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# APPLICATION FOR APPEAL

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JAN 05 2011

CITY CLERK

Saint Paul City Clerk

City Hall, 15 W. Kellogg Blvd.

Saint Paul, Minnesota 55102

Telephone: (651) 266-8560

The City Clerk needs the following to process your appeal:

- \$25 filing fee payable to the City of Saint Paul (if cash: receipt number \_\_\_\_\_)
- Copy of the City-issued orders or letter which are being appealed
- Attachments you may wish to include
- This appeal form completed

**YOUR HEARING Date and Time:**

Tuesday, 1-11-2011

Time 11:00 a.m.

Location of Hearing:

Room 330 City Hall/Courthouse

mailed 1-5-2011

## Address Being Appealed:

Number & Street: 1134 Jessie Street City: St. Paul State: MN Zip: \_\_\_\_\_

Appellant/Applicant: Central Bank Email Zach.mcbroom@localbankers.com

Phone Numbers: Business (612) 767-5602 Residence \_\_\_\_\_ Cell \_\_\_\_\_

Signature: Zach Mcbroom Date: 12/30/10

Name of Owner (if other than Appellant): \_\_\_\_\_

Address (if not Appellant's): \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

## What Is Being appealed and why? *Attachments Are Acceptable*

- ~~Vacate Order/Condemnation/~~
- ~~Revocation of Fire C of O~~
- Summary/Vehicle Abatement
- Fire C of O Deficiency List
- Fire C of O: Only Egress Windows
- Code Enforcement Correction Notice
- Vacant Building Registration
- Other
- Other
- Other

DEPARTMENT OF SAFETY AND INSPECTIONS

Steve Magner, Manager of Code Enforcement



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

Nuisance Building Code Enforcement

375 Jackson Street, Suite 220

Saint Paul, MN 55101-1806

651-266-8989

651-266-1919

[www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

December 29, 2010

Central Bank  
2270 Frontage Rd W  
Stillwater MN 55082-2165

## VACANT BUILDING REGISTRATION NOTICE

The premises at **1134 JESSIE ST**

has been inspected and found to meet the legal definition of a Vacant Building as described in Saint Paul Legislative Code, Chapter 43. You are required to register this building with the Department of Safety and Inspections, Vacant Buildings Division, by filling out and returning the registration form provided with this letter. You are also required to pay the annual Vacant Building Registration Fee of **\$1,100.00**. The fee is due upon receipt of this letter and must be paid no later than thirty (30) days from the date of this letter, as required in Saint Paul Legislative Code Chapter 43. If this building is vacant due to a fire, complete the enclosed registration form and return it to this office within 30 days.

**Please return the enclosed registration form along with your payment by January 29, 2011.**

### **Do not mail cash.**

If you wish to pay in person, you may do so from 8:00 a.m. to 4:00 p.m. Monday through Friday at:

DEPARTMENT OF SAFETY AND INSPECTIONS  
375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806

You may file an appeal to this fee or registration requirements by contacting the Office of the City Clerk at (651) 266-8688. Any appeal of this fee must be made within ten (10) days of the date of this notice.

**If the registration fee is not received in this office within 45 days of the due date the full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.**

The Code Enforcement Officer has notified the Building Inspection And Design Section that this property meets the legal definition of a registered vacant building and in accordance with Legislative Code Chapter 33, no permits (except demolition, wrecking and removal permits) will be issued until the requirements of all applicable ordinances are fulfilled.

All category 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this Notice.

**WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A  
CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.**

**Category 2:** Requirements include: 1. register/re-register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

**Category 3:** All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy OR Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

**You must contact the Enforcement officer, Tom Friel,  
at 651-266-1906 to find out what must be done before this  
building can be legally reoccupied.**

The Enforcement Officer may declare this building(s) to constitute a Nuisance Building subject to demolition and issue an Order to Abate under authority of Legislative Code Chapter 45. In the event this building is declared a Nuisance Building subject to demolition, the Enforcement Officer will notify all owners and interested parties of the Order to Abate, as provided in the Legislative Code Chapter 45.

If you have questions about this annual registration fee or other vacant building requirements, please contact the Enforcement Officer, Tom Friel, at 651-266-1906.

