



CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

March 13, 2026

Shelly Tesch o/b/o Tom Barter
299 Sherburne Ave.
St. Paul MN 55103

Shelly Tesch
1433 Clarence St.
St. Paul, MN 55106

VIA MAIL & EMAIL:
barter@mayaspecialty.com

VIA MAIL

Re: Remove or Repair of the Structure at 299 SHERBURNE AVENUE

Dear interested parties:

This is to confirm that at the Legislative Hearing on March 10, 2026, Legislative Hearing Officer Marcia Moermond continued the matter to Legislative Hearing on **Tuesday, March 31st, 2026 at 9 am** in room 330 City Hall/Court House for further discussion on your plans for the property.

For your reference, the following items would eventually need to be completed (by you or a development partner) before receiving a grant of time from the City Council to rehabilitate the property:

1. **Post a \$5,000 Performance Deposit** with the Department of Safety & Inspections;
2. apply for a **Code Compliance inspection** with the Department of Safety & Inspections
3. **submit evidence of financing sufficient to complete the rehabilitation.** Financing could be business or personal accounts, a line of credit, or construction loan. Other types of financing will be reviewed on a case by case basis;
4. **past due taxes must be brought current;**
5. **submit an affidavit indicating the finances will be dedicated to completing the project** and not diverted until a code compliance certificate is issued;
6. **submit work plan, sworn construction statement, or scope of work.** This should include **signed** subcontractor bids which address all items in the Code Compliance Inspection Report and a **schedule** for completion of the project; and
7. **the property must be maintained.**

If you are intending to have a third party rehabilitate the property, pending transfer of title, the contract used for this transaction will need to be approved by the Legislative Hearing Officer. Please note that title cannot transfer until the rehabilitation is complete and nuisance abated.

If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/

Joanna Zimny

Legislative Hearing Executive Assistant

c: Rehab and Removal Staff