



City of Saint Paul

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Meeting Minutes

Racquel Vaske, General
Manager
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Board of Water Commissioners

Mollie Gagnelius,
Recording Secretary,
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Chair Mara Humphrey
Vice Chair Nelsie Yang (on leave)
Commissioner Anika Bowie
Commissioner Rebecca Cave
Commissioner Cheniqua Johnson
Commissioner Saura Jost
Commissioner John Larkin

Tuesday, July 9, 2024

5:00 PM

Legislative Hearing Room, 330 City Hall

Roll Call

Present 6 - Mara Humphrey; John Larkin; Rebecca Cave; Anika Bowie; Saura Jost and Cheniqua Johnson

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

Motion made by Commissioner Cave and seconded by Commissioner Larkin: Consent Agenda has been approved as amended

Adopted Consent Agenda

Yea: 6 - Mara Humphrey; John Larkin; Rebecca Cave; Anika Bowie; Saura Jost and Cheniqua Johnson

Nay: 0

Absent: 1 - Chris Tolbert

1 Approving the minutes of the June 4, 2024 meeting.

Attachments: [June 4, 2024 Board Minutes](#)

Adopted

2 Approving the Financial Statements for the month of May 2024.

Attachments: [May 2024 Financial Statements](#)

Adopted

- 3 Pertaining to a grant funding agreement with the Metropolitan Council to establish a water demand reduction program.

Attachments: [Staff Report](#)
[Resolution 24-967](#)

Adopted

- 4 Pertaining to a Source Water Protection Plan Implementation Grant Agreement between the Minnesota Department of Health (MDH) and the Board of Water Commissioners to define the administration of grant funding to fund the development of an ArcGIS Story Map that will fulfill several SPRWS Wellhead Protection Plan management strategies.

Attachments: [Staff Report](#)
[Grant Agreement](#)
[Proposal](#)
[Resolution 24-968](#)

Adopted

- 5 Pertaining to a Budget Amendment No. 3 for a Source Water Protection Plan Implementation Grant from the Minnesota Department of Health (MDH) awarded to the Board.

Attachments: [Staff Report](#)
[Financial Analysis](#)
[Resolution 24-969](#)

Adopted

- 6 Pertaining to a Planning Grant Agreement between the Capitol Region Watershed District (CRWD) and the Board of Water Commissioners to define the administration of grant funding to fund an assessment and opportunities study for current and future stormwater best management practices (BMPs) at the McCarrons Treatment Plant campus.

Attachments: [Staff Report](#)
[Grant Agreement](#)
[Resolution 24-970](#)

Adopted

- 7 Pertaining to a Budget Amendment No. 4 for a Planning Grant from the Capitol Region Watershed District (CRWD) awarded to the Board.

Attachments: [Staff Report](#)
 [Financial Analysis](#)
 [Resolution 24-971](#)

Adopted

- 8 Pertaining to the release of a public water utility easement granted to the Board at 510 White Bear Avenue South in the City of Saint Paul.

Attachments: [Staff Report](#)
 [Utility Easement Release](#)
 [Resolution 24-972](#)

Adopted

- 10 Providing for the issuance of a water revenue note in an original aggregate principal amount not to exceed \$29,000,000.

Attachments: [Staff Report & Attachments](#)
 [Resolution 24-974](#)

Adopted

Action Items

- 9 Pertaining to an Amendment No. 3 to Agreement with Short Elliott Hendrickson, Inc. to provide professional engineering services during the reconditioning of the Board's elevated water towers.

Attachments: [Staff Report](#)
 [Resolution 24-973](#)

Motion made by Commissioner Cave and seconded by Commissioner Larkin; item is Adopted

Adopted

Yea: 5 - Mara Humphrey; John Larkin; Rebecca Cave; Saura Jost and Cheniqua Johnson

Nay: 0

Absent: 1 - Chris Tolbert

Abstain: 1 - Anika Bowie

- 11 Pertaining to the Issuance of Grant Anticipation Notes for Lead Pipe Replacement Projects.

Attachments: [Staff Report](#)
 [Resolution 24-975](#)

Motion made by Commissioner Larkin and seconded by Commissioner Cave; item is Adopted

Adopted

Yea: 6 - Mara Humphrey; John Larkin; Rebecca Cave; Anika Bowie; Saura Jost and Cheniqua Johnson

Nay: 0

Absent: 1 - Chris Tolbert

Discussion Items

12 Cyber Security

Attachments: [Cybersecurity](#)

Received and Filed

13 2025 Budget

Attachments: [2025 SPRWS Proposed Budget](#)

[Budget Presentation](#)

Received and Filed

Informational Items

14 General Manager's Report

Attachments: [General Manager's Report](#)

Received and Filed

15 Employee Injury Summary - 1st Quarter 2024

Attachments: [Employee Injury Summary - 1st Quarter 2024](#)

Received and Filed

16 Vehicle Accident Summary - 1st Quarter 2024

Attachments: [Vehicle Accident Summary - 1st Quarter 2024](#)

Received and Filed

17 Pipeline Express

Attachments: [Pipeline Express - May 31, 2024](#)

[Pipeline Express - June 14, 2024](#)

Received and Filed

Adjournment