



CITY OF SAINT PAUL  
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

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April 11, 2011

Herbal Healing Tea Shop  
995 University Ave W  
St. Paul, MN 55104

To Whom It May Concern:

Re: Retail Fd (B) Grocery 101-1000 sq ft/Restricted Food Service

Your license has been renewed, but cannot be issued because the following information has not been received:

- State Worker's Compensation Form
- General Liability Insurance Form
- State Certification
- Property lease or proof of ownership
- Zoning – Restaurant Review Application
- Environmental Facility Inspection – Contact Brian Krawiecki
- Fire Inspection
- State Plumbing Bond - \$25,000
- State Mechanical Bond - \$25,000
- Automobile Liability Insurance
- Current vehicle info

Please provide the requested materials to this office by **April 25, 2011**. Failure to provide the requested information could result in suspension of your business license.

For your convenience, the required form(s) and return envelope are enclosed. If you have questions, please contact Natasha at (651) 266-1905.

Sincerely,

Natasha Murphy  
Office Assistant  
Department of Safety and Inspections