City of Saint Paul

Meeting Minutes

Board of Water Commissioners

City Hall and Courthouse
15 West Kellogg Boulevard
Room 330

Patrick Shea, General Manager
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Mollie Gagnelius,
Recording Secretary,
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Chair Mara Humphrey
Vice Chair Nelsie Yang
Commissioner Amy Brendmoen
Commissioner Rebecca Cave
Commissioner John Larkin
Commissioner Chris Tolbert

Tuesday, October 10, 2023 **5:00 PM** **Legislative Hearing Room, 330 City Hall**

Roll Call

Present 4 - Amy Brendmoen; Mara Humphrey; Nelsie Yang and Rebecca Cave

Absent 2 - Chris Tolbert and John Larkin

Consent Agenda

Note: Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

Approval of the Consent Agenda

Motion made by Vice President Yang and seconded by Commissioner Brendmoen; Consent Agenda has been Adopted
Adopted Consent Agenda

Yea: 4 - Amy Brendmoen;Mara Humphrey;Nelsie Yang and Rebecca Cave

Nay: 0

Absent: 2 - Chris Tolbert and John Larkin

1 Approving the minutes of the September 12, 2023 meeting.

Attachments: September 12, 2023 Board Minutes

Adopted

2 Approving the Financial Statements for the month of August 2023.

Attachments: August 2023 Financial Statements

Adopted

3 Pertaining to Amendment No. 1 to Professional Services Agreement Contract No. 3972 with HR Green, Inc. to provide design and construction administration for the Mailand Road Pump Station Electrical Rehabilitation Project.

Attachments: Staff Report
Scope of work
Resolution 23-1556

Adopted

4 Pertaining to a Lease Agreement with the Public Housing Agency of the City of Saint Paul to install AMI equipment at 1743 Iowa Avenue East.

Attachments: Staff Report
Site Lease Agreement
Resolution 23-1557

Adopted

5 Pertaining to a Lease Agreement with the Public Housing Agency of the City of Saint Paul to install AMI equipment at 469 Ada Street.

Attachments: Staff Report
Site Lease Agreement
Resolution 23-1558

Adopted

6 Pertaining to amending the 2023 Saint Paul Regional Water Services spending budget to record the cost-neutral change in spending for the cost of issuance, principal and interest due on PFA note DW08.

Attachments: Staff Report
Resolution 23-1569
Financial Analysis
Administrative Order #6 Amend Budget

Adopted

7 Pertaining to a 2023 Budget Amendment No. 7 to record the increase in spending and financing for chemical, electricity, sludge hauling and plumbing supplies.

Attachments: Staff Report
Resolution 23-1570
Financial Analysis

Adopted

Discussion Items

8 Update on Water Conservation Efforts + Utility Trainee Program

Attachments: Presentation
Presentation Attachments

Received and Filed

9 Affordability Efforts and Assistance Program Funding

Attachments: Presentation
Presentation Attachments

Received and Filed

Informational Items

10 General Manager's Report

1. Highland Water Tower Open House held October 14th and 15th.
2. SPRWS Employee, Dennis Rosemark, received Volunteer of the Year award from AWWA.
3. Utility Trainee Graduation will be held at SPRWS on November 21st.
4. No November Board Meeting - next meeting will be December 12th.

Received and Filed

11 Pipeline Express

Attachments: Pipeline Express-September 22, 2023

Received and Filed

Adjournment