



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

Civil Division
400 City Hall
15 West Kellogg Blvd.
Saint Paul, Minnesota 55102

Telephone: 651 266-8710
Facsimile: 651 298-5619

October 5, 2011

NOTICE OF INTENT TO SUSPEND LICENSES

Manal Rashid
Marathon Market
719 Payne Avenue
St. Paul, MN 55130

RE: All licenses held by AM PM Gas d/b/a Marathon Market for the premises located at 719 Payne Avenue in Saint Paul
License ID #20070001341

Dear Manal Rashid:

The Department of Safety and Inspections (DSI) has recommended suspension of all licenses held by AM PM Gas d/b/a Marathon Market for the premises located at 719 Payne Avenue in Saint Paul. The basis for the recommendation is as follows:

On August 22, 2011, you were hand-delivered a RENEWAL INVOICE from the Department of Safety and Inspections (DSI) showing your licenses had expired as of June 20, 2011. You currently owe \$1,312.00 in delinquent license and late fees. You were also required to submit a completed Certificate of Compliance Minnesota Workers' Compensation Law form.

The delinquent license and late fees were due upon receipt of the invoice. As of today's date, you have not paid the license and late fees or submitted the required information.

In addition to the suspension of your licenses, pursuant to Saint Paul Legislative Code §310.05 (m) (2), the licensing office will also recommend a \$500.00 matrix penalty for failure to submit the required information in order to maintain your license.

At this time, you have three options on how to proceed:

1. You can pay the delinquent license and late fees and submit the requested information. If this is your choice, you should send the payment and information directly to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, October 17, 2011**. Information should be directed to the attention of Christine Rozek. A self-addressed envelope is enclosed for your convenience. Payment of the delinquent license and late fees and submission of the requested information will be considered to be a waiver of the hearing to which you are entitled.

2. If you wish to admit the facts but contest the penalty, you may have a public hearing before the Saint Paul City Council, you will need to send me a letter with a statement admitting the facts and requesting a public hearing. We will need to receive your letter by **Monday, October 17, 2011**. The matter will then be scheduled before the City Council for a public hearing to determine whether to suspend your licenses and impose the \$500.00 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.

3. If you no longer wish to do business in the City of Saint Paul, you will need to send a written statement to that effect to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **Monday, October 17, 2011**. Information should be directed to the attention of Christine Rozek.

If you have not contacted me by Monday, October 17, 2011, I will assume that you do not contest the suspension of your licenses and imposition of the \$500.00 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.

If you have questions about these options, please feel free to contact me at 266-8710.

Sincerely,



Kyle Lundgren
Assistant City Attorney

cc: Christine Rozek, Deputy Director of DSI
Manal Rashid, 1404 Summit Shore Drive, Burnsville, MN 55306

STATE OF MINNESOTA)
) ss.)

AFFIDAVIT OF SERVICE BY U.S. MAIL

COUNTY OF RAMSEY)

Julie Kraus, being first duly sworn, deposes and says that on the 5th day of October she served the attached the **NOTICE OF INTENT TO SUSPEND LICENSES** and correct copy thereof in an envelope addressed as follows:

Manal Rashid
Marathon Market
719 Payne Avenue
St. Paul, MN 55130

Manal Rashid
1404 Summit Shore Drive
Burnsville, MN 55306

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

Julie Kraus
Julie Kraus

Subscribed and sworn to before me
this 5th day of October, 2011

Rita M. Bossard
Notary Public

