



# APPLICATION FOR APPEAL

RECEIVED  
JUL 18 2011  
CITY CLERK

Saint Paul City Clerk  
310 City Hall, 15 W. Kellogg Blvd.  
Saint Paul, Minnesota 55102  
Telephone: (651) 266-8560

**The City Clerk needs the following to process your appeal:**

- \$25 filing fee payable to the City of Saint Paul (if cash: receipt number \_\_\_\_\_)
- Copy of the City-issued orders or letter which are being appealed
- Attachments you may wish to include
- This appeal form completed
- ~~Walk-In~~ OR  Mail-In  
*with check*

**YOUR HEARING Date and Time:**

Tuesday, 8-2-11

Time 2:30

**Location of Hearing:**  
Room 330 City Hall/Courthouse

## Address Being Appealed:

Number & Street: 1969 Rome Ave. City: St Paul State: MN Zip: 55116

Appellant/Applicant: Patrick R. Casby Email broomman99@yahoo.com

Phone Numbers: Business \_\_\_\_\_ Residence 651.457.4343 Cell \_\_\_\_\_

Signature: [Handwritten Signature] Date: 7.15.11

Name of Owner (if other than Appellant): \_\_\_\_\_

Address (if not Appellant's): \_\_\_\_\_

Phone Numbers: Business \_\_\_\_\_ Residence \_\_\_\_\_ Cell \_\_\_\_\_

## What Is Being Appealed and Why? *Attachments Are Acceptable*

- Vacate Order/Condemnation/Revocation of Fire C of O
  - Summary/Vehicle Abatement
  - Fire C of O Deficiency List
  - Fire C of O: Only Egress Windows
  - Code Enforcement Correction Notice
  - Vacant Building Registration
  - Other
- please see attachment.

7-15-2011

Attachment to appeal of vacant building registration.

Dear Madams/Sirs,

I am requesting this appeal for these reasons:

I have been in the process of repairing and getting the home ready for a family to move in after my cousin moved out.

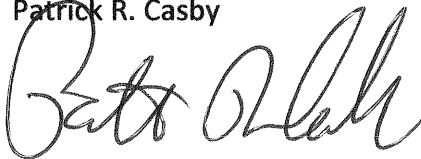
Unfortunately I had cervical spine fusion surgery in March and have been unable to keep up my work on the house. During the beginning of July when this matter was being addressed by the Inspector, I had been away on a lake vacation. The lawn issues were addressed on 7/8/11 initially and the work will continue to get it in good shape.

I am sorry that the grass got so long. I have now hired someone to keep up the property and make repairs that I cannot make due to my condition.

The grass has been cut and the buckets turned over to get rid of the stagnant water. The electrical mast had been blown down just recently in a storm. It will be repaired soon by a licensed electrician. The trash was picked up-mostly local papers and flyers that had blown around and the branches are stacked for removal.

Sincerely,

Patrick R. Casby

A handwritten signature in black ink, appearing to read 'Patrick R. Casby', written in a cursive style.

DEPARTMENT OF SAFETY AND INSPECTIONS

*Steve Magner, Manager of Code Enforcement*



CITY OF SAINT PAUL

*Christopher B. Coleman, Mayor*

*Nuisance Building Code Enforcement*

*375 Jackson Street, Suite 220*

*Saint Paul, MN 55101-1806*

*651-266-8989*

*651-266-1919*

[www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

July 06, 2011

Raymond T Casby/Catherine A  
Casby  
112 21st Ave S  
South St Paul MN 55075-5841

**VACANT BUILDING REGISTRATION NOTICE**

The premises at **1969 ROME AVE**

has been inspected and found to meet the legal definition of a Vacant Building as described in Saint Paul Legislative Code, Chapter 43. You are required to register this building with the Department of Safety and Inspections, Vacant Buildings Division, by filling out and returning the registration form provided with this letter. You are also required to pay the annual Vacant Building Registration Fee of **\$1,100.00**. The fee is due upon receipt of this letter and must be paid no later than thirty (30) days from the date of this letter, as required in Saint Paul Legislative Code Chapter 43. If this building is vacant due to a fire, complete the enclosed registration form and return it to this office within 30 days.

**Please return the enclosed registration form along with your payment by August 06, 2011.**

**Do not mail cash.**

If you wish to pay in person, you may do so from 8:00 a.m. to 4:00 p.m. Monday through Friday at:

DEPARTMENT OF SAFETY AND INSPECTIONS  
375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806

You may file an appeal to this fee or registration requirements by contacting the Office of the City Clerk at (651) 266-8688. Any appeal of this fee must be made within ten (10) days of the date of this notice.

**If the registration fee is not received in this office within 45 days of the date of this letter the full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.**

The Code Enforcement Officer has notified the Building Inspection And Design Section that this property meets the legal definition of a registered vacant building and in accordance with Legislative Code Chapter 33, no permits (except demolition, wrecking and removal permits) will be issued until the requirements of all applicable ordinances are fulfilled.

All category 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this Notice.

**WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.**

**Category 2:** Requirements include: 1. register/re-register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

**Category 3:** All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy OR Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

**You must contact the Enforcement officer, Matt Dornfeld, at 651-266-1902 to find out what must be done before this building can be legally reoccupied.**

The Enforcement Officer may declare this building(s) to constitute a Nuisance Building subject to demolition and issue an Order to Abate under authority of Legislative Code Chapter 45. In the event this building is declared a Nuisance Building subject to demolition, the Enforcement Officer will notify all owners and interested parties of the Order to Abate, as provided in the Legislative Code Chapter 45.

If you have questions about this annual registration fee or other vacant building requirements, please contact the Enforcement Officer, Matt Dornfeld, at 651-266-1902.

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

Thank You,

Steve Magner  
Vacant Buildings Program Manager  
Department of Safety and Inspections

Enclosures: Regulations Requirements Information  
Vacant Building Registration Form

SM: md  
vb\_registration\_notice 06/10