



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1024

Telephone: 651-266-8989
Facsimile: 651-266-9124
Web: www.stpaul.gov/dsi

Dear Resident and/or Neighborhood Organization:

The Department of Safety and Inspections (DSI) has received an application for a license for a business in your area. You are being notified because this request requires neighborhood notification.

Details regarding this matter are given on the reverse side of this letter. You will have 30 days from the date this notice was mailed to express any objections. The response deadline is given on the reverse side of this document. If you have any objections to the application as described on the reverse side, **please send your objection(s) (with your telephone number) in writing to:**

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If objections are received, a hearing will be scheduled before a legislative hearing officer. If you have sent in an objection, you will receive notice of the time, place and date of the scheduled hearing. At that hearing, the Legislative Hearing Officer will take testimony from all interested persons. At the end of this hearing, the Legislative Hearing Officer will make a recommendation to the City Council as to whether the license request should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny the license.

If you have any questions regarding this matter, please contact Kris Schweinler, DSI Inspector III, at 651-266-8989, or me at 651-266-9106.

Sincerely,

Jeff Fischbach
DSI Inspector III

LICENSE APPLICATION NOTIFICATION

License Number: 20170004654

Application for: Auto Body Repair Garage, and Auto Repair Garage. *NOTE: This is for a change in ownership of an existing location.*

License at: 45 Ivy Ave W

Licensee: Ivy Auto and Repair LLC, doing business as Ivy Auto Body And Repair
Trong Raymond, owner, 612-384-8582

Recommended License Conditions:

1. All auto repair and/or auto body repair work shall be done within an enclosed building. No repair of vehicles may occur on the exterior of the lot or in the public right-of-way. Auto body spray painting is not permitted (there is no approved paint booth).
2. Customer and employee vehicles shall be parked in accordance with the approved site plan on file with the Department of Safety and Inspections (DSI) dated, October 18, 2011 (Site Plan File #08-110651). A maximum of eleven (11) vehicles associated with the business may be parked on the premises at any time, with the site plan showing these spaces located in the northeast corner of the property.
3. Space on the lot shall be maintained at all times to provide maneuvering space to allow vehicles to proceed forward, when entering and exiting the site. Backing from the street or on to the street is prohibited.
4. Employee and customer vehicles may not be parked or stored in the public right-of-way (e.g., alley, sidewalk, boulevard, street, etc.).
5. Customer vehicles may not be parked longer than ten (10) days on the premises. It shall be the responsibility of the licensee to ensure that any vehicle not claimed by its owner is removed from the lot as permitted by law. At no time shall vehicles be parked in the driveway or in the public Right-of-Way.
6. There shall be no exterior storage of vehicle parts, tires, oil or any other similar materials associated with the business, unless placed in a covered dumpster. Storage and disposal of vehicle fluids, batteries, tires, etc. shall be in accordance with the Ramsey County Hazardous Waste regulations.
7. Vehicle salvage, the collection or acceptance of vehicles for the purpose of salvaging parts for re-sale and/or re-use is expressly forbidden.
8. Auto sales are not permitted.
9. Licensee must comply with all federal, state and local laws.

Deadline for Response Date: Friday, January 26, 2018 at 4:30 p.m.

If you have any objections to the license application, you must respond in writing by Friday, January 26, 2018 to:

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If you have any questions, please contact DSI Inspectors Kris Schweinler or Jeff Fischbach at 651-266-8989.

Notice Mailed: Friday, December 22, 2017



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
St Paul, Minnesota 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-9040
Web: www.stpaul.gov/dsi

December 22, 2017

Ivy Auto Body And Repair
Attn: Trong Raymond
45 Ivy Ave W
St Paul MN 55117

RE: License Application for Ivy Auto and Repair LLC, doing business as Ivy Auto Body And Repair, ID # 20170004654, Located at 45 Ivy Ave W / **Auto Body Repair Garage, and Auto Repair Garage**

Dear Applicant:

Our review of your application for a license is in process. Notification has been sent to the community organization and neighbors for the area in which you intend to operate giving them until **Friday, January 26, 2018** to voice any objections to your license application. If no objections are received, your license will be issued (pending any requirements not completely met) approximately one week past the date given above.

If objections are received a hearing will be scheduled before a legislative hearing officer. You will receive notice of the time, place and date of the scheduled hearing from the Legislative Hearing Officer. At that hearing, the hearing officer will take testimony from all interested persons and will make a recommendation to the City Council as to whether the license(s) should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny this license application.

Requirements including the following must be met prior to the issuance of your licenses:

- Sign and return one copy of the enclosed license condition affidavit acknowledging the conditions that will be placed on your license(s). A return envelope has been included for your convenience.
- A site inspection of the property will be conducted on or after 01/11/2018. **The site must be in compliance with the conditions referenced in the enclosed license condition affidavit and approved site plan** on file with DSI dated 10/18/2011 at the time of inspection. **Requirements including, but not limited to the following must be met:**
 - A maximum of eleven (11) vehicles may be parked on the property.
 - No vehicles associated with this business (e.g., customer, employee) may be parked on the street.
 - No exterior storage of vehicle parts, tires, oil or similar materials of this business is permitted. All exterior storage must be removed from the property or stored inside.
 - No repair of vehicles may occur outdoors, all repair work must be performed within an enclosed building.

You should be advised that failure to take appropriate action in this matter could adversely affect your license application and impact your ability to obtain a City license. Without a City license you cannot operate at this location.

If you have any questions, please contact DSI Inspector Kris Schweinler at 651-266-9110 or me at 651-266-9106.

Sincerely,

Jeff Fischbach
DSI Inspector III

- enc. License Condition Affidavit with Self Addressed Return Envelope
DSI Approved Site Plan Dated 10/18/2011
c. Trong Raymond via email at raymondtrong@yahoo.com
Property Owner 45 Ivy Ave W

Disclaimer: This letter is not an indication that your application will be granted. This letter is intended simply as notice of the ongoing process of your pending application.