



RLH VO 24-9

# APPLICATION FOR APPEAL

## Saint Paul City Council – Legislative Hearings

RECEIVED

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8585

MAR 27 2024

CITY CLERK

### We need the following to process your appeal:

- \$25 filing fee (non-refundable) (payable to the City of Saint Paul)(if cash: receipt number 445696)
- Copy of the City-issued orders/letter being appealed
- Attachments you may wish to include
- This appeal form completed
- Walk-In OR  Mail-In  
for abatement orders only:  Email OR  Fax

### HEARING DATE & TIME

(provided by Legislative Hearing Office)

Tuesday, April 2, 2024

Location of Hearing:

Telephone: you will be called between

&

In person (Room 330 City Hall) at: 1:30 p.m.  
(required for all Fire C of O revocation & vacate; Condemnation orders)

### Address Being Appealed:

Number & Street: 273 Cottage Ave. W. City: Saint Paul State: MN Zip: 55117

Appellant/Applicant: Janeisha Lee Email: janeisharene07@gmail.com

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell 651-338-8986

Signature: [Handwritten Signature] Date: 3/28/2024

Name of Owner (if other than Appellant): \_\_\_\_\_

Mailing Address if Not Appellant's: \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

### What Is Being Appealed and Why? Attachments Are Acceptable

- Vacate Order/Condemnation/Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List/Correction
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other (Fence Variance, Code Compliance, etc.)

I am appealing because I need more time to complete repairs.



March 21, 2024

Lakeisha Lee  
273 Cottage Ave W  
St Paul MN 55117-4301

### **CORRECTION NOTICE - RE-INSPECTION COMPLAINT**

RE: 273 COTTAGE AVE W  
Ref. # 113525

Dear Property Representative:

A re-inspection was made on your building on March 21, 2024, in response to a complaint. You are hereby notified that the following deficiencies must be corrected prior to re-inspection date. A reinspection will be made **on April 3, 2024, at 11:30AM.**

Failure to comply may result in a criminal citation or the revocation of the Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Certificate of Occupancy. The code also provides for the assessment of additional reinspection fees.

#### DEFICIENCY LIST

1. Exterior - Driveway - SPLC 163.03, 163.01 (2), (3) - No person in charge or control of private property, whether as owner, tenant, occupant, lessee or otherwise, shall allow an abandoned motor vehicle to remain on such property. Currently license (tabs) all vehicles on the property and return the vehicles to an operative mechanical condition or remove vehicles from the property. **-Repair or remove the vehicles with current licenses.**
2. Exterior - Garage - SPLC 34.09 (1)(2)(a), 34.33 (1)(b) - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint. **-Repair and maintain the exterior walls and trim. (Free from holes and rotten wood trim.)**
3. Exterior - Side entry stairs - SPLC 34.09 (3) 34.33 (2) - Provide an approved handrail. Every required handrail and guard shall be firmly fastened and capable of supporting imposed loads and shall be maintained in a professional state of maintenance and repair and in accordance with the building code in effect at the time of construction or as altered/modified under an approved building permit. **-Provide the missing handrail.**

4. Exterior - Where indicated - SPLC 34.09 (3), 34.33(2) - Repair or replace the unsafe stairways, porch, decks or railings in an approved manner. Every outside stair, porch and deck shall be constructed safely and shall be capable of supporting imposed loads as determined in the building code and shall be kept in a professional state of maintenance and repair with proper anchorage. This work may require a permit(s). Call DSI at (651) 266-8989. **-Repair the concrete front entry and side entry stairs. (Free from deteriorated concrete.)**
5. Interior - Basement - MSFC 604.6 - Open junctions' boxes and open-wiring splices shall be prohibited. Approved covers shall be provided for all switch and electrical outlet boxes. **-Repair and maintain the fuse box panel. (Missing panel cover.)**
6. Interior - East bedroom - MSFC 604.1- All light fixtures shall be maintained with protective globes if originally equipped. **-Provide the missing globe.**
7. Interior - Front porch - MN Stat 299F.18 - Immediately remove and discontinue excessive accumulation of combustible materials. **-Remove 75% of the combustibles from the front porch.**
8. Interior - Kitchen - SPLC 34.10 (7), 34.17 (5) - Repair and maintain the ceiling in an approved manner. **-Repair and maintain the ceiling in the kitchen.**
9. Interior - Laundry room - MSFC 604.1- All light fixtures shall be maintained with protective globes if originally equipped. **-Provide the missing light globe.**
10. Interior - North bedroom - MSFC 1031.2, 1031.3 - Remove the materials that cause an exit obstruction. Maintain a clear and unobstructed exit path. **-Remove the North bedroom obstruction.**
11. Interior - North bedroom - MN Stat. 299F.362, MSFC 1103.8 - Immediately provide and maintain a smoke alarm located outside each sleeping area. **-Provide the missing smoke alarm.**
12. Interior - North bedroom - MN Stat. 299F.51 - Immediately provide and maintain an approved Carbon Monoxide Alarm in a location within ten (10) feet of each sleeping area. Installation shall be in accordance with manufacturer's instructions. **-Provide a working CO alarm in the North bedroom.**
13. Interior - Northeast bedroom - SPLC 34.11 (1), SPLC 34.35 (1), MPC 707.4. - Repair the clogged drain line. **-Repair the Northeast bedroom's bathroom sink.**
14. Interior - Northeast bedroom - MN Stat. 299F.362, MSFC 1103.8 - Immediately provide and maintain a smoke alarm located outside each sleeping area. **-Provide the missing smoke alarm.**

15. Interior - Throughout - SPLC 34.23, MSFC 111.1 - **This occupancy is condemned as unsafe or dangerous. This occupancy must not be used until re-inspected and approved by this office.**

16. Interior - Throughout - SPLC 34.14 (2)(A), 34.34 (5)(A) - Provide an approved electrical service adequate to meet the building's needs. This work may require a permit(s), call DSI at (651) 266-8989. **-Repair the electrical issues within the home.**

17. Interior - Where indicated - SPLC 34.10 (7), 34.17 (5) - Repair and maintain the ceiling in an approved manner. **-Repair and maintain the ceiling in the upstairs hallway and North bedroom.**

18. SPLC 40.04 (5) - The owner of a building used for residential occupancy who is applying for their FIRST Fire Certificate of Occupancy, must complete the Department of Safety and Inspection Landlord 101 course, or other landlord training program approved by the Department of Safety and Inspections. The training must have occurred within the last two years and the owner must submit a certificate of attendance or provide verification of enrollment in the next scheduled class to the Fire Inspection Division-DSI. This requirement shall not apply to an owner who has a Fire Certificate of Occupancy on another building used for residential occupancy. For more information on Landlord 101, or to receive registration materials. **-Complete the class.**

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: <http://www.stpaul.gov/cofo>.

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: 651-266-8585 and must be filed within 10 days of the date of the original orders.

If you have any questions, email me at [Torrance.Harriel@ci.stpaul.mn.us](mailto:Torrance.Harriel@ci.stpaul.mn.us) or call me at 651-266-8941 between 7:30 a.m. - 9:00 a.m.

Please help to make Saint Paul a safer city in which to live and work.

Sincerely,  
Torrance Harriel  
Fire Safety Inspector  
Ref. # 113525