



STAR PROJECT INTERDEPARTMENTAL MEMO OF UNDERSTANDING

In accordance Resolution # 19-843, adopted on June 5, 2019, the department of Parks and Recreation will administer the Neighborhood STAR Project entitled Security Cameras at Phalen China Garden. Work on this project is expected to commence in July 2019 and be completed on or about December 2019.


STAR funds up to the amount of \$ 49,284 have been allocated for this project. Matching dollars pledged equals \$ 0. As work progresses, the department of Parks and Recreation will bill the STAR Program using the City's IB billing system. The disbursement code is: 1-28551200-51-212-10960-P-51-212-10960.

Attached to the IB will be an accounting of actual costs (time and materials) incurred which corresponds to the requested amount spent on this project.

In addition, all applicable compliance requirements regarding Affirmative Action (Section 183.04 of the Saint Paul Legislative Code), Labor Standards (Section 82.07 of the St. Paul Administrative Code) and the Vendor Outreach Program (Chapter 84 of the St. Paul Administrative Code) need to be satisfied prior to a STAR reimbursement.

When work has been completed, the PED Account Officer will be notified in writing.

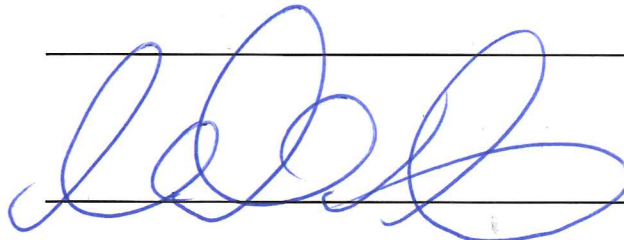
PED DIRECTOR:



Kristin Guild 8/1/19

Signature & Date

DEPARTMENT DIRECTOR:



Signature & Date

7.26.19 



City of Saint Paul, Minnesota Neighborhood Sales Tax Revitalization Program Attachment A: Statement of Work

Project Title: Security Cameras at Phalen China Garden

City Department : Parks and Recreation *

(*If STAR funds were awarded to a city department in partnership with a non-profit entity, please attach a copy of the partner's post-award letter directing STAR funds be used exclusively by the city department.)

Address: 25 4th St W, CHA 400

City: St. Paul State MN Zip 55102

Department Project Manager: Brett Hussong Phone: 651-266-6420

E-Mail: brett.hussong@ci.stpaul.mn.us

PED Project Manager : Nora Riemenschneider Phone: 651-266-6638

Email: Nora.riemenschneider@ci.stpaul.mn.us

Project Location: Please indicate address(es) and attach project map:

Phalen Regional Park

Ward 6 District: 5

STAR Funds Awarded		\$ <u>49,284</u>
	+	
Matching Funds Pledged		\$ <u>0</u>
	+	
Additional Non-Matching Funds		\$ <u>0</u>
	=	
Total Project Cost (all funds)		\$ <u>49,284</u>

1. Project Summary: Please summarize your activity in the space provided.

The Xiang Jiang Pavilion is a replica of the Aiwan Pavilion in Changsha, China. Saint Paul has a sister city relationship with Changsha and the pavilion at Phalen was a gift from Changsha. Chinese artisans came to Saint Paul to oversee the construction of the replica pavilion. The gift has significant cultural implications and it is critical to protect it from damage. Two security cameras are proposed near the pavilion, one to the east and one to the west. The locations were determined in consultation with the Saint Paul Police Department. The project also includes installation of utilities to operate the cameras.

2. Anticipated Timeline:

Time Period	Activities to be Completed	Person Responsible
From: July 2019 To: December 2019	Installation of security cameras, associated utility connections	Brett Hussong

3. Sources and Uses: Please attach an itemized budget or contractors' estimates where applicable. Itemize use of STAR funds, private match and non-matching funds for the entire project:

CATEGORY	STAR LOAN	STAR GRANT	MATCHING FUNDS	NON-MATCHING FUNDS*	TOTAL
Acquisition					
Rehabilitation:					
residential					
commercial					
New Construction:					
residential					
commercial					
Public Improvements		49,284	0	0	49,284
Private Open Space Improvements					
** Direct Project Costs					
*** Other					
TOTALS:		49,284	0	0	49,284

4. Private Match: Please include only those funds directly related to the STAR activity.

Description	Amount
N/A - Waived via Resolution # 19-843, adopted on June 5, 2019	
Total	

NOTE: Up to 30% of the total match may be volunteer labor and/or sweat equity with a value of \$15.00 per hour.