



Saint Paul Heritage Preservation Commission  
Department of Planning and Economic Development  
25 Fourth Street West, Suite 1400  
Saint Paul, MN 55102  
Phone: (651) 266-9078

## HERITAGE PRESERVATION COMMISSION DESIGN REVIEW APPLICATION

This application must be completed in addition to the appropriate city permit application if the affected property is an individually designated landmark or located within an historic district. For applications that must be reviewed by the Heritage Preservation Commission refer to the HPC Meeting schedule for meeting dates and deadlines.

### 1. CATEGORY

Please check the category that best describes the proposed work

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Repair/Rehabilitation | <input checked="" type="checkbox"/> Sign/Awning | <input type="checkbox"/> New Construction/Addition/<br>Alteration |
| <input type="checkbox"/> Moving                | <input type="checkbox"/> Fence/Retaining Wall   | <input type="checkbox"/> Pre-Application Review Only              |
| <input type="checkbox"/> Demolition            | <input type="checkbox"/> Other _____            |   |

### 2. PROJECT ADDRESS

Street and number: 255 6<sup>TH</sup> ST E Zip Code: 55101

### 3. APPLICANT INFORMATION

Name of contact person: DAVE BROOKS

Company: 9 & 19 PROPERTIES LLC

Street and number: 366 JACKSON ST

City: ST PAUL State: MN Zip Code: 55101

Phone number: (651) 270-3198 e-mail: \_\_\_\_\_

### 4. PROPERTY OWNER(S) INFORMATION (If different from applicant)

Name: SAME

Street and number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone number: (\_\_\_\_) \_\_\_\_\_ e-mail: \_\_\_\_\_

**5. PROJECT ARCHITECT (If applicable)**

Contact person: \_\_\_\_\_

Company: \_\_\_\_\_

Street and number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone number: (\_\_\_\_) \_\_\_\_\_ e-mail: \_\_\_\_\_

**6. PROJECT DESCRIPTION**

Completely describe ALL exterior changes being proposed for the property. Include changes to architectural details such as windows, doors, siding, railings, steps, trim, roof, foundation or porches. Attach specifications for doors, windows, lighting and other features, if applicable, including color and material samples.

NEW SIGN ON EAST ELEVATION TO READ "EMBLEM" A'BULAE, (SEE PLANS) CHANNEL LETTERS. 4' x 19' / 76 SF / WALL ATTACHEMENT. SIGN WILL BE ILLUMINATED, BACK LIT, BLACK METAL LETTERS.

*Attach additional sheets if necessary*

**7. ATTACHMENTS**

Refer to the *Design Review Process sheet* for required information or attachments.

**\*\*INCOMPLETE APPLICATIONS WILL BE RETURNED\*\***

**ARE THE NECESSARY ATTACHMENTS AND INFORMATION INCLUDED?**

YES

Will any federal money be used in this project?

YES \_\_\_\_\_ NO

Are you applying for the Investment Tax Credits?

YES \_\_\_\_\_ NO

I, the undersigned, understand that the Design Review Application is limited to the aforementioned work to the affected property. I further understand that any additional exterior work to be done under my ownership must be submitted by application to the St. Paul Heritage Preservation Commission. Any unauthorized work will be required to be removed.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of owner: Donil Brooks Date: 3/20/13

**FOR HPC OFFICE USE ONLY**

Date received: 3-20-13 FILE NO. 13-024  
District: LT /Individual Site: \_\_\_\_\_  
Contributing/Non-contributing/Pivotal/Supportive/:  
Type of work: Minor/Moderate/Major

\_\_\_ Requires staff review

Supporting data: YES NO  
Complete application: YES NO

The following condition(s) must be met in order for application to conform to preservation program:

**It has been determined that the work to be performed pursuant to the application does not adversely affect the program for preservation and architectural control of the heritage preservation district or site (Ch.73.06).**

\_\_\_\_\_  
HPC staff approval

Date \_\_\_\_\_

\_\_\_ Requires Commission review

- Submitted:
- 3 Sets of Plans
  - 15 Sets of Plans reduced to 8 1/2" by 11" or 11" by 17"
  - Photographs
  - City Permit Application
  - Complete HPC Design Review application

Hearing Date set for: 4/25/13

City Permit # \_\_\_\_\_ - \_\_\_\_\_