

**VIRTUAL CURRENCY KIOSKS  
CITY CODE CHAPTER 121**

[Forest Lake City Code - Chapter 121: VIRTUAL CURRENCY KIOSKS](#)

New or Renewal Registration Fee: \$2000.00/year

NEW \_\_\_\_\_

RENEWAL \_\_\_\_\_

**Full Legal Name of Hosting Business (including dba):** \_\_\_\_\_

Business Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

**Full Legal Name of Virtual Currency Kiosk Operator (including dba):** \_\_\_\_\_

Valid Registered Agent: \_\_\_\_\_

Business Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Proposed Location of the kiosk: \_\_\_\_\_

**You must attach the following:**

\_\_\_\_\_ Copy of Kiosk Operator's valid state license

\_\_\_\_\_ Copy of lease/rental agreement

\_\_\_\_\_ Copies of all information submitted to the State of MN

\_\_\_\_\_ Written Confirmation from FLPD of no more than Two (2) instances of substantiated fraud

\_\_\_\_\_ Written confirmation that the Kiosk Operator and the Hosting Business have been found to be in compliance with the requirements of this ordinance at a preliminary compliance check performed by the FLPD or its designee

**Tax information is required by the IRS and the MN Department of Revenue on all license applications**

**FEDERAL TAX ID #** \_\_\_\_\_

**STATE TAX ID #** \_\_\_\_\_

**If you do not have a state or federal tax ID, you must provide your SOCIAL SECURITY #** \_\_\_\_\_

Applicants must also complete an authorization for consent to release information and a criminal background check (see attached).



***I hereby certify that I have read the foregoing questions and the answers to said questions are true to the best of my knowledge. I have read and understand the state laws regulating virtual currency kiosks and certify that I will abide by all City of Forest Lake and State of Minnesota restrictions and regulations.***

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

-----  
Registration Approval:

City Clerk Signature \_\_\_\_\_ Date \_\_\_\_\_

**AUTHORIZATION AND CONSENT FOR RELEASE OF INFORMATION  
FOR CITY OF FOREST LAKE BACKGROUND CHECK**

**NOTE: You must attach a copy of your driver's license**

**There is a \$35.00 fee for background checks**

License you are applying for: \_\_\_\_\_

Full Name: \_\_\_\_\_  
First Middle Last

Home Address: \_\_\_\_\_  
House # Street City State Zip

Home Phone Number: \_\_\_\_\_  
Include Area Code

If applicable, complete the following:

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
Building # Street City State Zip

Business Phone Number: \_\_\_\_\_  
Include Area Code

Date of Birth: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_  
(Attach a copy of your driver's license)

I understand that the above mentioned information about me may be protected under state and / or federal privacy laws or city policy and may not be disclosed without my prior written consent unless otherwise required by law.

I also release the City of Forest Lake from any and all liability for its receipt and use of information and records received pursuant to this consent. I further acknowledge that I have carefully read this release, fully understand its terms and legal significance, and execute it voluntarily.

\_\_\_\_\_  
Signature of Individual Authorizing Release

\_\_\_\_\_  
Date

-----  
Completed by City Staff

\_\_\_\_\_  
Police Department Signature

\_\_\_\_\_  
Date

**Minnesota Government Data Practices Act – Chapter 13**  
**TENNESSEN WARNING**

Data is requested from the applicant on various forms. The purpose and intended use of the requested data is to verify the applicant meets all state statute and city code provisions and, if the license or permit is approved, to verify that all required data remains current.

The following data collected, created, or maintained is classified under the Minnesota Government Data Practices Act as Private data **until license approval** when the data becomes **Public**: (13.41, Subd.4).

1. Data submitted by applicants (other than names and designated addresses)
2. Orders for hearing and findings of fact
3. Conclusions of law and specification of the final disciplinary action contained in the record of the disciplinary action
4. Entire record concerning the disciplinary proceeding
5. License numbers
6. License status

**The following data collected, created, or maintained is classified as Private: (13.41, Subd. 2).**

1. The identity of complaints who have made reports concerning licenses or applicants which appear in inactive complaint data unless the complainant consents to the disclosure
2. The nature or content of unsubstantiated complaints when the information is not maintained in anticipation of legal action
3. Inactive investigative data relating to violations of statutes or rules
4. The record of any disciplinary proceeding except as limited by Subd. 4

**The following data collected, created, or maintained is classified as Confidential: (13.41, Subd.3).**

1. Active investigative data relating to the investigation of complaints against any license

Under law, private data may be shared with licensing and inspection employees, approval authorities, insurance providers, law enforcement employees, contracted inspection officials, as required by court order and City officials who have a bona fide need for it. The City of Forest Lake may make any data classified as private or confidential accessible to an appropriate person or agency if the licensing agency determines that failure to make the data accessible is likely to create a clear and present danger to public health or safety.

We ask that you complete or provide all data requested on the application form(s) unless we have noted that it is not required. Refusal to supply required information may mean that your application cannot be processed.

**I READ AND UNDERSTAND THE ABOVE INFORMATION REGARDING MY RIGHTS AS A SUBJECT OF GOVERNMENT DATA**

---

Signature of Applicant

---

Date