



**CITY OF SAINT PAUL**  
OFFICE OF THE CITY COUNCIL  
310 CITY HALL  
15 WEST KELLOGG BOULEVARD  
SAINT PAUL, MN 55102-1615  
Marcia Moermond, Legislative Hearing Officer  
EMAIL: [legislativehearings@ci.stpaul.mn.us](mailto:legislativehearings@ci.stpaul.mn.us)  
PHONE: (651) 266-8585 FAX: (651) 266-8574

July 30, 2021

Craig Barbee  
o/b/o Bank of America  
Usset, Weingarden & Liebo PLLP  
4500 Park Glen Road, Suite 300  
Minneapolis, MN 55416

VIA EMAIL: [craig@uwllaw.com](mailto:craig@uwllaw.com)

Re: Remove or Repair of the Structure at 134 Case Avenue East

Dear Mr. Barbee:

This is to confirm that on July 27, 2021 at the Legislative Hearing, Marcia Moermond, recommended continuing the above-referenced matter to **Tuesday, August 10, 2021 between 9:00 and 10:30 am via phone** to discuss status of trash-out, foreclosure, and demo vs. rehab decision timeline.

For your reference, in order to rehabilitate the property, the following conditions will need to be met in order to receive a grant of time:

1. post a \$5,000 performance deposit with the Department of Safety & Inspections.
2. apply for a Code Compliance inspection with the Department of Safety & Inspections Your code compliance application must include lock box code and box must be attached to door for use (Note: this item has been completed);
3. submit evidence of financing sufficient to complete the rehabilitation. Staff estimates a cost of \$50,000. If total for bids are more than 20% less than staff estimate, a high level of detail will be required. Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
4. submit an affidavit indicating the finances will be dedicated to completing the project and not diverted until a code compliance certificate is issued;
5. submit work plan, sworn construction statement, or scope of work. This should include subcontractor bids and a schedule for completion of the project; and
6. if you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer; and
7. the property must be maintained.



The performance deposit form can be found online here:  
<https://www.stpaul.gov/departments/safety-inspections/vacant-buildings>. Please contact the Department of Safety and Inspections directly at 651-266-8989 for questions regarding the application or payment process.

If you have any questions, please contact me at 651-266-8585.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

c:     Rehabilitation & Removal staff  
       Steve Magner – Department of Safety & Inspections, Housing and Code Enforcement  
       Manager