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

Thank You,

Steve Magner  
Vacant Buildings Program Manager  
Department of Safety and Inspections

Enclosures: Regulations Requirements Information  
Vacant Building Registration Form

SM: tf  
vb\_registration\_notice 06/10



CITY OF SAINT PAUL  
*Christopher B. Coleman, Mayor*

375 Jackson Street, Suite 220  
Saint Paul, Minnesota 55101-1806

Telephone: 651-266-8989  
Facsimile: 651-266-8951  
Web: [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

December 21, 2010

CENTRAL BANK  
2104 HASTINGS AVE  
NEWPORT MN 55055

**Revocation of Fire Certificate of Occupancy and Order to Vacate**

RE: 1134 JESSIE ST  
Ref. # 110023

Dear Property Representative:

Your building was determined to be a registered vacant building on December 16, 2010. Since certificates are for the occupancy of buildings, it has become necessary to revoke the Certificate of Occupancy.

Saint Paul Legislative Code provides that no building shall be occupied without a Certificate of Occupancy. In order to re-occupy the building, the following deficiencies (if applicable) must be corrected and a complete Certificate of Occupancy inspection will be required.

DEFICIENCY LIST

1. EXTERIOR - SPLC 34.09 (3), 34.32 (3) - Provide or repair and maintain the window screens.
2. INTERIOR - BOTH UNITS - MN Stat. 299F.362 - Immediately provide and maintain a smoke detector located outside each sleeping area.-Install working smoke detectors within 24 hours.
3. INTERIOR - BOTH UNITS - MN State Statute 299F.50 Immediately provide and maintain an approved Carbon Monoxide Alarm in a location within ten (10) feet of each sleeping area. Installation shall be in accordance with manufacturers instructions.-Install working Carbon Monoxide detectors within 24 hours.
4. INTERIOR - BOTH UNITS - MSFC 605.1 - Repair or replace damaged electrical fixtures. This work may require a permit(s). Call DSI at (651) 266-9090.-Repair non-working electrical outlets in a professional manner. This work requires a permit.
5. INTERIOR - BOTH UNITS - MSFC 605.6 - Provide electrical cover plates to all outlets, switches and junction boxes where missing.
6. INTERIOR - BOTH UNITS - SPLC 34.10 (7), 34.33 (6) - Repair and maintain the floor in an approved manner.-Professionally clean carpets throughout building, or replace if necessary.



7. INTERIOR - BOTH UNITS - SPLC 33.05 - Uncertified portions of the building must not be occupied until inspected and approved by this office.-Certificate of Occupancy has been revoked due to non-compliance with orders.
8. INTERIOR - UNIT 1 - SPLC 34.09 (3), 34.32 (3) - Repair and maintain the door in good condition.-Replace broken bathroom door.
9. INTERIOR - UNIT 1 - SPLC 34.09 (3), 34.32 (3) - Repair and maintain the doors in good condition.-Replace broken bedroom and bathroom doors in Unit 1. Repair damaged bedroom door frame in Unit 1.
10. INTERIOR - UNIT 2 - SPLC 34.10 (7), 34.33 (6) - Repair and maintain the ceiling in an approved manner.-Repair water damage on bedroom ceiling in a professional manner.
11. INTERIOR - UNIT 2 - SPLC 34.10 (7), 34.33 (6) - Repair and maintain the ceiling in an approved manner.-Scrape and paint bathroom ceiling in a professional manner.
12. INTERIOR - MSFC 605.1- All light fixtures shall be maintained with protective globes if originally equipped.
13. INTERIOR - SPLC 34.12 (2), 34.35 (1) - Repair and maintain all required and supplied equipment in an operative and safe condition.-Repair broken doorknob on bedroom closet door in Unit 2, and replace missing doorknobs in both units. Repair bathroom ceiling exhaust fan in Unit 1. Replace missing kitchen cabinet doors in Unit 1.
14. INTERIOR - SPLC 34.10 (7), 34.33 (6) - Repair and maintain the walls in an approved manner.- Clean and paint interior walls throughout building in a professional manner. Repair holes in walls in Unit 1 in a professional manner.
15. SPLC 34.11 (6), 34.34 (3) - Provide service of heating facility by a licensed contractor which must include a carbon monoxide test. Submit a completed copy of the Saint Paul Fire Marshal's Existing Fuel Burning Equipment Safety Test Report to this office.

For an explanation or information on some of the violations contained in this report, please visit our web page at: <http://www.ci.stpaul.mn.us/index.aspx?NID=211>

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8688) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: [kelly.booker@ci.stpaul.mn.us](mailto:kelly.booker@ci.stpaul.mn.us) or call me at 651-266-8985 between 7:30 - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Kelly Booker  
Fire Inspector

Ref. # 110023