



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Civil Division

400 City Hall

15 West Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: 651 266-8710

Facsimile: 651 298-5619

April 23, 2014

NOTICE OF INTENT TO REVOKE LICENSE

Jamie Wemer, Owner
Ground Support, Inc.
11561 Alder Road
Princeton, MN 55371

RE: Sidewalk Contractor held by Ground Support, Inc. d/b/a Ground Support, Inc. for the City of Saint Paul
License ID #20110004325

Dear Jamie Wemer:

The Department of Safety and Inspections (DSI) has recommended revocation of the Sidewalk Contractor held by Ground Support, Inc. d/b/a Ground Support, Inc. for the City of Saint Paul. The basis for the recommendation is as follows:

On March 3, 2014, the Department of Safety and Inspection (DSI) sent a copy of City Council Resolution #14-253 and a NOTICE OF LICENSE SUSPENSION AND IMPOSITION OF FINE stating that your Sidewalk Contractor license was now suspended a \$500.00 matrix penalty had been imposed. You were then given until March 21, 2014 to pay the \$500.00 matrix penalty.

DSI records show on March 20, 2014, you responded to the NOTICE OF LICENSE SUSPENSION AND IMPOSITION OF FINE to pay \$267.00 in delinquent license and late fees and submit the following information: 1) a current \$5,000.00 Sidewalk bond; 2) Tax ID or Social Security Number and 3) a completed Certificate of Compliance Minnesota Workers' Compensation Law form.

As of today's date, DSI records show you have not paid the \$500.00 matrix penalty imposed by City Council or submitted current certificates of Automotive and Non-Automotive Public liability insurance naming the City of Saint Paul as additional insured.

At this time, you have three (3) options how to proceed:

1. If you wish to admit the facts but you contest the penalty, you may have a public hearing before the Saint Paul City Council. You will need to send me a letter with a statement admitting to the facts and requesting a public hearing. I will need to receive your letter no later than **Monday, May 5, 2014**. The matter will then be scheduled before the City Council for a public hearing to determine whether to revoke your Sidewalk Contractor license. You will have an opportunity to appear before the Council and make a statement on your own behalf.

2. If you dispute the facts outlined above, you may request a hearing before an Administrative Law Judge (ALJ). I will need to receive your letter no later than **Monday, May 5, 2014**. At that hearing both you and the City will appear and present witnesses, evidence and cross-examine each other's witnesses. After receipt of the ALJ's report (usually within 30 days), a public hearing will need to be scheduled. At that time, the City Council will decide whether to adopt, modify or reject the ALJ's report and recommendation.

Please note: If you choose an administrative hearing, the Department of Safety and Inspections reserves the right to request that City Council impose the costs of the administrative hearing per Saint Paul Legislative Code § 310.05 (k).

3. If you no longer wish to do business in the City of Saint Paul, you will need to send a written statement to that effect to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, May 5, 2014**. Information should be directed to the attention of Dan Niziolek.

If you have not contacted me or DSI by Monday, May 5, 2014, I will assume that you do not contest the revocation of your Sidewalk Contractor license. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,



Geoffrey Karls
Assistant City Attorney

cc: Dan Niziolek, DSI Deputy Director

Enc: Notice of License Suspension and Imposition of Fine dated March 3, 2014
Council Resolution #14-253 adopted on February 19, 2014

STATE OF MINNESOTA)
) ss.

AFFIDAVIT OF SERVICE BY U.S. MAIL

COUNTY OF RAMSEY)

Julie Kraus, being first duly sworn, deposes and says that on the 23rd day of April she served the attached **NOTICE OF INTENT TO REVOKE LICENSE** and correct copy thereof in an envelope addressed as follows:

Jamie Wemer, Owner
Ground Support, Inc.
11561 Alder Road
Princeton, MN 55371

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

Julie Kraus
Julie Kraus

Subscribed and sworn to before me
this 23rd day of April 2014

Rita M. Bossard
Notary Public

