



# APPLICATION FOR APPEAL

Saint Paul City Clerk

310 City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8560

RECEIVED

DEC 14 2010

CITY CLERK

The City Clerk needs the following to process your appeal:

- \$25 filing fee payable to the City of Saint Paul (if cash: receipt number \_\_\_\_\_)
- Copy of the City-issued orders or letter which are being appealed
- Attachments you may wish to include
- This appeal form completed

YOUR HEARING Date and Time:

Tuesday, 12/21/10

Time 11:00

Location of Hearing:

Room 330 City Hall/Courthouse

*walk in*

## Address Being Appealed:

Number & Street: 560 BROTT City: Mpls State: MN Zip: \_\_\_\_\_

Appellant/Applicant: JAMES SWANTWOOD Email \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence 612-822-7910 Cell 612-822-7910

Signature: *James Swantwood* Date: \_\_\_\_\_

Name of Owner (if other than Appellant): \_\_\_\_\_

Address (if not Appellant's): \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

## What Is Being appealed and why? Attachments Are Acceptable

- Vacate Order/Condemnation/Revocation of Fire C of O
- Summary/Vehicle Abatement
- Fire C of O Deficiency List
- Fire C of O: Only Egress Windows
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other
- Other
- Other

3. Repair of Cement 2 FT RETAINING WALL CANNOT BE MADE UNTIL SPRING

1. PAINTING CANNOT BE MADE UNTIL SPRING

6. PAINTING CANNOT BE DONE UNTIL SPRING

20 GRASS COVER CANNOT BE ADDRESSED UNTIL SPRING



CITY OF SAINT PAUL  
*Christopher B. Coleman, Mayor*

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-8951  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

December 3, 2010

JAMES SWARTWOOD  
5537 DUPONT AVE S  
MINNEAPOLIS MN 55419-1647

### FIRE INSPECTION CORRECTION NOTICE

RE: 560 GROTTO ST N  
Ref. #101785  
Residential Class: C

Dear Property Representative:

Your building was inspected on December 2, 2010 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date. **A re-inspection will be made on December 20, 2010 at 10:00 am.**

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

**YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.**

#### DEFICIENCY LIST

1. Exterior - Driveway - SPLC 34.08 (7) - All parking spaces shall be paved with asphalt, concrete, or durable dustless surfacing. Before any existing spaces may be paved, site plan approval must be obtained as specified in the St. Paul Zoning Code. Contact DSI Zoning at 651-266-9090.
2. Exterior - Front - SPLC 71.01 - The address posted is not visible from street. (HN-1)- Provide reflective numbers or background or illuminate at night.
3. Exterior - Front Retaining Wall - SPLC 34.08 (5), 34.31 (3) - Repair, replace and maintain all exterior surfaces on fences, sheds, garages and other accessory structures

- free from holes and deterioration. Provide and maintain exterior unprotected surfaces painted or protected from the elements.
4. Exterior - Side - MSFC 605.1 - Repair or replace damaged electrical fixtures. This work may require a permit(s). Call DSI at (651) 266-9090.-Immediately repair, replace or remove exterior light hanging by wires.  
Re-attach damaged electrical service mast to buidling in an approved manner.
  5. Exterior - Side - NEC 400-10 Provide strain relief for the cords so that tension will not be transmitted to joints or terminals.-Re-attach damaged electrical service mast to buidling in an approved manner.
  6. Exterior - SPLC 34.09 (1) b,c, 34.32 (1) b,c - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint.-Repair and seal window frames, trim, soffit and fascia in a professional manner. Scrape and paint as needed.  
Repair and tuckpoint damaged brick throughout exterior.
  7. Exterior - SPLC 34.09 (3), 34.32 (3) - Repair and maintain the window glass.
  8. Exterior - SPLC 34.09 (3), 34.32 (3) - Repair and maintain the window frames.
  9. Exterior - SPLC 34.09 (3), 34.32 (3) - Provide or repair and maintain the window screens.
  10. Exterior - SPLC 34.08 (3) - Provide and maintain suitable ground cover on all exterior areas to control erosion.
  11. Exterior - SPLC 34.19 - Provide access to the inspector to all areas of the building.- Failure to meet inspector for scheduled appointment will result in enforcement action. Inspector was not met for previous appointment on December 2nd.  
Provide access for inspection on December 20, 2010 at 10:00 am.
  12. Exterior - SPLC 45.03(b) - All exterior surfaces must remain free of any initials, marks, symbols, designs, inscriptions or other drawings, scratched, painted, inscribed or otherwise affixed.-Remove graffiti painted on building.
  13. Exterior - SPLC 34.08 (1), 34.31 (1) - All exterior property areas shall be maintained free from any accumulation of refuse, garbage or feces.
  14. SPLC 34.11 (6), 34.34 (3) - Provide service of heating facility by a licensed contractor which must include a carbon monoxide test. Submit a completed copy of the Saint Paul Fire Marshal's Existing Fuel Burning Equipment Safety Test Report to this office.
  15. SPLC 39.02(c) - Complete and sign the provided smoke detector affidavit and return it to this office.

For an explanation or information on some of the violations contained in this report, please visit our web page at: <http://www.ci.stpaul.mn.us/index.aspx?NID=211>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8688) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: [mitchell.imbertson@ci.stpaul.mn.us](mailto:mitchell.imbertson@ci.stpaul.mn.us) or call me at 651-266-8986 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Mitchell Imbertson  
Fire Inspection

Reference Number 101785