library Agency**  
**Resolution Attachment**

		<b>Spending</b>	<b>Financing</b>
<b>Mayor's Proposed Budget</b>			
1	General Fund (Fund 270)	23,142,693	23,142,693
2	Special Fund (Fund 211)	2,647,219	2,647,219
3	Special Fund (Fund 275)	1,608,497	1,608,497
4	Total	<u>27,398,409</u>	<u>27,398,409</u>
5			
6	Gap: Excess / (Shortfall)		-
7			
8			
9	<b>Technical Changes to the Recommended Budget</b>		
10			
11	<b>Technical Changes to Adjust for Updates and Omissions</b>		
12			
13	Library		Budget Neutral
14	Library		
15	Library		
16	Library		
17			
18	<b>New or Amended Grant Budgets</b>		
19			
20	Library	50,243	50,243
21	Library	37,550	37,550
22	Library	236,160	236,160
23	Library	118,277	118,277
24			
25			
26	Budget After Technical Changes	<u>27,428,632</u>	<u>27,428,632</u>
27			
28	Gap: Excess / (Shortfall)		-
29			
30			
31	<b>Library Board Changes to the Mayor's Proposed Budget</b>		
32			
33	Library	87,151	-
34	Library	-	87,151
35	Library	-	(190,000)
36	Library	-	190,000
37			
38	Budget After Policy Changes	<u>27,515,783</u>	<u>27,515,783</u>
39			
40	Gap: Excess / (Shortfall)		-
41			
42			

**City of Saint Paul Financial Analysis**

File ID Number:	RES 25-1862	Attachment B
Budget Affected:	Operating Budget	Public Library Agency    Multiple Funds
Total Amount of Transaction:	n/a	
Funding Source:	Multiple	
Charter Citation:	Admin Code 14.05; City Charter 10.02	

**Fiscal Analysis**

This resolution approves the Public Library Agency tax levy payable in 2026. Resolution also approves the 2026 Public Library budget as proposed by the Mayor, with the changes as indicated on Attachment A.

Tax levy details are shown below, and changes to the Mayor's Proposed Library Agency budget are included in the attached.

**Saint Paul Library Agency, Pay 2026 Property Tax Levy**

	Taxable Levy Payable 2025	Taxable Levy Payable 2026	Percent Change
City Levy for Library Agency Operations	22,449,086	23,085,491	2.83%
City Levy for Library Agency Debt Service	-	-	-
Total Recommended:	22,449,086	23,085,491	2.83%



<u>Departments</u>	<u>Affected Budgets</u>	<u>General vs. Special Fund</u>	<u>Funding Source</u>	<u>Already Appropriated?</u>
(Select Department)	(Choose CIB or Operating)	(Choose General, Special or Capital)	(Select Funding Source)	(Yes or No?)
Multiple Departments			Currently Budgeted Appropriation	Yes
City Attorney's Office	Both Operating and CIB Budget	General Fund	Transfer of Appropriations	No
City Council	Operating Budget	Special Fund	Grant	
Emergency Management	CIB Budget	Capital	Donation	
Financial Services		Multiple Funds	Multiple	
Fire and Safety Services			Other	
General Government Accounts				
HRA				
Human Resources				
HREEO				
Mayor's Office				
Parks and Recreation				
PED				
Police Department				
Public Health				
Public Library Agency				
Public Works				
RiverCentre				
Safety and Inspections				
Technology and Communications				
Water Department				

**City of Saint Paul Financial Analysis**

1	<u>File ID Number:</u>	RES 25-1862	Attachment B
2			
3	<u>Budget Affected:</u>	Operating Budget	Public Library Agency Multiple Funds
4			
5	<u>Total Amount of Transaction:</u>	n/a	
6			
7	<u>Funding Source:</u>	Multiple	
8			
9			
10			
11	<u>Charter Citation:</u>	Admin Code 14.05; City Charter 10.02	
12			
13			

**Fiscal Analysis**

This resolution approves the Public Library Agency tax levy payable in 2026. Resolution also approves the 2026 Public Library budget as proposed by the Mayor, with the changes as indicated on Attachment A.

Tax levy details are shown below, and changes to the Mayor's Proposed Library Agency budget are included in the attached.

**Saint Paul Library Agency, Pay 2026 Property Tax Levy**

	<u>Taxable Levy Payable 2025</u>	<u>Taxable Levy Payable 2026</u>	<u>Percent Change</u>
City Levy for Library Agency Operations	22,449,086	23,174,421	3.23%
City Levy for Library Agency Debt Service	-	-	-
Total Recommended:	<u>22,449,086</u>	<u>23,174,421</u>	<u>3.23%</u>