

## ***Public Works General Fund Vacancy Report***

<b>Title</b>	<b>FTE</b>	<b>Annual Total (Salary + Fringe)</b>	<b>Vacancy Start Date (Actual or Expected)</b>	<b>Vacancy End Date (Actual or Expected)</b>	<b>Comments</b>
Bridge Maintenance Worker	1	\$95,941	6/21/2025	10/4/2025	Interviews are in process to fill this position. This position is needed to perform necessary maintenance work on bridges, steps, walls and guardrails in the City.
Civil Engineer I	0.2	\$21,966	1/1/2025	12/1/2025	This position is needed to provide traffic engineering work for Public Works design and construction projects. Performs engineering work involving project design, construction inspection, and drafting. Position is also needed to advance Public Works transportation safety work, to respond to complaints from the public, and assist with traffic operation issues.
Civil Engineer IV	1	\$173,789	1/1/2025	11/3/2025	A requisition is in process to fill this vacancy. Civil Engineers with significant experience are difficult to find in the job market. This position is needed to support Transportation Planning work with a focus on safety initiatives. This position will perform expert level professional engineering and planning work, act as an assistant to the Transportation Planning division manager, serve as a technical consultant on complex engineering projects, provide projections for future engineering needs and conduct long-range planning. Oversee the preparation of designs, plans, specifications and cost estimates.
Electrician	0.05	\$9,729	1/1/2025	12/15/2025	This vacancy is used to fund overtime that is required to respond to urgent lighting needs.
Office Assistant II	1	\$73,141	1/1/2025	12/15/2025	This position is needed to provide administrative support to the Street Maintenance front office, taking calls, logging complaints and requests for service. There are a variety of calls that come in to this general complaint line. Public Works is exploring how to utilize this vacancy to fund a solution for overnight and weekend dispatch work.
Office Assistant III	0.5	\$39,982	7/26/2025	10/15/2025	We are currently interviewing to fill this position. This position is needed to support residential parking permit sales.
Parking Enforcement Officer	2.44	\$155,650	1/1/2025	10/15/2025	A requisition is in the approval process and we will be posting these vacancies in late September. These positions are used for temporary snow emergency ticketing workers and will fund Police ticketing in 2025/2026 winter season.

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Public Works Supervisor I	1	\$135,478	1/4/2025	12/1/2025	This position will be posted and filled soon after the Supervisor III position is filled. PW Supervisor positions are typically filled internally through promotions. This position is needed to perform basic supervisory work involving construction and maintenance of streets, alleys, curbs, and sidewalks. Supervises field crews performing maintenance operations in the right of way.
Public Works Supervisor III	1	\$139,439	1/25/2025	9/1/2025	Interviews are in process to fill this position. This position is needed to perform advanced supervisory work planning, scheduling, assigning and supervising work involving the construction, and maintenance of streets alleys, curbs and sidewalks. Promotes a welcoming and inclusive work environment for all staff members. Communicates effectively and respectfully with staff and community members, across diverse cultures and all backgrounds.
Street Services Worker	8	\$767,856	8/16/25; 08/27/25; 7/2/25; 7/1/2025; 5/16/25; 03/23/25; 01/01/25; 01/01/25	12/1/2025	Interviews are in process to fill these position. Seven (7.0 FTE) positions were filled on 9/8/25. Public Works hires Street Services Workers once or twice per year due to the extensive work involved in this complex hiring process. Interviews are currently in process to fill these positions. Street Service Worker vacancies diminish our ability to perform critical street maintenance work including filling potholes, mill & overlay, skim paving, street sweeping, plowing, sanding, salting.
Traffic Maintenance Supervisor I	1	\$116,052	1/1/2025	10/15/2025	Currently in the interview stage. An offer will be extended in September. This position is needed to perform supervisory work directing and inspecting the fabrication, installation, maintenance, and repair of traffic signs and traffic control markings. Supervises the installation and repair of parking meters and collection of revenue. Directs the placement of traffic control barricades and detour routes around maintenance and construction projects which affect traffic flow.