



# APPLICATION FOR APPEAL

## Saint Paul City Council – Legislative Hearings

310 City Hall, 15 W. Kellogg Blvd.  
Saint Paul, Minnesota 55102  
Telephone: (651) 266-8585

RECEIVED  
MAR 20 2015  
CITY CLERK

### We need the following to process your appeal:

- \$25 filing fee (non-refundable) (payable to the City of Saint Paul) (if cash: receipt number Check 1005)
  - Copy of the City-issued orders/letter being appealed
  - Attachments you may wish to include
  - This appeal form completed
  - Walk-In OR  Mail-In
- for abatement orders only:  Email OR  Fax

<b>HEARING DATE &amp; TIME</b> (provided by Legislative Hearing Office) Tuesday, <u>April 7, 2015</u>
Time <u>2:30 PM</u>
<b>Location of Hearing:</b> <u>Room 330 City Hall/Courthouse</u>

### Address Being Appealed:

Number & Street: 1338 -6<sup>th</sup> Street E. City: St. Paul State: MN Zip: 55106

Appellant/Applicant: Susan Lukan Email susan.lukan@yahoo.com

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell 612.638.8668

Signature: [Handwritten Signature] Date: 3.17.15

Name of Owner (if other than Appellant): Susan Lukan

Mailing Address if Not Appellant's: 2014 Royale Drive, Eagan, MN 55122

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell 612.638.8668

### What Is Being Appealed and Why?

*Attachments Are Acceptable*

- Vacate Order/Condemnation/
- Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List/Correction
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other (Fence Variance, Code Compliance, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attachments included, permit granted 2.4.15. Requesting extension please

March 20, 2015

Saint Paul City Council - Legislative Hearings  
310 City Hall  
15 W. Kellogg Blvd.  
St. Paul, MN 55102

To Whom It May Concern,

Enclosed please find an Application for Appeal for Vacant Building Registration in regards to address: 1338 6th Street E, St. Paul, MN 55122.

I am writing hoping to get your help. I am requesting to please schedule an appointment with you to discuss the Vacant Building Registration Renewal Notice I received on March 14, 2015. My goal is to be granted an extension to complete the renovation of this home by mid-May and then either rent or sell the home thereafter. Permit Number 20 15 007958 was granted from the City of St. Paul to begin work on February 4, 2015. Rough-in inspections for electrical, framing, plumbing have been completed and approved and the mechanical inspection is scheduled with a wait. A picture of the building permit is included. Several inspectors who inspected the home said an extension should be granted because of the timing of this project. A schedule of completion is available.

Thank you so much for your consideration of this appeal. Please call me at the telephone number at the bottom of this page or on the Application for Appeal. I look forward to hearing from you.

Sincerely,



Susan L. Lukan  
612.638.8668

Enclosures



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806

Telephone: 651-266-8989

Facsimile: 651-266-1919

www.stpaul.gov/dsi

March 13, 2015

Susan Lukan  
2014 Royale Dr  
Eagan MN 55122-3389

## VACANT BUILDING REGISTRATION RENEWAL NOTICE

Dear Sir or Madam:

As the owner or responsible person for the property located at

**1338 6TH ST E**

you are required by law to register this building with the Department of Safety and Inspections on the form provided with this letter and to pay the annual Vacant Building registration fee of **\$2,025.00**. The purpose of this fee is to provide partial reimbursement to the City for administrative costs. This fee is due annually as required in Saint Paul Legislative Code Chapter 43.

The renewal due date for this building is **April 12, 2015**. The annual registration fee and the enclosed registration form for this building is due on the renewal date. If you pay by mail, please fill in the enclosed registration form and return it with your payment.

**If the registration fee is not received in this office within 45 days of the date of this letter, the full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.**

### **Do Not Mail Cash**

If you wish to pay in person, you may do so from 8:00am to 4:00pm Monday through Friday at:

DEPARTMENT OF SAFETY AND INSPECTIONS  
375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806

You may file an appeal to this fee or registration requirements by contacting the City Clerk's Office by calling (651)266-8688. Any appeal of this fee must be made within ten (10) days of the date of this notice.

The Code Enforcement Officer has notified the Building Inspection and Design Section that this property meets the legal definition of a registered vacant building and in accordance with Legislative Code Chapter 33, no permits (except demolition, wrecking and removal permits) will be issued until the requirements of all applicable ordinances are fulfilled.

All category 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this notice.

**WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.**

**Category 2:** Requirements include: 1. register/re- register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

**Category 3:** All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy OR Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code, then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

**You must contact the Enforcement officer , Rich Singerhouse, at 651- 266- 1945 to find out what must be done before this building can be legally reoccupied.**

The Enforcement Officer may declare this building to constitute a Nuisance Building subject to demolition and issue an Order to Abate under authority of Legislative Code Chapter 45. In the event this building is declared a Nuisance Building, subject to demolition, the Enforcement Office will notify all owners and interested parties of the Order to Abate as provided in the Legislative Code Chapter 45.

**If you have questions about this annual registration fee or other vacant building requirements, please contact the District Inspector, Rich Singerhouse, at 651- 266- 1945.**

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

Stever Magner  
Vacant Buildings Program Manager

Enclosures: Regulations Requirements Information  
Vacant Building Registration Form

SM: rs  
vb\_registration\_renewal\_notice 11/14





# BUILDING PERMIT

PERMIT #: 20 15 007958  
ISSUED DATE: 02/04/2015

JOB SITE ADDRESS: *Drainage. 015  
Jim S. 3-5-15*  
1338 6TH STE

CONTRACTOR:  
RANDOZER RESTORATIONS LLC  
PHONE: 612-412-6000

TYPE OF WORK:  
Single Family Dwelling - Repair

BUILDING INSPECTOR: Jim S.  
PHONE: 651-266-9046  
Call between 7:30-9:00 AM Monday - Friday for inspection.

- MINIMUM INSPECTIONS REQUIRED
1. Erosion control, soil, footings, foundation, and reinforcement as specified.
  2. Rough-in for all trades prior to framing inspection.
  3. Framing - prior to covering structural members.
  4. Insulation and vapor retarder prior to covering.
  5. Sheetrock that is part of a fire-resistant or shear assembly.
  6. Final - prior to occupancy.

## INSPECTION APPROVALS

Post this inspection record at the job site until final approval.  
Approved plans must be retained on the job site.

SEPARATE PERMIT REQUIRED FOR WORK OF EACH TRADE.

Building Inspection: 651-266-9002

An erosion control inspection is required for land disturbances greater than 50 cu. yds.  
Controls must be installed, inspected and approved prior to beginning excavation.

Soil Erosion Control:	Insulation:
Footings:	Sheetrock:
Framing: <i>OK Jim S. 3-5-15</i>	Final:
Electrical Inspection: 651-266-9003	Rough-in: Final:
Mechanical Inspection: 651-266-9004	Rough-in: Final:
Plumbing Inspection: 651-266-9005	Rough-in: Final:
Warm Air/Ventilation Inspection: 651-266-9006	Rough-in: Final:
Elevator Inspection: 651-266-9010	Rough-in: Final:
Fire Inspection: 651-266-8989	Rough-in: Final:

THE CITY OF SAINT PAUL REQUIRES THIS CARD TO BE POSTED