

## **Foss, Katie (CI-StPaul)**

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**From:** Foss, Katie (CI-StPaul)  
**Sent:** Tuesday, October 07, 2014 11:41 AM  
**To:** 'KHAUG@advancecos.com'  
**Subject:** RE: 1400 Jackson St. - Application for Appeal

Ms. Haug –

The legislative hearing is not the same as going to Court, so witnesses will not be called, and people are not sworn in. Legislative hearings are recorded, as they are reviewed to prepare meeting minutes, and you are welcome to review that recording if so desired. You will speak with Legislative Hearing Officer, Marcia Moermond, and the supervisor of the inspector who issued the Correction Notice (who will provide a staff report). This is your opportunity to explain why you are appealing the Correction Notice.

Complaints are made to the City of St. Paul anonymously by citizens. The complaints are documented with the City's Complaint Line, and then issued to the proper departments for further review, in this case, the Department of Safety and Inspections, Code Enforcement was notified of the complaint. If any City Code violations are found upon inspection, Orders are issued to correct the issue, and the complainant becomes the City of St. Paul Code Enforcement Inspector.

The hearings take as much time as it takes for the matter to be addressed and a recommendation be made on how address that issue by the Legislative Hearing Officer, sometimes as little as 10 minutes, depending the depth of the issue at hand. All Code Enforcement Correction Notice appeals are scheduled for the same time, and are called to be addressed in order of street name, so how long you will be here depends on your appeal as well as how many others are heard before yours. At this time, no other Code Enforcement Correction Notices are scheduled for appeal on that day.

The link below will bring you to the public record, available on the City's website, related to 1400 Jackson St. -

[https://www.stpaulonestop.com/AMANDA5/eNtrprise/StPaul/m3list/e\\_web\\_listsubmit.jsp?pagename=a\\_PickProperty.jsp](https://www.stpaulonestop.com/AMANDA5/eNtrprise/StPaul/m3list/e_web_listsubmit.jsp?pagename=a_PickProperty.jsp)

I hope the information provided is helpful.

Thank you.

Katie Foss  
Receptionist  
City Council Offices  
310 City Hall  
15 West Kellogg Blvd.  
St. Paul, MN 55102-1615  
(651) 266-8560

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**From:** Karen F. Haug [<mailto:KHAUG@advancecos.com>]  
**Sent:** Tuesday, October 07, 2014 11:10 AM  
**To:** Foss, Katie (CI-StPaul)  
**Subject:** RE: 1400 Jackson St. - Application for Appeal

Katie,

Thank you very much. I want to make sure that I am as prepared for this hearing as possible. If I could get the following information before the hearing it would be very helpful. Could you let me know who the City will be calling as witnesses? I would also like to have the opportunity to review any documents and notes the City has in advance so I can prepare for the hearing. For example, since I don't know the specific nature of the complaint, I don't know who from my company I should ask to come testify or how we might be able to resolve this complaint, short of barring us from painting on our property altogether. Knowing more about the specific nature of the complaint, who the City is going to call and what I can expect to see from the City would be helpful in that regard. I would also like to know who the hearing officer is going to be and how long the hearings typically last? Finally, is the hearing recorded or transcribed?

Thank you for your help in this matter.

**Karen Haug**  
Chief Executive Officer

***ADVANCE***

SHORING•EQUIPMENT•SPECIALTIES

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**From:** Foss, Katie (CI-StPaul) [<mailto:katie.foss@ci.stpaul.mn.us>]  
**Sent:** Thursday, October 02, 2014 10:55 AM  
**To:** Karen F. Haug  
**Subject:** 1400 Jackson St. - Application for Appeal

Ms. Haug –

This e-mail serves to notify you that we have received your Application for Appeal of a Correction Notice – Complaint Inspection at 1400 Jackson Street, and that a legislative hearing has been scheduled for you to attend to address this matter. The hearing will take place on Tuesday, October 21, 2014 at 10:30 a.m., in Room 330 City Hall, at 15 Kellogg Blvd. W., St. Paul, MN 55102.

Please feel free to contact the Appeals Line with any questions, at (651) 266-8585.

Thank you.

Katie Foss  
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